AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE CITY’S WEBSITE UNDER COUNCIL MEETING INFO AT WWW.CITYOFCAMARILLO.ORG AND AT CITY HALL LOCATED AT 601 CARMEN DRIVE, CAMARILLO, IN THE OFFICE OF THE CITY CLERK DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M. MEETINGS ARE BROADCAST ON THE LOCAL GOVERNMENT CHANNELS – SPECTRUM CHANNEL 10 AND FRONTIER CHANNEL 29.

FOR YOUR INFORMATION – The City Council will hear from the public on any item on the agenda or an item of interest that is not on the agenda. The City Council cannot take action on any item that is not on the agenda. These items may be referred to staff or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker, unless extended by the City Council, and each speaker may only speak once on each item. You have the opportunity to address the City Council at the following times:

A. AGENDA ITEM - at the time the City Council considers the agenda item, and
B. NON-AGENDA ITEMS - during Public Comments at 7:30 p.m., comments will be received for a maximum 20-minute period; any additional requests will be heard following the completion of the Council agenda; and
C. PUBLIC HEARINGS - Public Hearings are heard at 7:30 p.m. if scheduled.

Please keep your comments brief and complete a speaker card for the City Clerk.

CALL TO ORDER

ROLL CALL

I. AMENDMENTS TO THE AGENDA - this is the time and place to change the order of the agenda, delete or add any agenda item(s).

II. PRESENTATIONS – NO ITEMS

III. CONSENT CALENDAR Approved 5-0

A. Minutes

Approval receives and files the minutes of the Camarillo City Council meeting held October 26, 2016.

B. Resolution - Disbursements Resolution 2016-129

Approval adopts a Resolution approving disbursements dated on or before October 26, 2016.

C. Award of Contract - TM-2016-2 Installation of Internally Illuminated Street Name Signs at Freeway Ramp Intersections

Approval authorizes the City Manager to sign a contract with Aegis ITS in the amount of $12,979. Agreement 2016-171
D. **Appointment of Director and Alternate Director to the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency**

Approval appoints the Public Works Director and Deputy Director of Public Works/Environmental to the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency Director and Alternate Director positions, respectively.

**CONSENT CALENDAR ACTION:**

**A MOTION TO APPROVE THE RECOMMENDATIONS FOR CONSENT ITEMS A THROUGH D.**

IV. CITY COUNCIL – NO ITEMS  

V. FINANCE – NO ITEMS  

VI. PUBLIC WORKS – NO ITEMS  

VII. COMMUNITY DEVELOPMENT – NO ITEMS  

VIII. CITY ATTORNEY – NO ITEMS  

IX. CITY MANAGER  

A. **Fiscal Year 2016/17 Request for Funding - Studio Channel Islands Art Center**

Studio Channel Islands Art Center requests funding in the amount of $29,750 to assist with the production of FY 2016/17 programs.

**Suggested Action:** a MOTION to approve an appropriation in the amount of $29,750 for FY 2016/17 Studio Channel Islands Art Center public program support.

Revised Action - $5000 grant; remainder of request to wait on new cultural arts funding policy

X. CITY CLERK – NO ITEMS  

XI. ADMINISTRATIVE SERVICES – NO ITEMS  

Approved 5-0

XII. CLOSED SESSION  

A. **Conference with Real Property Negotiator**

1. Authority – Government Code Section 54956.8  
2. Property – former library, 3100 Ponderosa; APN 166-0-020-315  
3. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Administrative Services Director, Community Development Director, and Finance Director  
4. Negotiating Parties – KidSTREAM Children’s Museum  
5. Under Negotiation – Price and terms of payment

B. **Conference with Real Property Negotiator**

1. Authority – Government Code Section 54956.8  
2. Property – hotel conference center, Ventura Boulevard; APN 229-0-010-090, -110, -150, -590, -610 & -630  
3. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Community Development Director, Finance Director and Bob Burrow  
4. Negotiating Parties – The Mian Companies  
5. Under Negotiation – Price and terms of payment
C. Conference with Legal Counsel Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2);
Number of Cases: two.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS – INFORMATIONAL ITEMS, which do not require action, will be reported by members of staff and the City Council as follows:

A. City Manager
B. City Attorney
C. City Council

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

XIV. STUDY SESSION – directions to staff may be given during study sessions; however, any actions to implement such directions will be made at future scheduled Council meetings.

A. Update Sign Ordinance
B. Carmen Drive Median Turf Replacement (ST-15-02), City Hall Landscape Improvements (CH-16-01), and Daily Drive Wall & Monument (ST-04-01)

CALL TO ORDER IN COUNCIL CHAMBERS AT 7:30 P.M.

ROLL CALL

FLAG SALUTE

AMENDMENTS TO AGENDA

XV. PRESENTATIONS

A. California State University Channel Islands - Scholarship Recipients

XVI. PUBLIC SAFETY/INFORMATION – NO ITEMS

XVII. PUBLIC COMMENTS

XVIII. PUBLIC HEARINGS – NO ITEMS

XIX. DEPARTMENTAL

A. Introduction of an Ordinance Adopting the 2016 Revised Building Codes by Reference and Setting a Public Hearing on Adoption of Such Ordinance (Gov. Code 50022.3)

Suggested Action:

1. a REQUEST for reading of title; Introduce Ord 1132; 5-0

2. a MOTION to waive further reading and introduce an Ordinance adopting certain codes by reference and setting a public hearing on adoption of such ordinance for November 16, 2016.

XX. ADJOURN to November 16, 2016, at 5:00 p.m.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.
AGENDA
CAMARILLO CITY COUNCIL
ADJOURNED REGULAR MEETING
WEDNESDAY, NOVEMBER 2, 2016, 5:00 P.M.
CITY HALL COUNCIL CHAMBERS
601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE CITY’S WEBSITE UNDER COUNCIL MEETING INFO AT WWW.CITYOFCAMARILLO.ORG AND AT CITY HALL LOCATED AT 601 CARMEN DRIVE, CAMARILLO, IN THE OFFICE OF THE CITY CLERK DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M. MEETINGS ARE BROADCAST ON THE LOCAL GOVERNMENT CHANNELS – SPECTRUM CHANNEL 10 AND FRONTIER CHANNEL 29.

FOR YOUR INFORMATION – The City Council will hear from the public on any item on the agenda or an item of interest that is not on the agenda. The City Council cannot take action on any item that is not on the agenda. These items may be referred to staff or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker, unless extended by the City Council, and each speaker may only speak once on each item. You have the opportunity to address the City Council at the following times:

A. AGENDA ITEM - at the time the City Council considers the agenda item, and
B. NON-AGENDA ITEMS - during Public Comments at 7:30 p.m., comments will be received for a maximum 20-minute period; any additional requests will be heard following the completion of the Council agenda; and
C. PUBLIC HEARINGS - Public Hearings are heard at 7:30 p.m. if scheduled.

Please keep your comments brief and complete a speaker card for the City Clerk.

CALL TO ORDER
ROLL CALL

I. AMENDMENTS TO THE AGENDA - this is the time and place to change the order of the agenda, delete or add any agenda item(s).

II. PRESENTATIONS – NO ITEMS

III. CONSENT CALENDAR

A. Minutes

Approval receives and files the minutes of the Camarillo City Council meeting held October 26, 2016.

B. Resolution - Disbursements

Approval adopts a Resolution approving disbursements dated on or before October 26, 2016.

C. Award of Contract - TM-2016-2 Installation of Internally Illuminated Street Name Signs at Freeway Ramp Intersections

Approval authorizes the City Manager to sign a contract with Aegis ITS in the amount of $12,979.
D. Appointment of Director and Alternate Director to the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency

Approval appoints the Public Works Director and Deputy Director of Public Works/Environmental to the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency Director and Alternate Director positions, respectively.

CONSENT CALENDAR ACTION:
A MOTION TO APPROVE THE RECOMMENDATIONS FOR CONSENT ITEMS A THROUGH D.

IV. CITY COUNCIL – NO ITEMS
V. FINANCE – NO ITEMS
VI. PUBLIC WORKS – NO ITEMS
VII. COMMUNITY DEVELOPMENT – NO ITEMS
VIII. CITY ATTORNEY – NO ITEMS
IX. CITY MANAGER
A. Fiscal Year 2016/17 Request for Funding - Studio Channel Islands Art Center

Studio Channel Islands Art Center requests funding in the amount of $29,750 to assist with the production of FY 2016/17 programs.

Suggested Action: a MOTION to approve an appropriation in the amount of $29,750 for FY 2016/17 Studio Channel Islands Art Center public program support.

X. CITY CLERK – NO ITEMS
XI. ADMINISTRATIVE SERVICES – NO ITEMS
XII. CLOSED SESSION
A. Conference with Real Property Negotiator
   1. Authority – Government Code Section 54956.8
   2. Property – former library, 3100 Ponderosa; APN 166-0-020-315
   3. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Administrative Services Director, Community Development Director, and Finance Director
   4. Negotiating Parties – KidSTREAM Children’s Museum
   5. Under Negotiation – Price and terms of payment
B. Conference with Real Property Negotiator
   1. Authority – Government Code Section 54956.8
   2. Property – hotel conference center, Ventura Boulevard; APN 229-0-010-090, -110, -150, -590, -610 & -630
   3. Agency Negotiators – City Attorney, City Manager, Assistant City Manager, Community Development Director, Finance Director and Bob Burrow
   4. Negotiating Parties – The Mian Companies
   5. Under Negotiation – Price and terms of payment
C. **Conference with Legal Counsel  Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2); Number of Cases: two.

