



CITY OF CAMARILLO PLANNING COMMISSION MINUTES

Regular Meeting
Tuesday, March 6, 2018 – 7:30 pm
City Council Chambers, 601 Carmen Drive

The meeting was called to order by Chairman Edsall at 7:30 p.m.

ROLL CALL

Present: Chairman Edsall, Commissioners Lusk, Murphy, and Valenzano
Absent: Vice-Chair Hemmens
Staff Present: Joe Vacca, Director of Community Development
David Moe, Assistant Director of Community Development
Kane Thuyen, Deputy City Attorney
Tali Tucker, Assistant Director of Public Works / City Engineer
Jackie Lee, Principal Planner
Michelle Glueckert D'Anna, Senior Planner
Carlos Torres, Assistant Planner
Jamie Avila, Recording Secretary

There were 4 people in the audience.

THE PLEDGE OF ALLEGIANCE was led by Commissioner Lusk.

MINUTES – Regular Meeting of February 6, 2018

It was **MOVED** by Commissioner Lusk to approve the minutes for the February 6, 2018 meeting. Commissioner Muprhy **SECONDED**. With a vote of 4 in favor, with Vice-Chair Hemmens absent, the **MOTION CARRIED**.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING

CUP-388 / CPD-96M(2), Holiday Inn Express and Suites

The applicant requested approval of a modification to Commercial Planned Development, CPD-96 [(CPD-96M(2))], for a façade enhancement to the existing hotel using stone and iron embellishments, and a Conditional Use Permit, CUP-388, to construct a tower element at the front entrance of the building above the 35 foot height limit of the Commercial Planned Development (CPD) Zone. The 2.09-acre project site is located at 1405 Del Norte Road, north of Highway 101, at the westernmost boundary limits of the City of Camarillo.

Senior Planner Michelle Glueckert D'Anna gave an overview of the project utilizing a PowerPoint presentation and made herself available to the Commission for questions.

The Planning Commission asked several questions regarding the project, which staff answered to their satisfaction.

Chairman Edsall declared the **PUBLIC HEARING OPEN.**

Applicant, Vishal Mirpuri – Mr. Mirpuri thanked staff for their time and assistance with the project and made himself available for questions.

Hearing no further requests to speak, either for or against the item, the Chairman declared the **PUBLIC HEARING CLOSED.**

Architectural Review Committee Report: Commissioner Lusk reported that the Committee reviewed the project design, and stated that they recommend approval of the architecture for the project.

Chairman Edsall called for Commission discussion. The Commissioners stated their support of the project.

In response to a call for a resolution by Chairman Edsall, Director Vacca introduced Resolution No. PC 2018-07, approving CUP-388 and CPD-96M(2), Holiday Inn Express and Suites, subject to all conditions of approval.

Commissioner Valenzano MOVED, Commissioner Lusk SECONDED, to waive further reading and adopt. With a vote of 4 in favor, with Vice-Chair Hemmens absent, the **MOTION CARRIED.**

PUBLIC HEARING

CPD-247, Cracker Barrel

The applicant requested approval of a Commercial Planned Development (CPD-247) for the construction of a 10,486-square-foot Cracker Barrel restaurant and retail store, consisting of 9,170 square feet of restaurant and retail space with a 1,316-square-foot covered porch, and site improvements to the existing building pad within the Camarillo Promenade at the Camarillo Premium Outlet Shopping Center. The 0.32-acre project site is located on the south side of Ventura Boulevard within the City's Commercial Planned Development (CPD) Zone.

Senior Planner Michelle Glueckert D'Anna gave an overview of the project utilizing a PowerPoint presentation and made herself available to the Commission for questions.

The Planning Commission asked several questions regarding the project, which staff answered to their satisfaction.

Chairman Edsall declared the **PUBLIC HEARING OPEN.**

Representative for Cracker Barrel, Jay Washburn with Tait & Associates – Mr. Washburn thanked staff for all their help with the project and made himself available for questions.

Hearing no further requests to speak, either for or against the item, the Chairman declared the **PUBLIC HEARING CLOSED.**

Architectural Review Committee Report: Commissioner Murphy reported that the Committee reviewed the project design, and stated that they recommend approval of the architecture for the project.

In response to a call for a resolution by Chairman Edsall, Director Vacca introduced Resolution No. PC 2018-08, approving CPD-247, Cracker Barrel, subject to all conditions of approval.

Commissioner Valenzano MOVED, Commissioner Murphy SECONDED, to waive further reading and adopt. With a vote of 4 in favor, with Vice-Chair Hemmens absent, the **MOTION CARRIED**.

2018 General Plan Annual Report for 2017

Each year, the Department of Community Development prepares an Annual Report reviewing the development activity during the prior year and the progress on the implementation of the various goals, objectives, and principles of the City's General Plan. The report provides information to the citizens, the Planning Commission, and the City Council. Government Code Section 65400 mandates that the City submit the Annual Report to their governing bodies, the California Department of Housing and Community Development, and the Governor's Office of Planning and Research.

Assistant Planner Carlos Torres gave an overview of the Annual Report utilizing a PowerPoint presentation and made himself available to the Commission for questions.

Via **Minute Action**, with a vote of 4 in favor, with Vice-Chair Hemmens absent, the Commission recommended approval to the City Council of the 2018 General Plan Annual Report for 2017.

DIRECTOR'S REPORT – Mr. Vacca reminded the Commission of the League of California Cities Planning Commissioners Academy to be held April 4-6, 2018.

COMMISSION COMMENT – None.

ADJOURNMENT

There being no further business before the Commission, Chairman Edsall adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Secretary of the Commission

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