EOC DIRECTOR ORDER NO. 20-1
COVID-19
LIMITATIONS ON MASS GATHERINGS AND ENTERTAINMENT VENUES

1. Pursuant to Camarillo Municipal Code ("CMC") Section 2.32.030, as City Manager of the City of Camarillo ("City"), I serve as the Emergency Operations Center (EOC) Director.

2. In December 2019, reports began spreading worldwide about a flu-like virus first found in China that was significantly more deadly than the flu generally, with the virus becoming known as the Coronavirus ("COVID-19").

3. On March 4, 2020, a State of Emergency was proclaimed by Governor Gavin Newsom.


5. On March 11, 2020, A Gathering Guidance Policy was issued by the California Department of Public Health due to COVID-19, attached hereto as Exhibit 1.

6. On March 12, 2020, Dr. Robert Levin, Ventura County Health Officer, issued a Declaration of Local Health Emergency in which he proclaimed and ordered that a local health emergency exists in the County of Ventura due to COVID-19.

7. On March 12, 2020, Governor Gavin Newsom issued Executive Order N-25-30 with orders including an order that all residents are to heed any orders and guidance of state and local public health officials.

8. On March 13, 2020 at 9:04 am, acting in my capacity as the EOC Director, I issued a Proclamation ("Proclamation") ordering there is a local state of emergency which now exists in the City of Camarillo due to COVID-19 ("coronavirus").

9. On March 13, 2020 at 7 pm, there was a Special Meeting of the City Council at which the Council adopted a Resolution confirming the existence of a local emergency which included Section 7 that reads as follows:

   Section 7. The City Manager or his designee is designated as the local Hazard Mitigation Coordinator of the City of Camarillo for the purpose of assessing the threat to the people in the City as a result of COVID-19 and
consulting with Federal, State, County and other authorities as necessary to assess the threat and to take appropriate actions to address the threat including taking actions authorized by law including, but not limited to, Camarillo Municipal Code Section 2.32.030 B 4 which authorizes the EOC director to: Develop and issue rules, regulations, proclamations on matters reasonably related to the protection of life and property as affected by the applicable disaster or emergency; provided, however, such rules and regulations must be confirmed at the earliest practicable time by the city council.


11. On March 15, 2020, the Center for Disease Control (CDC) issued an “Interim Guidance for Coronavirus Disease 2019 (COVID-19)” (hereafter “CDC Interim Guidance Issued March 15, 2020”) which includes the following statement:

“Guidance as of 3/15/2020

Large events and mass gatherings can contribute to the spread of COVID-19 in the United States via travelers who attend these events and introduce the virus to new communities. Examples of large events and mass gatherings include conferences, festivals, parades, concerts, sporting events, weddings, and other types of assemblies. These events can be planned not only by organizations and communities but also by individuals.

Therefore, CDC, in accordance with its guidance for large events and mass gatherings, recommends that for the next 8 weeks, organizers (whether groups or individuals) cancel or postpone in-person events that consist of 50 people or more throughout the United States.

Events of any size should only be continued if they can be carried out with adherence to guidelines for protecting vulnerable populations, hand hygiene, and social distancing. When feasible, organizers could modify events to be virtual.

This recommendation does not apply to the day to day operation of organizations such as schools, institutes of higher learning, or businesses. This recommendation is made in an attempt to reduce introduction of the virus into new communities and to slow the spread of infection in communities already affected by the virus. This recommendation is not intended to supersede the advice of local public health officials.”
12. Pursuant to the authority granted to me by all applicable laws including, but not limited to, Government Code Section 38791 and CMC Chapter 2.32, I hereby order that entertainment venues including, but not limited to, movie theaters and live performance theaters, comply with the CDPH Guidance Re Entertainment Venues (Exhibit 2 hereto).

13. Pursuant to the authority granted to me by all applicable laws including, but not limited to, Government Code Section 38791 and CMC Chapter 2.32, I hereby order that all weddings and other gatherings ("Gatherings") scheduled, or to be scheduled, on any property owned by the City including, but not limited to the Camarillo Ranch either: (1) be postponed until after the Ventura County Public Health Officer finds that a local health emergency no longer exists or (2) limit attendance to less than 50 people and the sponsor of the Gathering must require that all necessary precautions be taken at the Gathering consistent with the CDC Interim Guidance Issued March 15, 2020 including, but not limited to: protecting vulnerable populations, hand hygiene, and social distancing.

DATED: March 16, 2020 at 12:20 pm

[Signature]

David J. Norman, EOC Director/City Manager
To protect public health and slow the rate of transmission of COVID-19, gatherings as described below should be postponed or canceled across the state of California for at least the remainder of the month of March.