XIII. **NEW BUSINESS – ORAL COMMUNICATIONS – INFORMATIONAL ITEMS**, which do not require action, will be reported by members of staff and the City Council as follows:

A. **City Manager**
B. **City Attorney**
C. **City Council**

RECESS / RECONVENE IN THE ADMINISTRATIVE CONFERENCE ROOM

XIV. **STUDY SESSION** – directions to staff may be given during study sessions; however, any actions to implement such directions will be made at future scheduled Council meetings.

A. **Update Sign Ordinance**
B. **Carmen Drive Median Turf Replacement (ST-15-02), City Hall Landscape Improvements (CH-16-01), and Daily Drive Wall & Monument (ST-04-01)**

CALL TO ORDER IN COUNCIL CHAMBERS AT 7:30 P.M.

ROLL CALL

FLAG SALUTE

AMENDMENTS TO AGENDA

XV. **PRESENTATIONS**

A. **California State University Channel Islands - Scholarship Recipients**

XVI. **PUBLIC SAFETY/INFORMATION – NO ITEMS**

XVII. **PUBLIC COMMENTS**

XVIII. **PUBLIC HEARINGS – NO ITEMS**

XIX. **DEPARTMENTAL**

A. **Introduction of an Ordinance Adopting the 2016 Revised Building Codes by Reference and Setting a Public Hearing on Adoption of Such Ordinance (Gov. Code 50022.3)**

Suggested Action:

1. a REQUEST for reading of title;

2. a MOTION to waive further reading and introduce an Ordinance adopting certain codes by reference and setting a public hearing on adoption of such ordinance for November 16, 2016.

XX. ADJOURN to November 16, 2016, at 5:00 p.m.
CALL TO ORDER/ROLL CALL

Mayor Morgan called the meeting to order at 5:10 p.m.

Councilmembers Present: Mike Morgan, Mayor
                        Jeanette McDonald, Vice Mayor
                        Charlotte Craven, Councilmember
                        Kevin Kildee, Councilmember
                        Bill Little, Councilmember

Staff Present: Dave Norman, City Manager
              Chris Dunn, Police Department Commander
              Tom Fox, Assistant City Manager
              Dave Klotzle, Public Works Director
              Jeffrie Madland, City Clerk
              Brian Pierik, City Attorney
              John Thomas, Assistant Administrative Services Director
              Joe Vacca, Community Development Director
              Genie Wilson, Finance Director

I. AMENDMENTS TO THE AGENDA – NONE

II. PRESENTATIONS – NONE

III. CONSENT CALENDAR

   Councilmember Craven moved, seconded by Councilmember Kildee, to approve
   Consent Calendar Items A through F.

A. Minutes

   Approved the minutes of the City Council meeting held October 12, 2016, as
   presented.

B. Resolution – Approval of Disbursements

   Adopted Resolution No. 2016-127 approving disbursements dated on or before
   October 19, 2016.

C. Request to Sell Alcoholic Beverages - Camarillo Ranch Foundation

   Indicated the Council does not object to the issuance of a one-day beer and wine
   permit by the Department of Alcoholic Beverage Control for the Camarillo Ranch
   Foundation events.

D. Financial Reports – September

   Received and filed the following financial reports pursuant to the City’s Investment
   Policy and State law:
4. Minutes of the September 26, 2016 Investment Committee Meeting.

E. Solicit Bids - AS-2016-10 UPS Battery Replacement

Authorized staff to solicit bids for a UPS Battery Replacement.

F. Resolution Authorizing the Filing of a Claim with the Ventura County Transportation Commission for Transportation Development Act Article 8(a) Funds for Fiscal Year 2016/17

Adopted Resolution No. 2016-128 authorizing the Director of Finance to file a Transportation Development Act Article 8(a) Claim for Fiscal Year 2016/17.

Motion carried 5-0.

IV. CITY COUNCIL – NONE

V. FINANCE – NONE

VI. PUBLIC WORKS – NONE

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY – NONE

IX. CITY MANAGER

A. Startup Weekend Ventura County

Assistant City Manager Fox stated the City was asked to contribute $10,000 to sponsor the winner of the agricultural category for a startup business to be located in Camarillo. The Startup Weekend Ventura County (SWVC) event is scheduled for April 21-23, 2017.

Councilmember Little moved, seconded by Councilmember Kildee, to approve an appropriation of $10,000 to sponsor the 2017 SWVC agriculture category for a business startup in Camarillo.

Motion carried 5-0.

X. CITY CLERK

B. Introduction of Ordinance Adding Chapter 5.49 to the Camarillo Municipal Code Authorizing and Establishing Regulations for Remote Caller Bingo

City Clerk Madland stated the Camarillo Post of the American Legion has requested an ordinance allowing Remote Caller Bingo to provide an additional fundraising tool for the American Legion and other non-profits in the city. The proposed Ordinance, based on penal code, would add a chapter to the Camarillo Municipal Code authorizing and establishing regulations for Remote Caller Bingo.

Dennis Fercho, American Legion, stated the operator for the remote bingo games is located in Sacramento. The games would be held in Sacramento and broadcasted.
via the internet to other locations. The operator provides the equipment for the
games, with the exception of the TV at the Legion’s location. The proceeds from the
games are split 43% to the American Legion, 37% to prizes, and 20% to the operator.

City Attorney Pierik read the title of Ordinance No. 1131.

Councilmember Little moved, seconded by Councilmember Kildee, to introduce
Ordinance No. 1131 Adding Chapter 5.49 to the Camarillo Municipal Code
Authorizing and Establishing Regulations for Remote Caller Bingo.

Motion carried 5-0.

XI. ADMINISTRATIVE SERVICES – NONE

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager – None

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on
attendance at outside agency and Council committee meetings.

Slurry Seal - Public Works Director Klotzle provided an update on the slurry seal
project noting it is progressing as expected.

Adolfo Camarillo Birthday - Councilmember Little stated the event at the Ranch
House was well attended.

Santa Rosa Road - Public Works Director Klotzle provided an update on the
landscape portion of the road widening.

Dizdar Park - Vice Mayor McDonald shared information on a company that could
create a unique design for the playground if the Council kept with the firetruck theme.

RECESS/RECONVENE TO THE ADMINISTRATIVE CONFERENCE ROOM

The Council recessed to a Study Session at 5:59 p.m. The Mayor called the Study Session
to order at 6:06 p.m.

XIV. STUDY SESSION

A. Water/Sewer Rates Study

Sanjay Gaur and Kevin Kostiuk, Raftelis Financial Consultants Inc., presented a
PowerPoint to review the 2016-2017 Rate Study and provided an update on 2017
rates.

B. Project H.O.P.E.

Deputy Joseph Preciado, Camarillo Police Department, presented a PowerPoint
giving an overview of Homelessness Response Program and Preparation for
2016/17 Inclement Weather Season.
XII. CLOSED SESSION

The City Council recessed to Closed Session at 7:08 p.m. to consider the following item:

A. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Government Code Section 54956.9(d) (2); Number of Cases: one.

RECESS/RECONVENE/CALL TO ORDER/ROLL CALL

The Closed Session recessed at 7:29 p.m. The Mayor reconvened the regular meeting of the City Council at 7:32 p.m. with no action to report from the Closed Session.

FLAG SALUTE

Councilmember Craven led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS – NONE

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Judy Ahlfeld stated she is disabled and has been experiencing reliability issues with Dial-a-Ride reservations. They are not arriving on time or have been running late. She has talked to staff several times without a solution to her problems. Public Works Director Klotzle met with Ms. Ahlfeld to discuss her concerns.

Melissa Padworski asked for the City’s assistance in getting the Pleasant Valley Recreation and Park District (PVRPD) to remove a large bee hive at the Valle Lindo Park. City Manager Norman stated he contacted PVRPD General Manager Mary Otten about the issue. The Council suggested Ms. Padworski also relay her concerns directly to the PVRPD board at their next meeting.

Matt Lorimer requested the City address elected officials serving on non-profit boards, limiting campaign contributions, and answering citizen concerns regarding the sale and proposed redevelopment of the Camarillo Springs Golf Course. City Manager Norman stated he has responded to the residents and let them know staff will be meeting with the new owners about their proposals.

Jim Paulson requested the City sever any banking connections it has with Wells Fargo Bank. Finance Director Wilson stated the City is not currently using this bank.

XVIII. PUBLIC HEARINGS – NONE

XIX. DEPARTMENTAL – NONE

XII. CLOSED SESSION - Continued

The City Council recessed at 7:59 p.m. to Closed Session to consider the following item:
B. Public Employee Performance Evaluations

1. Authority - Government Code Section 54957
2. Titles - City Manager and City Attorney

XX. ADJOURN

The meeting adjourned at 10:20 p.m. to November 2, 2016, at 5:00 p.m. with no action to report from the Closed Session.

ATTEST: City Clerk

______________________________
Mayor

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.
RESOLUTION NO. 2016-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMARILLO APPROVING CERTAIN DISBURSEMENTS

The City Council of the City of Camarillo resolves as follows:

SECTION 1: The City Council finds and declares as follows:

A. Chase Warrants and Wire Numbers (Warrant Numbers 153983 through 154089, Wire Numbers 9994626 through 9994627); and demands represented thereby, dated on or before October 26, 2016, in the amount of $3,674,024.32; and

B. Payroll checks and direct deposits dated October 27, 2016, in the amount of $339,707.99; for a grand total of $4,013,732.31, all as set forth in City of Camarillo Disbursement List(s) dated October 26, 2016.

