AGENDA
CAMARILLO COUNCIL ON AGING
REGULAR MEETING
Tuesday, October 15, 2019 – 3:00 p.m.
Community Center, Room 1
1605 Burnley Street
Camarillo, CA 93010

1. CALL TO ORDER – Chair Jones
2. WELCOME GUESTS
3. ROLL CALL
4. PLEDGE OF ALEGIANCE
5. AMENDMENTS TO THE AGENDA
6. PUBLIC COMMENTS – NON-AGENDA ITEMS - The CCOA will hear from the public on any item of interest that is not on the agenda. The CCOA cannot take action on any item not scheduled on the agenda. These items may be referred for administrative action or scheduled on a future agenda.
7. CONSENT CALENDAR
   A. Approve minutes of regular meeting of September 17, 2019
   B. Receive and file the Treasurer’s Report Ending September 30, 2019

   Suggested Action: Motion to approve the Consent Calendar.
8. VERBAL LIASON REPORTS
   A. Camarillo Health Care District – Lynn Jones
   B. City of Camarillo – Jeffrie Madland
   C. Pleasant Valley Recreation and Park District – Lanny Binney
   D. Ventura County Area Agency on Aging – Jay Evans and John Gardner
9. OLD BUSINESS
   A. Senior and Community Recreational Facility Design - Jay Evans
   C. Homecare Fair Report – Jay Evans – Lynn Jones
   D. Projected Schedule of Events for 2020 – Jay Evans
   F. Distribution Plan for Remaining Senior Resource Guides – Jay Evans

CCOA Executive Board
Mariylnn Block • Jay Evans • Ricardo Gofredo • Lynn Jones • Genie Lee • Arlene Miro • Ann Uroff
You may contact the CCOA Board via email at camarillocouncilonaging@gmail.com or by calling City Hall at (805) 388-5315.
10. NEW BUSINESS
   A. Invitation to Tour Oakmont of Camarillo – Jay Evans
   B. Approve Expenditure for Holiday Gift Bag Distribution – Lynn Jones
      
      Suggested Action: Motion to approve the expenditure for holiday gift bag distribution.

11. BOARD COMMENTS

12. ADJOURN

The next meeting of the CCOA will be November 19, 2019 at Community Center

Written materials related to open session agenda items are available on the City's website at http://cityofcamarillo.org/i3.aspx?p=16 and at City Hall located at 601 Carmen Drive, Camarillo, in the Office of the City Clerk during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m.
1. CALL TO ORDER: Meeting was called to order by Vice Chair Arlene Miro at 3:02 pm.

2. WELCOME GUEST

Vice Chair Miro welcomed the residents of Springville Seniors in attendance.

3. ROLL CALL:

Marlynn Block – Member – Present
Jay Evans, Secretary – Present
Ricardo Gofredo – Member – Present
Lynn Jones, Chair – Absent
Genie Lee - Member-- Present
Arlene Miro, Vice Chair – Present
Ann Uroff, Member – Present
John Gardner – VCAAA Rep - Absent

4. PLEDGE OF ALLEGIANCE – No flag available.

5. INFORMATIONAL PRESENTATIONS

A. Camarillo Health Care District – Blair Barker, Care Services Director

Ms. Barker introduced the District which is celebrating its 50th anniversary. She outlined the services provided including: senior nutrition, transportation, Caregiver Center, social model adult day care, health screening and educational classes. She indicated more information is available at www.camhealth.com and Healthy Attitude publication.

B. Ventura County Area Agency on Aging – Jannette Jauregui, Public Information Officer

Ms. Jauregui introduced VCAAA and outlined the services offered to seniors and the disabled in the county. The services include: transportation, case management, fall prevention forums and classes, Benefit Enrollment Center, HICAP, classes and the lead on Dementia Friendly Ventura County. She indicated more information is available at www.vcaaa.org and the publication Live Well.
6. INPUT FROM SPRINGVILLE SENIORS RESIDENTS

Topics discussed included: status of senior center and recreational facilities project, transportation issues in Springville – fixed bus route and trolley and dealing with parking ticket including customer service issues at City Hall.

