

Community Service Grant Request Checklist

A complete Community Service Grant Request packet will comprise of the following:

- 1. Community Service Grant Application - With original signature
- 2. Community Service Grant Application - Five duplexed copies
- 3. Attachment A - IRS Determination Letter
- 4. Attachment B - Board of Directors names and city of residence listing
- 5. Attachment C - Budget for Projected Revenues and Anticipated Expenditure for Requested Program/Project
- 6. Attachment D - Copy of Current Fiscal Year Budget for the Total Organization
- 7. Attachment E - Financial Statements for the most recently closed year
- 8. Form 990 – Return of Organization Exempt from Income Tax for most recent year completed