SECTION 2: The City Clerk shall certify to the adoption of this Resolution.

PASSED AND ADOPTED November 2, 2016.


___________________________________________
Mayor
Attested to on______________________________.

___________________________________________
City Clerk

I, Jeffrie Madland, City Clerk of the City of Camarillo, certify Resolution No. 2016- was adopted by the City Council of the City of Camarillo at a regular meeting held on November 2, 2016, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:

___________________________________________
City Clerk
<table>
<thead>
<tr>
<th>BANK</th>
<th>NAME</th>
<th>FUND</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>00</td>
<td>JP Morgan Chase - Operating</td>
<td>101</td>
<td>1,591,263.05</td>
</tr>
<tr>
<td>210</td>
<td>Gas Tax Fund</td>
<td></td>
<td>9,062.09</td>
</tr>
<tr>
<td>220</td>
<td>Lighting &amp; Landscape MD</td>
<td></td>
<td>47,653.28</td>
</tr>
<tr>
<td>221</td>
<td>Zone 1-Mission Oaks MD/IA</td>
<td></td>
<td>39,006.47</td>
</tr>
<tr>
<td>222</td>
<td>Zone 2-Wittenberg MD</td>
<td></td>
<td>1,139.15</td>
</tr>
<tr>
<td>223</td>
<td>Zone 3-Armitos Storm Basin</td>
<td></td>
<td>153.44</td>
</tr>
<tr>
<td>224</td>
<td>Zone 4-Mission Oaks In MD</td>
<td></td>
<td>2,103.05</td>
</tr>
<tr>
<td>225</td>
<td>Zone 5-Presley MD</td>
<td></td>
<td>399.62</td>
</tr>
<tr>
<td>226</td>
<td>Zone 6-Spanish Hills MD</td>
<td></td>
<td>935.61</td>
</tr>
<tr>
<td>227</td>
<td>Zone 7-Sares/Regis MD</td>
<td></td>
<td>316.50</td>
</tr>
<tr>
<td>228</td>
<td>Zone 8-Vista Las Posas MD</td>
<td></td>
<td>993.16</td>
</tr>
<tr>
<td>230</td>
<td>Zn 10-Adolfo Glen III MD</td>
<td></td>
<td>1,373.59</td>
</tr>
<tr>
<td>231</td>
<td>Zone 9-Adolfo Glen II MD</td>
<td></td>
<td>1,380.04</td>
</tr>
<tr>
<td>270</td>
<td>Storm Water Management</td>
<td></td>
<td>5,974.43</td>
</tr>
<tr>
<td>285</td>
<td>Library Special Revenue</td>
<td></td>
<td>36,323.26</td>
</tr>
<tr>
<td>410</td>
<td>Capital Improv. Projects</td>
<td></td>
<td>62,405.42</td>
</tr>
<tr>
<td>510</td>
<td>Risk Management</td>
<td></td>
<td>3,349.84</td>
</tr>
<tr>
<td>520</td>
<td>Human Resources</td>
<td></td>
<td>80.00</td>
</tr>
<tr>
<td>530</td>
<td>Information Systems</td>
<td></td>
<td>14,793.36</td>
</tr>
<tr>
<td>540</td>
<td>Vehicles &amp; Equipment</td>
<td></td>
<td>4,429.99</td>
</tr>
<tr>
<td>550</td>
<td>City Hall Facility</td>
<td></td>
<td>49,890.71</td>
</tr>
<tr>
<td>551</td>
<td>Corp Yard Facility</td>
<td></td>
<td>379.37</td>
</tr>
<tr>
<td>552</td>
<td>Police Facility</td>
<td></td>
<td>73.00</td>
</tr>
<tr>
<td>553</td>
<td>Library Facility</td>
<td></td>
<td>22,813.90</td>
</tr>
<tr>
<td>554</td>
<td>Camarillo Ranch Facility</td>
<td></td>
<td>2,900.00</td>
</tr>
<tr>
<td>611</td>
<td>General Agency Fund</td>
<td></td>
<td>125.00</td>
</tr>
<tr>
<td>810</td>
<td>Transit</td>
<td></td>
<td>2,025.75</td>
</tr>
<tr>
<td>860</td>
<td>Water Utility</td>
<td></td>
<td>43,233.79</td>
</tr>
<tr>
<td>BANK</td>
<td>NAME</td>
<td>FUND</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>------</td>
<td>------</td>
<td>-------------------</td>
<td>----------</td>
</tr>
<tr>
<td>00</td>
<td>Reclaimed Water</td>
<td>361</td>
<td>2,206.95</td>
</tr>
<tr>
<td>371</td>
<td>Sanitary District</td>
<td>24,578.25</td>
<td></td>
</tr>
<tr>
<td>372</td>
<td>CAMSAN Debt Service</td>
<td>2,200.00</td>
<td></td>
</tr>
<tr>
<td>373</td>
<td>CAMSAN Capital Projects</td>
<td>470.41</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td></td>
<td>1,674,024.32</td>
</tr>
<tr>
<td>90</td>
<td>Post Fund 900 AP/CR to JP Morgan Chase</td>
<td>900 Pooled Cash &amp; Investment</td>
<td>2,000,000.00</td>
</tr>
</tbody>
</table>
|      | Total             |                   | 2,000,000.00 *
|      | Grand Total       |                   | 1,674,024.32 * |
|      | Warrants and Wires |                   | $3,674,024.32 |
|      | EFT Payments      |                   | $0.00    |
|      | Subtotal          |                   | $3,674,024.32 |
|      | 10/25/16 Net Payroll |               | 339,707.99 |
|      | Total Disbursements |                 | $4,013,732.31 |

THE ATTACHED DISBURSEMENTS ARE ACCURATE AND THERE ARE FUNDS AVAILABLE FOR PAYMENT THEREOF.

Leslie Parr, Accounting Specialist

Kristen Madary, Accountant

THE ATTACHED DISBURSEMENTS HAVE BEEN REPRESENTED BY THE ABOVE SIGNATORY TO BE ACCURATE AND WITH FUNDING AVAILABLE FOR THE PAYMENT THEREOF. BASED ON THE REPRESENTATION PROVIDED, I WE AUTHORIZE PAYMENT.

Genie Wilson, Director of Finance

David J. Norman, City Manager
<table>
<thead>
<tr>
<th>DATE</th>
<th>VENDOR NAME</th>
<th>DESCRIPTION</th>
<th>CHECK AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>16/21/2016</td>
<td>COUNTY OF VENTURA</td>
<td>CUP-378 POSTING FEE</td>
<td>100.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>GPA 2014-2 POSTING FEE</td>
<td>50.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>589</td>
<td>59,320.69</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>ADOLFO/MISS OAK/EL CAP</td>
<td>73.54</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>LANDSCAPE MEDIANS</td>
<td>165.74</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>STREET MEDIANS</td>
<td>935.79</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>150 HOWARD RD</td>
<td>1,196.19</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>SANJ PUMPING STATIONS</td>
<td>25.55</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>LIBRARY</td>
<td>6,146.99</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>WATER PUMPING STATIONS</td>
<td>17,408.57</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>WATER PUMPING STATIONS - Other</td>
<td>487.05</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>2310 1/2 ANTONIO AVE</td>
<td>36.22</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td>TRAFFIC LIGHTS</td>
<td>29,061.12</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>3,780.54</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>1,741.45</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>38.01</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>1,702.44</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>1.78</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>1.78</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>317.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>317.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>53.23</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>53.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>23</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>64.69</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>30.34</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>14.35</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>90.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>90.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>900.00</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>806.26</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>806.26</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>806.26</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>SOUTHERN CALIF EDISON</td>
<td></td>
<td>806.26</td>
</tr>
</tbody>
</table>