7. AMENDMENTS TO THE AGENDA – None

8. PUBLIC COMMENTS – None

9. CONSENT CALENDAR –
   - Member Block moved to approve the minutes of the special meeting of August 13, 2019 and receive and file the Treasurer’s Report ending August 31, 2019.
   - Ann Uroff – Seconded the motion
   - Aye: Block, Evans, Gofredo, Lee, Miro, Uroff Absent: Jones

10. VERBAL LIASON REPORTS

A. Camarillo Health Care District (CHCD) - No report

C. City of Camarillo

Jeffrie Madland reported that she had research prior discussion at the City Council meetings regarding the lack of restroom facilities at the Camarillo MetroLink station. The information provided by MetroLink is that restroom facilities are only provided at stations that are staffed which allows for monitoring and maintenance of the facilities. The closest MetroLink station with restroom facilities is Oxnard Transportation Center.

C. Pleasant Valley Recreation and Parks District (PVRPD) – No report

D. Ventura County Area Agency on Aging (VCAAA) –

   Jay Evans reviewed the report contained in the meeting packet including page 11 – AARP Livability Index.
11. OLD BUSINESS

A. Senior and Community Recreational Facility Design

Jay Evans reported that at the joint City Council and PVRPD Board meeting on September 16, 2019 there was agreement on Option D with a projected cost of $34.6 million. A two phase project was proposed by Councilman Trembley which was voted down by the Council and Board. There was not agreement on the funding for the project. Staffs for City and District were directed to develop a cooperation agreement for next phase as both Council and Board individually will continue to research the financing options for the project.

B. Emergency Preparedness Fair Report

Vice Chair Miro reported on the event, distribution of materials and Resource Guides. The event was well attended and attendees appreciated the materials and the hydration backpack.

C. Distribution Plan for Remaining Senior Resource Guides

After a brief discussion it was agreed to keep the item on agenda and provide an updated inventory at the October meeting.

12. NEW BUSINESS

A. Topic for November 2019 Educational Event

Jay Evans reviewed the two proposed options contained in the memo in the meeting packet. It was agreed to plan Emergency Preparedness for Seniors.

13. BOARD COMMENTS –

Board members expressed appreciation for the opportunity to attend the State of the City presentation and luncheon.

Vice Chair Miro and Member Uroff indicated they will be out of town and not in attendance at the October meeting.
12. ADJOURN

There being no further business, Vice Chair Miro adjourned the meeting at 5:05 pm.

The next scheduled Regular Meeting is October 15, 2019, at the Community Center

Respectfully submitted,

Jay Evans, Secretary
Treasurer's Monthly Report – October 15, 2019
From: 9/01/2019
To: 9/30/2019

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<th>Total available balance as reported on August 31, 2019</th>
<th>Pacific Western Bank Statement Dated 9/30/2019</th>
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<td>5,470.71</td>
<td>5,295.93</td>
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Revenue/receipts during the period

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<th>Reconciliation with bank statements</th>
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<td>Balance on statement as of 8/31/19</td>
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<tr>
<th>Disbursements during period</th>
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<td>Total available balance as of 8/31/19</td>
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Receipts

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Checks Processed

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<td>9/20</td>
<td>1174</td>
<td>175.00</td>
<td>Carrie Knox – Special Need Registry &amp;PSPS flyers</td>
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### Check Outstanding

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<th>Check #</th>
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<tbody>
<tr>
<td>10/7</td>
<td>1175</td>
<td>795.20</td>
<td>Acorn Ads – LIFE and Homecare Fair</td>
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</table>

Submitted October 15, 2019

Jay Evans, Treasurer
CALL TO ORDER/ROLL CALL

Mayor Kildee called the meeting to order at 6:00 p.m.