The California Department of Public Health finds the following:

- Large gatherings that include 250 people or more should be postponed or canceled.
  - This includes gatherings such as concerts, conferences, and professional, college, and school sporting events.

- Smaller gatherings held in venues that do not allow social distancing of six feet per person should be postponed or canceled.
  - This includes gatherings in crowded auditoriums, rooms or other venues.

- Gatherings of individuals who are at higher risk for severe illness from COVID-19 should be limited to no more than 10 people.
  - This includes gatherings such as those at retirement facilities, assisted living facilities, developmental homes, and support groups for people with health conditions.

- A “gathering” is any event or convening that brings together people in a single room or single space at the same time, such as an auditorium, stadium, arena, large conference room, meeting hall, cafeteria, or any other indoor or outdoor space.

This applies to all non-essential professional, social, and community gatherings regardless of their sponsor. Gatherings that do not meet the aforementioned criteria should only be conducted when they are essential—that is, if the activity is essential and could not be postponed or achieved without gathering, meaning that some other means of communication could not be used to conduct the essential function.

**What will this achieve?**

The timely implementation of aggressive strategies that create social distance and those that reduce close contact of people not regularly together, including limiting gatherings, has proven effective in prior pandemics at delaying rates of transmission and reducing illness and death.
By decreasing the prevalence of disease across California we will:

- Reduce the number of Californians who contract COVID-19 before an effective treatment or vaccine is available.
- Protect those most likely to experience severe symptoms, such as older Californians and those with underlying chronic conditions.
- Preserve and protect our health care delivery system, including our health care workforce, so they can care for the least healthy individuals in the community for any medical condition, not just COVID-19.
- Minimize the social and economic impacts of COVID-19 over the long run.

**How long will these limitations apply?**

This guidance will remain in place at least through the month of March. As with all guidance that relates to COVID-19 response, authorities will revisit this guidance on a regular basis to evaluate the continued public health need for it and to evaluate if any elements need to be changed. To stay informed, continue to monitor this link:

https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance.aspx

**What is Social Distancing and how is it achieved?**

Social distancing is a practice recommended by public health officials to stop or slow down the spread of contagious diseases. It requires the creation of physical space between individuals who may spread certain infectious diseases. The key is to minimize the number of gatherings as much as possible and to achieve space between individuals when events or activities cannot be modified, postponed, or canceled.

Although the Department expects most events with more than 250 attendees to be postponed or canceled, we emphasize that the venue space does matter. Achieving space between individuals of approximately six feet is advisable. Additionally, there is a particular focus on creating space between individuals who have come together on a one-time or rare basis and who have very different travel patterns such as those coming from multiple countries, states or counties.

**What can be done to a make a gathering safer if it is essential or small?**
• Stagger activities.
• Add frequency of an event to spread out attendance, e.g. hold more, smaller gatherings.
• Add distance between where individuals sit or stand around tables.
• Add additional hand washing stations and restrooms.
• Limit the number of people in lines.
• Avoid direct physical contact, such as hand-shaking, holding hands, and hugging.
• Extend hours to allow for staggering of attendance or participation.
• Use phones, videos or video conferencing to reduce the need for close interactions.
• Consider ways to encourage anyone with fever and respiratory symptoms to stay home when sick, such as
  • Offering refunds or support reselling of tickets for persons who become ill.
  • Placing messages on websites, tickets, and venue entrances reminding people to protect one another by staying home if sick.

Examples of Essential Events this Does Not Apply To
The goal of this recommendation is to prevent people physically coming together unnecessarily, where people who have the infection can easily spread it to others. This guidance does not apply to activities such as attendance at regular school classes, work, or essential services.

Please see the guidance for schools document for additional information.

Certain activities are essential to the functioning of our state and must continue. Hence, this does not apply to essential public transportation, airport travel, or shopping at a store or mall. Other specific guidance can be found on the CDPH website to help people take actions that can protect them in those settings.

This does not apply to congregate living situations, including dormitories and homeless encampments. For more information on what can be done to protect homeless individuals, please see the Guidance for Homeless Assistance Providers on Novel Coronavirus (COVID-19) (PDF).
CDPH Guidance for the Prevention of COVID-19 Transmission In Entertainment Venues
March 13, 2020

This guidance is based on what is currently known about the transmission and severity of coronavirus disease 2019 (COVID-19). The California Department of Public Health (CDPH) will update this guidance as needed and as additional information becomes available.