Last warrant from previous Disbursement List verified as 153982
<table>
<thead>
<tr>
<th>ACCOUNT #</th>
<th>CHECK DATE</th>
<th>VENDOR NAME</th>
<th>VENDOR #</th>
<th>DESCRIPTION</th>
<th>INVOICE</th>
<th>PO #</th>
<th>PER/YEAR</th>
<th>TRN AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>553-5753-457.36-03</td>
<td>10/26/2016</td>
<td>SUPPLIES-LIBRARY</td>
<td>294059</td>
<td>04/2017</td>
<td>04/2017</td>
<td>16.43</td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3620-436.36-21</td>
<td>10/24/2016</td>
<td>SUPPLIES-WATER</td>
<td>294093</td>
<td>04/2017</td>
<td>04/2017</td>
<td>1.57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3620-436.36-21</td>
<td>10/26/2016</td>
<td>SUPPLIES-WATER</td>
<td>294080</td>
<td>04/2017</td>
<td>04/2017</td>
<td>26.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>850-3620-436.61-01</td>
<td>10/26/2016</td>
<td>SUPPLIES-WATER</td>
<td>294020</td>
<td>04/2017</td>
<td>04/2017</td>
<td>9.65</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>153394</td>
<td>BIG BRAND TIRE CO</td>
<td>9753</td>
<td>04/2017</td>
<td>04/2017</td>
<td>455.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>540-5540-455.36-11</td>
<td>10/24/2016</td>
<td>ALIGNMENT-784 STREET</td>
<td>293957</td>
<td>021414</td>
<td>021414</td>
<td>102.30</td>
<td></td>
<td></td>
</tr>
<tr>
<td>240-2540-435.61-31</td>
<td>10/26/2016</td>
<td>FLEET TIRE-872 LNSPC</td>
<td>293718</td>
<td>021414</td>
<td>021414</td>
<td>353.46</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>153395</td>
<td>CALVARY NEXUS</td>
<td>333333</td>
<td>04/2017</td>
<td>04/2017</td>
<td>250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/1-0000-221.04-00</td>
<td>10/26/2016</td>
<td>REFUND COST PKX CLEANUP</td>
<td>16-00000021 PZ</td>
<td>04/2017</td>
<td>04/2017</td>
<td>250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>153396</td>
<td>CAMARILLO FLOWER SHOP</td>
<td>121</td>
<td>04/2017</td>
<td>04/2017</td>
<td>74.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/1-1001-411.61-23</td>
<td>10/26/2016</td>
<td>ARRANGEMENT-LAMM</td>
<td>052647/1</td>
<td>04/2017</td>
<td>04/2017</td>
<td>74.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>153397</td>
<td>CAMARILLO PLUMBING &amp; PAINT</td>
<td>138</td>
<td>04/2017</td>
<td>04/2017</td>
<td>15.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>871-3740-437.61-01</td>
<td>10/26/2016</td>
<td>SUPPLIES-SABI</td>
<td>93587</td>
<td>04/2017</td>
<td>04/2017</td>
<td>15.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>153398</td>
<td>CAMARILLO VILLAGE HOMES LLC</td>
<td>333333</td>
<td>04/2017</td>
<td>04/2017</td>
<td>17,328.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>418-0000-221.05-00</td>
<td>10/26/2016</td>
<td>GPA 2014-3 BIR DEPOSIT</td>
<td>14-00000095 PZ</td>
<td>04/2017</td>
<td>04/2017</td>
<td>17,328.82</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>153399</td>
<td>CANTEME OF COASTAL CALIFORNIA</td>
<td>11200</td>
<td>04/2017</td>
<td>04/2017</td>
<td>126.10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154000</td>
<td>CHABAD OF CAMARILLO</td>
<td>333333</td>
<td>04/2017</td>
<td>04/2017</td>
<td>250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154001</td>
<td>CHARLES ABBOTT ASSOC INC</td>
<td>9448</td>
<td>04/2017</td>
<td>04/2017</td>
<td>250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>270-3410-434.32-01</td>
<td>10/24/2016</td>
<td>STORMWATER INSPECTION-SEP</td>
<td>56195</td>
<td>021445</td>
<td>021445</td>
<td>5,400.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154002</td>
<td>CONTRACTOR COMPLIANCE &amp; MONITO</td>
<td>11857</td>
<td>04/2017</td>
<td>04/2017</td>
<td>470.41</td>
<td></td>
<td></td>
</tr>
<tr>
<td>873-8810-488.92-21</td>
<td>10/24/2016</td>
<td>SS-10-08 LABOR COMP SVCS</td>
<td>7655</td>
<td>020800</td>
<td>020800</td>
<td>470.41</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154003</td>
<td>CORE-ROSION PRODUCTS</td>
<td>11713</td>
<td>021520</td>
<td>021520</td>
<td>6,673.35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3630-436.61-16</td>
<td>10/26/2016</td>
<td>HYPOCHLORITE TANK-WATER</td>
<td>C2016405</td>
<td>04/2017</td>
<td>04/2017</td>
<td>6,673.35</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154004</td>
<td>COUNTY OF VENTURA</td>
<td>144</td>
<td>04/2017</td>
<td>04/2017</td>
<td>25.62</td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3640-436.69-23</td>
<td>10/26/2016</td>
<td>16/17 PROPERTY TAX</td>
<td>347140</td>
<td>04/2017</td>
<td>04/2017</td>
<td>25.62</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154005</td>
<td>DARIN FOOTE BEEKEEPING</td>
<td>11519</td>
<td>04/2017</td>
<td>04/2017</td>
<td>450.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3605-436.61-01</td>
<td>10/26/2016</td>
<td>RELOCATE BEES-WATER</td>
<td>SEP/OCT16-DARIN</td>
<td>04/2017</td>
<td>04/2017</td>
<td>450.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154006</td>
<td>DAVID EDSELL</td>
<td>8556</td>
<td>04/2017</td>
<td>04/2017</td>
<td>345.09</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/1-1701-417.59-01</td>
<td>10/26/2016</td>
<td>TRAVEL REIMBURSE-LEAGUE</td>
<td>20161021-EDSELL</td>
<td>04/2017</td>
<td>04/2017</td>
<td>345.09</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154007</td>
<td>DIRECTV INC</td>
<td>8387</td>
<td>04/2017</td>
<td>04/2017</td>
<td>280.97</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/1-2101-421.60-61</td>
<td>10/26/2016</td>
<td>DIRECTV TO 11/10-PD</td>
<td>29696767587</td>
<td>04/2017</td>
<td>04/2017</td>
<td>74.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>973-3740-437.60-61</td>
<td>10/26/2016</td>
<td>DIRECTV TO 11/8-SABI</td>
<td>29632121843</td>
<td>04/2017</td>
<td>04/2017</td>
<td>52.99</td>
<td></td>
<td></td>
</tr>
<tr>
<td>210-3210-431.60-61</td>
<td>10/26/2016</td>
<td>DIRECTV TO 11/11-STREET</td>
<td>29708441454</td>
<td>04/2017</td>
<td>04/2017</td>
<td>26.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3601-436.61-01</td>
<td>10/26/2016</td>
<td>DIRECTV TO 11/11-WATER</td>
<td>29708441454</td>
<td>04/2017</td>
<td>04/2017</td>
<td>26.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Check #</td>
<td>Vendor Name</td>
<td>Description</td>
<td>INV #</td>
<td>Amount</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>-----------</td>
<td>---------------------------</td>
<td>-------------------------------</td>
<td>-----------</td>
<td>--------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154008</td>
<td>ENVISIONWARE INC</td>
<td>ANNUAL MAINTENANCE-LIB</td>
<td>INV-US-28309</td>
<td>1,166.40</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154009</td>
<td>TAMCON PIPE &amp; SUPPLY INC</td>
<td>SUPPLIES-CLAIM WATER</td>
<td>185742</td>
<td>2,622.22</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154010</td>
<td>FARMER BROTHERS COFFEE</td>
<td>COFFEE SERVICE-CITY HALL</td>
<td>64473993</td>
<td>309.61</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154011</td>
<td>FF REALTY LLC</td>
<td>GPA 2012-1 BIR DEPOSIT</td>
<td>12-0000016</td>
<td>18,874.74</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154012</td>
<td>FG WILCOX INC</td>
<td>SUPPLIES-STORMWATER</td>
<td>322161</td>
<td>85.85</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154013</td>
<td>FRONTIER</td>
<td>388-1442 TRAFFIC SIGNAL</td>
<td>188-27690CT2016</td>
<td>53.94</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154014</td>
<td>GEOFF BIGLEY</td>
<td>383-6512 SPRINKLER AUTOMAT</td>
<td>188-27690CT2016</td>
<td>78.35</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154015</td>
<td>GRAINGER INC</td>
<td>151-5227 INFO SYSTEMS</td>
<td>188-27690CT2016</td>
<td>619.14</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154016</td>
<td>FO #</td>
<td>188-27690CT2016</td>
<td>500.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154017</td>
<td>SUPPLIES-CLAIMS</td>
<td>306</td>
<td>9252035408</td>
<td>3,770.14</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154018</td>
<td>SUPPLIES-STORMWATER</td>
<td>924947419</td>
<td>452.36</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154019</td>
<td>SUPPLIES-PROJECT 140-02</td>
<td>923423926</td>
<td>456.39</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154020</td>
<td>SUPPLIES-CLAIMS</td>
<td>922072689</td>
<td>234.69</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154021</td>
<td>SUPPLIES-CLAIMS</td>
<td>924799336</td>
<td>33.48</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154022</td>
<td>SUPPLIES-CLAIMS</td>
<td>924953705</td>
<td>1,638.29</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154023</td>
<td>SUPPLIES-CLAIMS</td>
<td>924809689</td>
<td>952.13</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154024</td>
<td>SUPPLIES-CLAIMS</td>
<td>925063020</td>
<td>68.90</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCOUNT #</td>
<td>VENDOR NAME</td>
<td>VENDOR #</td>
<td>CHECK AMOUNT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-----------</td>
<td>-------------</td>
<td>----------</td>
<td>--------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>210-3210-411.61-46</td>
<td>10/26/2016</td>
<td>CREDIT-STREET</td>
<td>9246002894</td>
<td>04/2017</td>
<td>112.22</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154016</td>
<td>HILL BROTHERS CHEMICAL CO</td>
<td>7473</td>
<td>6,396.11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>871-3740-437.61-61</td>
<td>10/26/2016</td>
<td>SODA BICARBONATE-SANI</td>
<td>1419056</td>
<td>04/2017</td>
<td>1,225.05</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>871-3740-437.61-61</td>
<td>10/26/2016</td>
<td>AQUA ANOMIA-SANI</td>
<td>1419025</td>
<td>021380</td>
<td>5,171.03</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154017</td>
<td>HOUSE SANITARY SUPPLY</td>
<td>338</td>
<td>367.83</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>553-5753-457.61-01</td>