Councilmembers Present
- Kevin Kildee, Mayor
- Tony Trembley, Vice Mayor
- Charlotte Craven, Councilmember
- Shawn Mulchay, Councilmember
- Susan Santangelo, Councilmember

Staff Present
- Dave Norman, City Manager
- Tully Clifford, Assistant City Manager
- Dave Klotzle, Public Works Director
- Jeffrie Madland, City Clerk
- Carmen Nichols, Administrative Services Director
- Brian Pienk, City Attorney
- Genie Rocha, Finance Director

Pleasant Valley Recreation and Park District (PVRPD) present
- Bob Kelley, Chair
- Elaine Magner, Vice Chair
- Neal Dixon, Director, Secretary
- Mark Malloy, Director
- Mike Mishler, Director
- Mary Otten, General Manager

FLAG SALUTE

Director Dixon led the pledge of allegiance to the flag.

1. Senior and Community Recreation Facility Final Design Plan

General Manager Mary Otten and Jeremy Hart, LPA, provided information on the background of the project, design concepts, and estimates for the cost of the project and projections regarding operations & maintenance costs and revenues. The PVRPD Board had narrowed the options to two – Option B (Integrated Design) and Option D (Stand Alone) which were presented to the boards.

The following community members spoke:

Art Roberts expressed concern because the designs did not address outdoor facilities for activities such as lawn bowling.

Robert Aaron expressed concern about the PVRPD Board.

The Councilmembers and Board members each expressed their preferences with respect to the two designs, concerns about the cost of the project, and ideas about how to best move the project forward.

Vice Mayor Trembley moved, seconded by Councilmember Santangelo, to select Option D (Stand Alone).

Motion carried 3-2 (Craven/Mulchay dissenting)
Director Mishler moved, seconded by Director Malloy, to select Option D (Stand Alone)

Motion carried 4-1 (Dixon dissenting)

Councilmember Craven moved, seconded by Councilmember Mulchay, to phase the project without specifying at this time how the phasing would occur

Motion carried 3-2 (Santangelo/Kildee dissenting)

Vice Chair Magner moved, seconded by Secretary Dixon, to not phase the project

Motion carried unanimously

The Councilmembers and Board members discussed the idea of phasing and how it could move the project forward and/or potentially impact future bonding efforts

General Manager Otten explained next steps would be for both agencies to consider financing options and what each agency could allocate towards the project, allow the Liaison Committee to consider timing for environmental review, bonding for the November 2020 election, refined design, and construction timing

Jeremy Hart stated the environmental review process was the next critical path as it potentially required the longest lead time

City Manager Norman recommended the agencies both direct the Liaison Committee to work with staff to hire a consultant for preparation of the environmental impact report and to prepare an agreement for the share of costs

Councilmember Santangelo moved, seconded by Councilmember Craven, to direct the Liaison Committee to work with staff to hire a consultant for preparation of the environmental impact report and to prepare an agreement for the share of costs

Motion carried unanimously

Vice Chair Magner moved, seconded by Director Malloy, to direct the Liaison Committee to work with staff to hire a consultant for preparation of the environmental impact report and to prepare an agreement for the share of costs

Motion carried unanimously

Councilmember Santangelo confirmed the next step for both agencies is to discuss funding

II Adjourn

Mayor Kildee adjourned the meeting at 10:20 p.m.
Pleasant Valley Recreation and Park District
Minutes of Special Meeting
September 16, 2019

1. CALL TO ORDER
   The special meeting of the Board of Directors of the Pleasant Valley Recreation and Park District with the Camarillo City Council was called to order at 6:00 p.m. at City Council Chambers by Mayor Kevin Kildee and Chairman Robert Kelley.

2. PLEDGE of ALLEGIANCE
   Director Dixon led the pledge.

3. ROLL CALL
   Ayes: Malloy, Mishler, Dixon, Magner, Chairman Kelley
   Absent:
   Also present: General Manager Mary Otten, Administrative Analyst Megan Hamlin, Customer Service Lead and Recording Board Secretary Karen Roberts, Park Services Manager Bob Cerasuolo, Recreation Services Manager Eric Storrie, Administrative Analyst Anthony Miller, Recreation Supervisor Lanny Binney, Recreation Specialist Connor Soudani, Recreation Coordinator Katlyn Simber-Clickener, Mayor Kevin Kildee, Vice Mayor Tony Trembley, City Councilmembers Charlotte Craven, Shawn Mulchay, and Susan Santangelo; City Staff: City Manager Dave Norman, Assistant City Manager Tully Clifford, Public Works Director Dave Klotzle, City Clerk Jeffrie Madland, Administrative Services Director Carmen Nichols, City Attorney Brian Pierik and Finance Director Genie Rocha; Bob Aaron, Art Roberts and Emily Vaniman.