Background

COVID-19 is a respiratory illness caused by a novel virus that has been spreading worldwide. Community-acquired cases have now been confirmed in California. We are gaining more understanding of COVID-19’s epidemiology, clinical course, immunogenicity, and other factors as time progresses, and the situation is changing daily. CDPH is in the process of monitoring COVID-19, conducting testing with local and federal partners, and providing guidance and resources to prevent, detect and respond to the occurrence of COVID-19 cases in California.

At this time, community transmission of COVID-19 has occurred in California. Venues where people gather for entertainment should prepare for possible impacts of COVID-19 and take precautions to prevent the spread of COVID-19 as well as other infectious diseases, including influenza and gastroenteritis.

Illness Severity

The complete clinical picture with regard to COVID-19 is not fully understood. Reported illnesses have ranged from mild to severe, including illness resulting in death. Older people and people with certain underlying health conditions like heart disease, lung disease and diabetes, for example, seem to be at greater risk of serious illness.

Context

Entertainment venues bring people from multiple communities into close contact with each other and have the potential to increase COVID-19 transmission. This guidance document describes steps that venue owners and management should take for the protection of patrons to prevent further COVID-19 transmission. The CDPH guidance has sanitation, personal hygiene, and social distancing as an important foundation for the prevention of COVID-19 in these venues.
The goals of these actions are: (1) to protect people attending and working at the venue and the local community from COVID-19 infection; and (2) to reduce community transmission and introductions of COVID-19 into new communities. Below we provide guidance for gambling venues, theme parks, attractions and theaters.

**Gambling Venues**

- Eliminate, delay or reduce conventions/tournaments that increase customer flow above 250 persons in a single room/space
- Increase frequency of cleaning of chips, shuffling machines, and other objects utilized in games
- Increase frequency of cleaning and/or disposal of playing cards
- Eliminate non-essential/non-related services, such as massages or other ancillary services co-housed in gambling venues that could increase customer flow above 250 persons in a single room/space
- Ensure that social distancing of six feet per person for non-family members is maintained and make clear that family members can participate together, stand in line together etc.
- Limiting the number of people in lines
- Separate spaces on the gaming floor into smaller components
- Increase frequency of cleaning and sanitizing per CDC [Environmental Cleaning and Disinfection](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cleaning-disinfection.html) guidance of all hard surfaces, including terminals and felt and vinyl surfaces of card tables and chairs
- Increase cleaning and sanitizing frequency of restroom and other high contact areas
- Eliminate events/marketing that target individuals that the CDPH has identified as higher risk of serious illness for COVID-19
- Additional opportunities throughout the venue for persons to reduce the spread of the virus through hand washing or sanitizing stations

**Theme Parks and Attractions**

- Ensure that social distancing of six feet per person for non-family members is maintained and make clear that family members can participate in activities together, stand in line together etc.
- Social distancing of six feet per person, particularly between individuals who have come together on a one-time or rare basis and/or who have very different travel patterns such as those coming from multiple countries, state or counties
- Limiting attendance as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance
- Increase cleaning and sanitizing frequency of restroom and other high contact areas
- Train employees on best hygiene practices including washing their hands often with soap and water for at least 20 seconds
- Increase spacing of show times to allow for more thorough cleaning of single room or space and social distancing during show times
- Additional opportunities throughout the venue for persons to reduce the spread of the virus through hand washing or sanitizing stations
- Eliminate events/marketing that target individuals that the CDPH has identified as higher risk of serious illness for COVID-19
- Extend hours to allow for staggering of attendance
- Add distance to locations individuals sit or stand around tables

**Movie Theaters and Live Performance (Plays, Musicals) Theaters**

- Keep attendance under 250 persons per individual theater and ensure that social distancing of six feet per person for non-family members is maintained and make clear that family members can sit together, stand in line together etc.
- Suspend reserved seating to allow patrons to self-separate
- Reduce capacity to 50-60% per showing
- Increase frequency of cleaning and sanitizing per CDC [Environmental Cleaning and Disinfection](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html) guidance on high contact areas/hard surfaces including snack counters, door handles/hinges, etc.
- Increase cleaning and sanitizing of restrooms
- Sanitize seats and tray tables between showings
- Train employees on best hygiene practices including washing their hands often with soap and water for at least 20 seconds
- Increased spacing of show times to allow for more thorough cleaning of individual theaters
- Have ushers monitor social distancing practices in theaters and encourage additional distance between guests as appropriate
- Limiting the number of people in lines
- Additional opportunities throughout the theater for persons to reduce the spread of the virus through hand washing or sanitizing stations
- Eliminate events/marketing that target individuals that CDPH has identified as higher risk of serious illness for COVID-19