<td>10/26/2016</td>
<td>SUPPLIES-LIBRARY</td>
<td>171060</td>
<td>04/2017</td>
<td>367.83</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154018</td>
<td>I PERMIT ERPATES</td>
<td>3333333</td>
<td>91.94</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-0000-322.34-01</td>
<td>10/26/2016</td>
<td>REFUNDO PERMIT FEES</td>
<td>20161018IPERMIT</td>
<td>04/2017</td>
<td>91.94</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154019</td>
<td>IMPACT SCIENCES INC</td>
<td>2307</td>
<td>5,662.50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>410-0000-221.05-00</td>
<td>10/26/2016</td>
<td>GPA 2016-1 EIR DEPOSIT</td>
<td>19947</td>
<td>04/2017</td>
<td>5,662.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154020</td>
<td>INFINITY VIDEO PRODUCTIONS</td>
<td>10768</td>
<td>2,200.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-1401-414.32-69</td>
<td>10/24/2016</td>
<td>CITYSCENE TV CAMERA SHOOT</td>
<td>10054</td>
<td>021500</td>
<td>2,200.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154021</td>
<td>INTEGRATED FIRE &amp; SAFETY</td>
<td>7030</td>
<td>611.25</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>553-5753-457.35-72</td>
<td>10/26/2016</td>
<td>SVC FIRE ALARM PANEL-LIB</td>
<td>44303</td>
<td>04/2017</td>
<td>375.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>220-3310-433.35-15</td>
<td>10/26/2016</td>
<td>REPLACE SPRINKLER-LANDSCP</td>
<td>44335</td>
<td>04/2017</td>
<td>326.26</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154022</td>
<td>J WILLIAM LITTLE</td>
<td>11998</td>
<td>672.81</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-1101-411.59-02</td>
<td>10/26/2016</td>
<td>TRAVEL REIMBURSE-LEAGUE</td>
<td>20161019JLITTLE</td>
<td>04/2017</td>
<td>672.81</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154023</td>
<td>JACLYN LEE</td>
<td>12237</td>
<td>162.38</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-1701-417.59-01</td>
<td>10/26/2016</td>
<td>REIM LANDSCP COMM CONF</td>
<td>20161025JAC LEE</td>
<td>04/2017</td>
<td>162.38</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154024</td>
<td>JCI JONES CHEMICALS INC</td>
<td>1146</td>
<td>1,473.52</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3630-436.61-61</td>
<td>10/25/2016</td>
<td>HYPOCHLORITE-WATER</td>
<td>704183</td>
<td>021453</td>
<td>391.30</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3630-436.61-61</td>
<td>10/25/2016</td>
<td>HYPOCHLORITE-WATER</td>
<td>704184</td>
<td>021453</td>
<td>756.70</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3630-436.61-61</td>
<td>10/25/2016</td>
<td>HYPOCHLORITE-WATER</td>
<td>704185</td>
<td>021453</td>
<td>355.52</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154025</td>
<td>JESSICA REBE</td>
<td>8888888</td>
<td>5.93</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-0000-224.03-00</td>
<td>10/26/2016</td>
<td>FINAL BILL REFUND</td>
<td>000029405</td>
<td>04/2017</td>
<td>5.93</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154026</td>
<td>JESUS MENDEZ</td>
<td>9415</td>
<td>149.99</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3601-436.61-21</td>
<td>10/26/2016</td>
<td>REIM SAFETY BOOTS PURCH</td>
<td>20161018MENDEZ</td>
<td>04/2017</td>
<td>149.99</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154027</td>
<td>JILL HARALSON</td>
<td>8888888</td>
<td>12.52</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-0000-224.03-00</td>
<td>10/26/2016</td>
<td>FINAL BILL REFUND</td>
<td>000071957</td>
<td>04/2017</td>
<td>12.52</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154028</td>
<td>JOE A GONSALVES &amp; SON</td>
<td>748</td>
<td>3,029.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-1101-411.32-01</td>
<td>10/26/2016</td>
<td>CITY LEGIS REF SVC-NOV</td>
<td>155190</td>
<td>04/2017</td>
<td>2,027.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>871-3701-417.32-01</td>
<td>10/26/2016</td>
<td>SANT LEGIS REF SVC-NOV</td>
<td>155190</td>
<td>04/2017</td>
<td>996.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154029</td>
<td>JOHN C NICKEL TRUCKING INC</td>
<td>10144</td>
<td>797.37</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>860-3640-436.61-95</td>
<td>10/26/2016</td>
<td>FILL SAND-WATER</td>
<td>2590</td>
<td>04/2017</td>
<td>398.69</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>210-3220-431.61-41</td>
<td>10/26/2016</td>
<td>FILL SAND-STREET</td>
<td>2590</td>
<td>04/2017</td>
<td>398.68</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>154030</td>
<td>JORDAN, GILBERT &amp; BAIN</td>
<td>11462</td>
<td>21,125.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101-1701-417.32-02</td>
<td>10/26/2016</td>
<td>PLAN CHECK-COMM DEV</td>
<td>2016-296</td>
<td>04/2017</td>
<td>660.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCOUNT</td>
<td>CHECK #</td>
<td>VENDOR NAME</td>
<td>VENDOR #</td>
<td>CHECK DATE</td>
<td>INVOICE</td>
<td>CHECK AMOUNT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>---------</td>
<td>-------------</td>
<td>----------</td>
<td>------------</td>
<td>---------</td>
<td>--------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CC III B</td>
<td>810-8510</td>
<td>DAILY DR MONUMENT/LHSCCP</td>
<td>2016-271</td>
<td>10/25/2016</td>
<td>021480</td>
<td>6,455.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CC III B</td>
<td>810-8510</td>
<td>CARMEN MEDIAN TURF RPDMNT</td>
<td>2016-272</td>
<td>10/25/2016</td>
<td>021494</td>
<td>14,010.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2015</td>
<td>514031</td>
<td>EKOMONT COMPANIES</td>
<td>11987</td>
<td>10/24/2016</td>
<td>052035</td>
<td>5,350.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514032</td>
<td>LA'S BEST SECURITY INC</td>
<td>11905</td>
<td>10/25/2016</td>
<td>8959</td>
<td>304.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>533-5753</td>
<td>457.32-01</td>
<td>GUARD SERVICE-LIBRARY</td>
<td>10912</td>
<td>10/25/2016</td>
<td>43543</td>
<td>10,907.34</td>
<td></td>
<td></td>
</tr>
<tr>
<td>530-5331</td>
<td>453.32-01</td>
<td>SHORTEL ANNUAL SUPPORT</td>
<td>10912</td>
<td>10/25/2016</td>
<td>43614</td>
<td>10,372.68</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514034</td>
<td>LIBRARY SYSTEMS &amp; SERVICES LLC</td>
<td>11431</td>
<td>10/24/2016</td>
<td>021472</td>
<td>36,323.26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>285-4580</td>
<td>469.69-80</td>
<td>BOOKS &amp; PERIODICALS-SEP</td>
<td>ST-001218</td>
<td>10/24/2016</td>
<td>021472</td>
<td>29,753.42</td>
<td></td>
<td></td>
</tr>
<tr>
<td>285-4580</td>
<td>469.69-03</td>
<td>DATABASES-SEP</td>
<td>ST-001216</td>
<td>10/24/2016</td>
<td>021472</td>
<td>2,621.14</td>
<td></td>
<td></td>
</tr>
<tr>
<td>285-4580</td>
<td>469.69-80</td>
<td>FISCHER BUSINESS EXP-SEP</td>
<td>ST-001257</td>
<td>10/24/2016</td>
<td>021472</td>
<td>1,944.81</td>
<td></td>
<td></td>
</tr>
<tr>
<td>285-4580</td>
<td>469.69-80</td>
<td>FISCHER BUSINESS EXP-SEP</td>
<td>ST-001257</td>
<td>10/24/2016</td>
<td>021472</td>
<td>772.45</td>
<td></td>
<td></td>
</tr>
<tr>
<td>285-4580</td>
<td>469.69-27</td>
<td>FISCHER BUSINESS EXP-SEP</td>
<td>ST-001257</td>
<td>10/24/2016</td>
<td>021472</td>
<td>1,231.40</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514035</td>
<td>MARK IT PLACE</td>
<td>9680</td>
<td>10/26/2016</td>
<td>15974</td>
<td>51.59</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514036</td>
<td>MARTINO'S CATERING</td>
<td>12059</td>
<td>10/26/2016</td>
<td>1348</td>
<td>316.05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514037</td>
<td>INC MISCHA BUILDERS</td>
<td>12247</td>
<td>10/26/2016</td>
<td>20161020-MISCHA</td>
<td>89.26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514038</td>
<td>MISSION LINEN SUPPLY</td>
<td>11680</td>
<td>10/26/2016</td>
<td>53055763</td>
<td>186.23</td>
<td></td>
<td></td>
</tr>
<tr>
<td>871-3740</td>
<td>437.69-72</td>
<td>CODES/TOWELS/SAFETY</td>
<td>53055763</td>
<td>10/26/2016</td>
<td>021480</td>
<td>65.05</td>
<td></td>
<td></td>
</tr>
<tr>
<td>100-0000</td>
<td>204.84-00</td>
<td>REPLACEMENT B/PANTS-BARBER</td>
<td>53055763</td>
<td>10/26/2016</td>
<td>021480</td>
<td>10.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514039</td>
<td>MISSION OAKS AUTO BODY</td>
<td>6841</td>
<td>10/26/2016</td>
<td>5F63A88</td>
<td>752.48</td>
<td></td>
<td></td>
</tr>
<tr>
<td>540-5540</td>
<td>455.36-11</td>
<td>BODY REPAIR-818 WATER</td>
<td>7163</td>
<td>10/26/2016</td>
<td>P80129</td>
<td>752.48</td>
<td></td>
<td></td>
</tr>
<tr>
<td>550-5750</td>
<td>457.36-03</td>
<td>REPLACE LIGHT SWITCH-CH</td>
<td>9471</td>
<td>10/26/2016</td>
<td>04/2017</td>
<td>61.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514040</td>
<td>MJ ELECTRIC</td>
<td>7163</td>
<td>10/26/2016</td>
<td>04/2017</td>
<td>61.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514041</td>
<td>MJ ELECTRIC</td>
<td>7163</td>
<td>10/26/2016</td>
<td>04/2017</td>
<td>61.04</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514042</td>
<td>MOBILE OPACITY TESTING</td>
<td>11256</td>
<td>10/26/2016</td>
<td>940</td>
<td>350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>540-5540</td>
<td>455.36-11</td>
<td>OPACITY TESTS-VEH MAINT</td>
<td>11256</td>
<td>10/26/2016</td>
<td>P80129</td>
<td>350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>514043</td>
<td>MYCIL INC</td>
<td>6419</td>
<td>10/24/2016</td>
<td>16464-AREA3</td>
<td>104.226.98</td>
<td></td>
<td></td>
</tr>
<tr>
<td>220-3310</td>
<td>433.35-15</td>
<td>AREA 3 LANDSCAPE-CH</td>
<td>6419</td>
<td>10/24/2016</td>
<td>04/2017</td>
<td>12,679.10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHECK DATE</td>
<td>CHECK NUMBER</td>
<td>VENDOR NAME</td>
<td>VENDOR #</td>
<td>CHECK DESCRIPTION</td>
<td>ACCOUNT #</td>
<td>PO #</td>
<td>CHECK AMOUNT</td>
<td>TRN AMOUNT</td>
</tr>
<tr>
<td>------------</td>