4. Senior and Community Recreation Facility Final Design Plan
   General Manager Mary Otten provided background for the project and introduced Jeremy Hart with the architect firm, LPA. Mr. Hart presented PVRPD’s and the District/City Liaison Committee’s recommendations for either Plan B (Integrated Design) or Plan D (Stand Alone Design) along with construction cost estimates, operational costs versus revenue, and cost recovery models for the two options.

   Art Roberts of Camarillo stated his concern that the plans offered exclude any consideration for outdoor facilities and usage. Mr. Roberts presented and read a letter from AARP California that supports the inclusion of lawn bowling at outdoor facilities to promote physical and social interaction within public communities.

   A non-verbal letter presented to Mayor Kildee requested the inclusion of a wooden dance floor in the designs.

   Bob Aaron of Camarillo stated that the City Councilmembers should be reminded that some of the PVRPD Board Directors have a different view of what PVRPD is all about and that he will be contacting the councilmembers soon.
Discussion from the Councilmembers and Board included: having a plan that is buildable, financeable, and sustainable; numbers that need more refinement, and ideas about how to best move the project forward.

Mayor Kildee called for a motion. A motion was made by Vice Mayor Trembley and seconded by Councilmember Santangelo to select Plan D (Stand Alone Design).

Motion: Carried 3-2 (Craven/Mulchay dissenting).

Chairman Kelley called for a motion. A motion was made by Director Mishler and seconded by Director Malloy to select Plan D (Stand Alone Design).

Voting was as follows:
Ayes: Mishler, Malloy, Magner, Chairman Kelley
Noes: Dixon
Absent:

Motion: Carried

Mayor Kildee called for a motion regarding phasing the project. A motion was made by Councilmember Craven and seconded by Councilmember Mulchay to phase the project without specifying at this time how the phasing would occur.

Motion: Carried 3-2 (Santangelo/Kildee dissenting).

Chairman Kelley called for a motion. A motion was made by Director Magner and seconded by Director Dixon to not phase the project.

Voting was as follows:
Ayes: Magner, Dixon, Malloy, Mishler, Chairman Kelley
Noes:
Absent:

Motion: Carried

A recess was called at 9:07 p.m. and the meeting resumed at 9:19 p.m.

Further discussion from the Councilmembers and Board included: phasing, need for a master plan, bond indebtedness, CEQA process, and identifying phases within the project once financing is better defined.
Genera Manager Otten explained next steps would be for both agencies to consider financing options and what each agency could allocate towards the project, allow the Liaison Committee to consider timing for environmental review, bonding for the November 2020 election, refined design, and construction timing.

Jeremy Hart stated the environmental review process was the next critical path as it potentially required the longest lead time.

City Manager Norman recommended the two agencies both direct the Liaison Committee to work with staff to hire a consultant for the preparation of an environmental impact report and to prepare an agreement for the share of the costs.

Mayor Kildee called for a motion regarding Liaison Committee direction. A motion was made by Councilmember Santangelo and seconded by Councilmember Craven to direct the Liaison Committee to work with staff to hire a consultant for preparation of the environmental impact report and to prepare an agreement for the share of costs.

Motion carried unanimously.

Chairman Kelley called for a motion. A motion was made by Director Magner and seconded by Director Malloy to direct the Liaison Committee to work with staff to hire a consultant for preparation of the environmental impact report and to prepare an agreement for the share of costs.