<td>--------------</td>
<td>-------------</td>
<td>----------</td>
<td>-------------------</td>
<td>-----------</td>
<td>------</td>
<td>--------------</td>
<td>------------</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154044</td>
<td>NAPA AUTO PARTS</td>
<td>4783</td>
<td></td>
<td>94042</td>
<td>22423</td>
<td>696.55</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154045</td>
<td>NATIONAL METER &amp; AUTOMATION</td>
<td>11627</td>
<td></td>
<td>S1076258.003</td>
<td>04/2017</td>
<td>678.06</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154046</td>
<td>O'CONNOR PEST CONTROL</td>
<td>342</td>
<td></td>
<td>S1076258.003</td>
<td>04/2017</td>
<td>73.00</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154047</td>
<td>ONE VOICE MINISTRIES INTERNATI</td>
<td>3333333</td>
<td></td>
<td>20300597</td>
<td>04/2017</td>
<td>250.00</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154048</td>
<td>GST TRUCKS &amp; CRANES INC</td>
<td>1820</td>
<td></td>
<td>212612</td>
<td>04/2017</td>
<td>1,155.61</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154049</td>
<td>PACIFIC TELEMANAGEMENT SERVICE</td>
<td>11307</td>
<td></td>
<td>872576</td>
<td>04/2017</td>
<td>165.28</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>154050</td>
<td>PARKHOUSE TIRE INC</td>
<td>9598</td>
<td></td>
<td>4020108301</td>
<td>04/2017</td>
<td>1,880.85</td>
<td>04/2017</td>
</tr>
<tr>
<td>ACCOUN</td>
<td>INV#</td>
<td>TRN DATE/ YEAR</td>
<td>DESCRIPTION</td>
<td>VENDOR NAME</td>
<td>VENDOR ADDRESS</td>
<td>VENDOR #</td>
<td>CHECK #</td>
<td>CHECK AMOUNT</td>
</tr>
<tr>
<td>---------</td>
<td>------</td>
<td>----------------</td>
<td>-------------</td>
<td>-------------</td>
<td>----------------</td>
<td>---------</td>
<td>---------</td>
<td>--------------</td>
</tr>
<tr>
<td>$40-5540-455.61-31</td>
<td>10/24/2016</td>
<td>REAR TRESSES-#65 STREET</td>
<td>10002008303</td>
<td>021412</td>
<td>04/2017</td>
<td>1,540.40</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154051</td>
<td>PAUL WARD</td>
<td>$888888</td>
<td>10/26/2016</td>
<td>FINAL BILL REFUND</td>
<td>9000014501</td>
<td>04/2017</td>
<td>10.84</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154052</td>
<td>PITNEY BOWES</td>
<td>$11781</td>
<td>10/26/2016</td>
<td>SUPPLIES-CITY HALL</td>
<td>1002122137</td>
<td>04/2017</td>
<td>365.64</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154060</td>
<td>POLYDYNE INC</td>
<td>7014</td>
<td>10/26/2016</td>
<td>CLARIFLOC-SANI</td>
<td>1083305</td>
<td>04/2017</td>
<td>2,283.30</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154062</td>
<td>PREMIER WATER MANAGEMENT LLC</td>
<td>10770</td>
<td>10/26/2016</td>
<td>HOT WATER TESTING-LIB</td>
<td>81329</td>
<td>04/2017</td>
<td>75.00</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154055</td>
<td>RAISING HOPE INC</td>
<td>3333333</td>
<td>10/26/2016</td>
<td>POLICE SERVICES</td>
<td>16-00000207 FZ</td>
<td>04/2017</td>
<td>1,722.00</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154056</td>
<td>RB BUILDERS</td>
<td>11992</td>
<td>10/26/2016</td>
<td>BLS COUNTER REMODEL-CH</td>
<td>000000540</td>
<td>021470</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154057</td>
<td>RELIABLE IMAGING</td>
<td>11471</td>
<td>10/26/2016</td>
<td>SUPPLIES-INFO SYSTEMS</td>
<td>23070</td>
<td>04/2017</td>
<td>181.20</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154058</td>
<td>RK SMOG SERVICE</td>
<td>10933</td>
<td>10/26/2016</td>
<td>SMOG CHECK-#134 LNSCP</td>
<td>12823</td>
<td>021426</td>
<td>04/2017</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154059</td>
<td>ROTH STAFFING COMPANIES, L.P.</td>
<td>12222</td>
<td>10/26/2016</td>
<td>LUCIO P/E 10/9</td>
<td>13351692</td>
<td>04/2017</td>
<td>2,067.16</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154060</td>
<td>SATCOM GLOBAL INC</td>
<td>10593</td>
<td>10/26/2016</td>
<td>SIM CARD PRE-PD</td>
<td>AT10160075</td>
<td>04/2017</td>
<td>100.79</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154061</td>
<td>SEAMASTER OF SOUTHERN CALIFORNIA</td>
<td>11961</td>
<td>10/26/2016</td>
<td>PATCHMASTER-STREET</td>
<td>545416</td>
<td>04/2017</td>
<td>2,365.00</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154062</td>
<td>SKYLINE SAFETY AND SUPPLY</td>
<td>11755</td>
<td>10/26/2016</td>
<td>SAFETY VESTS-INDSCP</td>
<td>3564</td>
<td>04/2017</td>
<td>49.65</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154063</td>
<td>SMART SOURCE OF CALIFORNIA LLC</td>
<td>11423</td>
<td>10/26/2016</td>
<td>BUSINESS CARDS-SOTOLO</td>
<td>1998019</td>
<td>04/2017</td>
<td>63.64</td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154064</td>
<td>SMITH PIPE &amp; SUPPLY INC</td>
<td>584</td>
<td>10/26/2016</td>
<td>SUPPLIES-MDI</td>
<td>3049166</td>
<td>04/2017</td>
<td>248.41</td>
</tr>
<tr>
<td>Date</td>
<td>Check #</td>
<td>Vendor Name</td>
<td>Account #</td>
<td>description</td>
<td>Amount</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>---------------</td>
<td>--------------------------------------</td>
<td>---------------</td>
<td>------------------</td>
<td>---------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154065</td>
<td>Southern Calif Edison</td>
<td>550-5750-457.60-01</td>
<td>City Hall</td>
<td>5,810.18</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154066</td>
<td>Staples Business Advantage</td>
<td>210-3310-431.61-01</td>
<td>Calendars-Trading</td>
<td>555.46</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154068</td>
<td>Streamline Office Solutions</td>
<td>530-5330-453.61-16</td>
<td>Toner-Info Systems</td>
<td>12.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154069</td>
<td>Sungard Public Sector Inc</td>
<td>530-5330-453.32-02</td>
<td>System Recovery</td>
<td>1,086.72</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154070</td>
<td>Sunrun</td>
<td>101-0000-322.34-02</td>
<td>Refund Pmt</td>
<td>172.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154071</td>
<td>Thermo Electron North America</td>
<td>871-3740-437.61-62</td>
<td>Supplies-Sanitary</td>
<td>206.21</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154072</td>
<td>Thomson Reuters-West</td>
<td>101-1701-417.69-01</td>
<td>Zoning Bldg</td>
<td>396.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154073</td>
<td>Time Warner Cable</td>
<td>101-1401-414.50-60-01</td>
<td>Cable SVC</td>
<td>115.56</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154074</td>
<td>Total Barricade Service Inc</td>
<td>871-3730-437.35-74</td>
<td>Equip Rental-Coll</td>
<td>2,034.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154075</td>
<td>Traffic Technologies LLC</td>
<td>210-3310-431.61-01</td>
<td>Hard Hat-Traffic</td>
<td>64.15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154076</td>
<td>Trophies Inc</td>
<td>101-1301-411.61-23</td>
<td>Retirement Fund</td>
<td>33.74</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154077</td>
<td>U.S. Bank</td>
<td>872-7779-471.33-02</td>
<td>2015 Wastewater</td>
<td>2,200.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154078</td>
<td>US Healthworks Medical Group</td>
<td>510-5110-451.33-02</td>
<td>Dot Exam-RM</td>
<td>175.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHECK DATE</td>
<td>CHECK #</td>
<td>VENDOR NAME</td>
<td>VENDOR #</td>
<td>ACCOUNT #</td>
<td>TEN DATE/TERMINATE</td>
<td>CHECK AMOUNT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>---------</td>
<td>-------------</td>
<td>----------</td>
<td>-----------</td>
<td>--------------------</td>
<td>--------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154079</td>
<td>VENTURA COUNTY GENEALOGICAL SO</td>
<td>11988</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>435.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154080</td>
<td>VENTURA COUNTY SHERIFF'S DEPT</td>
<td>190</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>1,248,968.56</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154081</td>
<td>VENTURA COUNTY STAR</td>
<td>604</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>2,673.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154082</td>
<td>VENTURA COUNTY STAR</td>
<td>9177</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>260.71</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154083</td>
<td>VILLANOVA PREPARATORY SCHOOL</td>
<td>2222222</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>457.50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154084</td>
<td>WAXIE SANITARY SUPPLY</td>
<td>11156</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>364.13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154085</td>
<td>WEXX LABORATORIES INC</td>
<td>10838</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>455.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154086</td>
<td>WESTERN NRG INC</td>
<td>11182</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>165.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154087</td>
<td>WESTERN OIL SPREADING SVCS</td>
<td>2175</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>547.77</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154088</td>
<td>WHITE NELSON DIEHL EVANS LLP</td>
<td>11580</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>20,100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/26/2016</td>
<td>154089</td>
<td>WHITE NELSON DIEHL EVANS LLP</td>
<td>11580</td>
<td>123456789</td>
<td>10/26/2016</td>
<td>18,100.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PAYMENT</td>
<td>VENDOR</td>
<td>VENDOR NO</td>
<td>VENDOR NAME</td>
<td>TRANSFER DATE</td>
<td>AMOUNT</td>
<td>TRANCE CODE</td>
<td>EFT BANK</td>
<td></td>
</tr>
<tr>
<td>---------</td>
<td>--------</td>
<td>-----------</td>
<td>-------------</td>
<td>---------------</td>
<td>--------</td>
<td>-------------</td>
<td>---------</td>
<td></td>
</tr>
</tbody>
</table>

**GRAND TOTAL:** 0.00  **NO. OF CHECKS:** 0
Date: November 2, 2016
To: Honorable Mayor and Councilmembers
From: Dave Norman, City Manager
Submitted by: Dave Klotzle, Director of Public Works
Subject: Award of Contract - TM-2016-2 Installation of Internally Illuminated Street Name Signs at Freeway Ramp Intersections

SUMMARY

This item is to consider awarding a contract to Aegis ITS to install internally illuminated street name signs at six signalized freeway ramp intersections.

DISCUSSION

The four bids shown in the table below were received and opened on Monday, October 24, 2016, for the subject project. The lowest responsive bid was submitted by Aegis ITS in the amount of $12,979.

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>$ Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aegis ITS</td>
<td>$12,979</td>
</tr>
<tr>
<td>Macadee Electrical Construction</td>
<td>$15,469</td>
</tr>
<tr>
<td>Traffic Development Services Inc.</td>
<td>$17,593</td>
</tr>
<tr>
<td>Taft Electric</td>
<td>$24,500</td>
</tr>
</tbody>
</table>

BUDGET IMPACT

Sufficient funds for the installation of internally illuminated street name signs are available in Gas Tax Fund-Traffic Signal Maintenance Account No. 210-3130-431.35-71.

SUGGESTED ACTION

Approval authorizes the City Manager to sign a contract with Aegis ITS for the installation of internally illuminated street name signs at six Caltrans signalized freeway ramp intersections.

ATTACHMENTS

   Signage Example

Finance Review: GW
ISNS Type A housing
LED Tube Light

Las Posas Rd
Santa Rosa Rd

Information
Customer: City of Camarillo
PO#: N/A
SQ#: N/A
Agency: City of Camarillo
Location: N/A
Pole: N/A
Project Mgr: Jennifer Phelan
Powder Coated: Special Wheel Silver Coat

Specifications
ISNS: Certified LED Tube Light, 6X18" D/S
Panel: Clear Acrylic 0.125"thk High Impact Modified
Vinyl: 3M 1777 Green on 3Moca 4090 Sheeting
Antigraffiti Overlay Film 3M 1160
Font: FHWA Series C, 8” UC & 6” LC
Border: 1” Radius Border
Brackets: Pelco Bracket SP-SP77-42-SS-PNC & Extender

Ceated: 7/7/2016
Approved: N Dilibro
Date: 7-15-16
City of Camarillo

AGENDA REPORT

Date: November 2, 2016
To: Honorable Mayor and Councilmembers
From: Dave Norman, City Manager
Submitted by: Dave Klotzle, Director of Public Works
Subject: Appointment of Director and Alternate Director to the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency

SUMMARY

Camrosa Water District (Camrosa) and the County of Ventura (County) recently entered into the attached Joint Powers Agreement (JPA) forming the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency (GSA). While the City is not eligible to be a signatory to the agreement, the JPA provides for the City to participate by appointing a Director and an Alternate Director to the GSA.

DISCUSSION

The Department of Water Resources has designated the Arroyo Santa Rosa Valley Basin (Basin) as a medium-priority basin which must be managed by a GSA for compliance with the Sustainable Groundwater Management Act of 2014 (SGMA). Camrosa and the County have direct overlapping interests in the Basin's management and sustainability, therefore, the two entities will manage the basin jointly under the JPA. The Basin lies entirely outside the City of Camarillo's boundaries, functionally disqualifying the City as a JPA member. However, because the City is adjacent to the Basin, and a significant portion of Camrosa's service area lies within the City, the JPA provides for the City to have one Director "stakeholder" position on the GSA Board of Directors.

The seven-member GSA Board of Directors is comprised of the five members of the Camrosa Board of Directors, one Director appointed by the County and one Director appointed by the City. The JPA provides that the City and the County may each appoint one Alternate Director to act in the absence of the Director. Because of the technical nature of issues to be managed by the GSA, the County appointed the positions of Director of Public Works and Deputy Director of the Watershed Protection District as their GSA Director and Alternate Director respectively. Staff recommends that the City Council appoint the City Director of Public Works and the Deputy Director of Public Works/Environmental as their GSA Director and Alternate Director respectively.
Appointment of Director and Alternate to the GSA
November 2, 2016
Page 2

BUDGET IMPACT

None. This item does not require an expenditure of funds.

SUGGESTED ACTION

Approval appoints the Director of Public Works and the Deputy Director of Public Works/Environmental to the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency Director and Alternate Director positions respectively.

ATTACHMENTS

None.

Finance Review: GW
Jeffrie Madland

From: jeffmcvicker@yahoo.com
Sent: Tuesday, November 01, 2016 7:12 PM
To: Charlotte Craven; Bill Little; Jan McDonald; Kevin Kildee; Dave Norman
Cc: Jeffrie Madland; City Council Internet EMAIL Group
Subject: Studio CI Grant and website
Attachments: Studio CI.jpg

Dear Council Members and City Manager:

Upon reviewing the Studio CI grant package, I believe one can make an argument that the proposed city grant of $29,750 could be considered a gift of public funds.

If you take a look at the page from the grant package that I've attached, you will see that the projected rental income that Studio CI will have is roughly $184,000 for 2016, while the Facility Expense for the year is projected to be about $246,000 for a deficit of $62,000. The artists, who are selling their works to make a profit, but have wrapped themselves into a non-profit entity, should at least be covering the cost of the facility that they are using to make their art, including the common area, that often times is used to display and promote their art.

I'm also concerned about the timing of the awarding of the grant, right before the city council election, along with the relationships between some of the council members and some of the Studio CI members. These are taxpayer dollars, so I urge you to at least defer this grant award until it can be further analyzed as to whether it is a gift of public funds, which I'm sure you are aware of is forbidden by the California Constitution. The current analysis is done in a bubble of a couple of the Studio CI programs without taking into account the entire operation.

I'd also like to point out that the city website freezes up after accessing one or two pages. Numerous people and devices on different networks all have had this problem. We even had a case of a city employee in September not being able to access the website. It has got progressively worse since April of this year. The new website will be worthless if no one can access it.