Voting was as follows:
Ayes: Magner, Malloy, Mishler, Dixon, Chairman Kelley
Noes:
Absent:

Motion: Carried

Councilmember Santangelo confirmed that the next step for both agencies is to discuss funding.

8. ADJOURNMENT
Chairman Kelley and Mayor Kildee adjourned the meeting at 10:20 p.m.

Respectfully submitted, Approval,

Karen Roberts Robert Kelley
Recording Secretary Chairman
LEGAL ISSUES FOR ELDERLY
September 24, 2019

SUMMARY
Attendee Feedback Form
32 forms/45 attendees – 71% return rate

Overall Evaluation of Event (Please circle one)

<table>
<thead>
<tr>
<th>Poor</th>
<th>Fair</th>
<th>Good</th>
<th>Excellent</th>
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<tbody>
<tr>
<td>7/28</td>
<td>25%</td>
<td>21/28</td>
<td>75%</td>
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</table>

Suggestions for how the Event could have been improved.

Be specific in ads as to what will be covered

Check slides with workbook. The page numbers you show on the screen are different than the pages in the book.

Better sound system (tried to use wireless mic, but need to stand at podium to advance slides and there was interference from podium mic) – City ordering clicker to advance slides without being at podium)

When questions asked by attendees, repeat the question so everyone knows the question.

Library staff should ensure the audio is working properly.

More time, more in depth, more detail

How did you hear about the event? (Please mark all that apply)

- Ad in Acorn 7/42 – 17%
- Flyer distributed by Email by VCAA 1/42 – 2%
- Flyer or Poster at Senior Center 3/42 – 7%
- Other (please identify) _Friend, Family Member, CCOA Board member, Camarillo Springs put flyer in mail boxes_ 12/42 – 29%

- Flyer at Camarillo Health Care District class/offices 3/42 – 7%
- City’s Events Calendar 10/42 – 24%
- Flyer or Sign at Library 12/42 – 29%

- City of Camarillo Automated Sign at City Hall 2/42 – 5%
- Notice on Camarillo Government Channel
- Bulletin & Bulletin Board at church

What other topics would you like to see the Camarillo Council on Aging present?

Long Term Care Services
Creating wills and trusts
<table>
<thead>
<tr>
<th>EVENT</th>
<th>SCHEDULED BY OTHERS</th>
<th>ALREADY SCHEDULED</th>
<th>REQUESTED DATES AND TIMES</th>
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<tr>
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<td>Feb 18, 2020</td>
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<td>Living Within Your Means</td>
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<td>Apr 7, 2020</td>
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<td>Transportation Fair</td>
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<td>Apr 23, 2020</td>
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<td>50+ Expo</td>
<td>May 2020</td>
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<td>Shred Event</td>
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<td>Leisure Village Health Fair</td>
<td>May 2020</td>
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<td>Legal Information for Elderly</td>
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<td>May 19, 2010</td>
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<td>Educational Presentation</td>
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<td>Aug 20, 2020</td>
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<td>Health Care Fair - VCHCA</td>
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<tr>
<td>Senior Summit</td>
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<td>Oct 24, 2020</td>
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<tr>
<td>Educational Presentation</td>
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<td>Nov 19, 2020</td>
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<tr>
<td>Holiday Gift Distribution -</td>
<td>Dec 2020</td>
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Revised: October 7, 2019 (change Feb 2020 date and add times for events)
Emergency Preparedness for Seniors

The Camarillo Council on Aging is sponsoring an educational presentation titled EMERGENCY PREPAREDNESS FOR SENIORS on November 14, 2019 from 10:00 am to 12:00 pm in the Community Room at the Camarillo Library. The presentation is open to the public, no reservations required.

There will be three speakers on the following topics: Preparing a Financial Emergency Kit; Preparing a Medication To Go Bag and City of Camarillo Special Needs Registry and Public Safety-Power Shutoff. The speakers’ presentation will be followed by Q&A. There will be an Information Resources Handout including speakers’ name and contact information, references to online information and printed materials.

For questions contact: City Hall at (805) 388-5397 or camarillocouncilonaging@gmail.com