Take care,

Jeff McVicker
### 2016 YEAR END PROJECTION/NEED

<table>
<thead>
<tr>
<th>Income</th>
<th>JAN-AUG 2016</th>
<th>Proj YE 2016</th>
<th>2016 BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART EDUCATION</td>
<td>$ 17,727.00</td>
<td>$ 18,427.00</td>
<td>$ 40,750.00</td>
</tr>
<tr>
<td>CONTRA INCOME</td>
<td>$ (424.43)</td>
<td>$ (424.43)</td>
<td>$ -</td>
</tr>
<tr>
<td>CORPORATE CONTRIBUTIONS</td>
<td>$ 74,914.00</td>
<td>$ 84,914.00</td>
<td>$ 58,800.00</td>
</tr>
<tr>
<td>GRANTS</td>
<td>$ 5,000.00</td>
<td>$ 7,700.00</td>
<td>$ 4,500.00</td>
</tr>
<tr>
<td>INDIVIDUAL DONATIONS</td>
<td>$ 36,837.24</td>
<td>$ 61,837.24</td>
<td>$ 130,000.00</td>
</tr>
<tr>
<td>MEMBERSHIP DONATIONS</td>
<td>$ 8,605.00</td>
<td>$ 13,605.00</td>
<td>$ 35,000.00</td>
</tr>
<tr>
<td>RESTRICTED DONATIONS/GRANTS</td>
<td>$ 22,200.00</td>
<td>$ 27,200.00</td>
<td>$ 30,000.00</td>
</tr>
<tr>
<td>EVEN'TS</td>
<td>$ 132,921.64</td>
<td>$ 137,921.64</td>
<td>$ 168,950.00</td>
</tr>
<tr>
<td>GALLERY TOTAL INCOME</td>
<td>$ 14,230.69</td>
<td>$ 22,050.69</td>
<td>$ 29,275.00</td>
</tr>
<tr>
<td>GIFT SHOP GROSS SALES</td>
<td>$ 5,297.31</td>
<td>$ 10,097.31</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td>INVESTMENT AND INTEREST INCOME</td>
<td>$ 10.40</td>
<td>$ 10.40</td>
<td>$ -</td>
</tr>
<tr>
<td>RENTAL INCOME</td>
<td>$ 133,450.75</td>
<td>$ 184,450.75</td>
<td>$ 213,045.00</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>$ 450,769.60</td>
<td>$ 567,789.60</td>
<td>$ 729,800.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTING</td>
<td>$ 300.00</td>
<td>$ 1,800.00</td>
<td>$ 1,500.00</td>
</tr>
<tr>
<td>ADVERTISING/MARKETING</td>
<td>$ 23,092.87</td>
<td>$ 29,092.87</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td>BOARD DEVELOPMENT</td>
<td>$ 2,760.00</td>
<td>$ 2,760.00</td>
<td>$ -</td>
</tr>
<tr>
<td>DUES AND SUBSCRIPTIONS</td>
<td>$ 979.88</td>
<td>$ 979.88</td>
<td>$ -</td>
</tr>
<tr>
<td>EVENT EXPENSES</td>
<td>$ 5,698.27</td>
<td>$ 10,698.27</td>
<td>$ 46,500.00</td>
</tr>
<tr>
<td>FACILITY EXPENSE TOTAL</td>
<td>$ 186,489.75</td>
<td>$ 246,769.75</td>
<td>$ 254,124.00</td>
</tr>
<tr>
<td>GALLERY EXPENSE TOTAL</td>
<td>$ 6,577.73</td>
<td>$ 7,877.73</td>
<td>$ 7,000.00</td>
</tr>
<tr>
<td>GIFT SHOP EXPENSE TOTAL</td>
<td>$ 3,527.76</td>
<td>$ 5,227.76</td>
<td>$ 15,000.00</td>
</tr>
<tr>
<td>INSURANCE EXPENSE TOTAL</td>
<td>$ 4,190.42</td>
<td>$ 5,790.42</td>
<td>$ 5,866.00</td>
</tr>
<tr>
<td>LICENSES (SOFTWARE)</td>
<td>$ 1,301.87</td>
<td>$ 2,661.87</td>
<td>$ 2,000.00</td>
</tr>
<tr>
<td>OFFICE EQUIPMENT</td>
<td>-</td>
<td>$ 1,000.00</td>
<td>-</td>
</tr>
<tr>
<td>OFFICE SUPPLIES</td>
<td>$ 2,408.59</td>
<td>$ 2,908.59</td>
<td>$ 5,500.00</td>
</tr>
<tr>
<td>PAYMENT PROCESSING FEES</td>
<td>$ 2,936.15</td>
<td>$ 3,936.15</td>
<td>$ 7,000.00</td>
</tr>
<tr>
<td>POSTAGE AND SHIPPING</td>
<td>$ 56.75</td>
<td>$ 156.75</td>
<td>$ 4,800.00</td>
</tr>
<tr>
<td>PROFESSIONAL DEVELOPMENT</td>
<td>$ 350.04</td>
<td>$ 440.04</td>
<td>$ 1,500.00</td>
</tr>
<tr>
<td>PROGRAM EXPENSES</td>
<td>$ 2,086.11</td>
<td>$ 2,186.11</td>
<td>$ 13,006.00</td>
</tr>
<tr>
<td>PROMOTIONAL EXPENSES</td>
<td>$ 11,355.25</td>
<td>$ 12,835.25</td>
<td>$ 9,700.00</td>
</tr>
<tr>
<td>PROPERTY TAXES</td>
<td>$ (5,366.86)</td>
<td>$ (5,366.86)</td>
<td>$ -</td>
</tr>
<tr>
<td>SALARIES &amp; BENEFITS EXPENSE TOTAL</td>
<td>$ 129,027.40</td>
<td>$ 183,797.40</td>
<td>$ 265,000.00</td>
</tr>
<tr>
<td>SALES TAX EXPENSE</td>
<td>$ 5,190.97</td>
<td>$ 3,890.97</td>
<td>$ 4,000.00</td>
</tr>
<tr>
<td>SCHOLARSHIPS</td>
<td>$ 1,000.00</td>
<td>$ 1,000.00</td>
<td>$ 2,000.00</td>
</tr>
<tr>
<td>SUBCONTRACT</td>
<td>$ 52,758.22</td>
<td>$ 57,758.22</td>
<td>$ 34,780.00</td>
</tr>
<tr>
<td>TAXES CA. CORP RENEWAL</td>
<td>$ 327.51</td>
<td>$ 327.51</td>
<td>$ 20.00</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$ 435,168.68</td>
<td>$ 578,528.68</td>
<td>$ 706,306.00</td>
</tr>
</tbody>
</table>

**TOTAL NET PROFIT (LOSS)**                   | $ 15,500.92  | $ (10,739.08) | $ 23,494.00 |

---

Year end campaign is targeted to raising $35K
Anticipated grant from City
Includes $5K estimated portion of City Grant
CC IX A

Support in account #10-1-4776-49.45-10. Approval of this action would require an appropriation of $29,760 for SCARF Art public program.

Budget Impact

SCARF is asking for a grant of $29,760 to support the same amount as last year. Although SCARF is requesting essentially the same total amount of funding as last year, the budget for FY 2016/17 is $22,920.

City's contribution to these programs in FY 2015/16 was $22,920. On July 22, 2015, the City Council approved a grant of up to $30,000 to SCARF for support of programs that are free and open to the public.

Following City Council's action, City staff worked with SCARF to develop a list of programs, activities, and expenses that would qualify for funding under Council's direction. Those programs, activities, and expenses that would qualify for funding under Council's direction.

Discussion

Studio Channel Islands Art Center is a non-profit organization that leases the former Los Primos Elementary School in Old Town from the Pleasant Valley School District. The former classrooms are used for artist studios, and the former administration/cafeteria is used as a gallery and event space.

Studio Channel Islands Art Center (SCARF) requests funding in the amount of $29,760 to assist with the production of FY 2016/17 programs.

Summary

Subject: FY 2016/17 Request for Funding – Studio Channel Islands Art Center

From: Dave Norman, City Manager

To: Honorable Mayor and Councilmembers

Date: November 2, 2016

AGENDA REPORT

City of Camarillo
The second part of the request will be for January - July 2017.

The first part of the request is for August - December.

We are requesting a total support of $29,750.

To the City of Camarillo, Dave Norman, Submitted August 25, 2016.

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$29,750</td>
<td>Total Requested Support</td>
</tr>
<tr>
<td>$19,875</td>
<td>Open Studios/Receptions</td>
</tr>
<tr>
<td>$3,000</td>
<td>Field Trips/Tours</td>
</tr>
<tr>
<td>$15,000</td>
<td>Arts Alive</td>
</tr>
<tr>
<td>$5,000</td>
<td>Holiday Marker</td>
</tr>
<tr>
<td>Date</td>
<td>2016 Budget</td>
</tr>
<tr>
<td>---------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Postcards &amp; Mailing</td>
<td>1,300</td>
</tr>
<tr>
<td>Print Advertising/Radio</td>
<td>5,500</td>
</tr>
<tr>
<td>Social Media Boosts</td>
<td>200</td>
</tr>
<tr>
<td>Banners, lawn signs</td>
<td>350</td>
</tr>
<tr>
<td>Directory</td>
<td>300</td>
</tr>
<tr>
<td>Live Music</td>
<td>500</td>
</tr>
<tr>
<td>Design Fee</td>
<td>300</td>
</tr>
<tr>
<td>ABC</td>
<td>25</td>
</tr>
<tr>
<td>Cleaning</td>
<td>300</td>
</tr>
<tr>
<td>Drink Supplies</td>
<td>200</td>
</tr>
<tr>
<td>Misc</td>
<td>200</td>
</tr>
<tr>
<td><strong>TOTAL COST</strong></td>
<td><strong>9,175</strong></td>
</tr>
</tbody>
</table>

Having support for our advertising campaign to reach the communities in Ventura County is crucial to the success of this event. Our estimated number of people served is 700. These are the people that are interested in art and art programs. We find that those in attendance make specific inquiries for art education programs. The reach from this free to the public event is much further than just those in attendance.

**City Support for this event last year was $5,000**

**Our requested support for this program is the same as last year. $5,000. This years event will be held 12/3/2016**
### Studio Channel Islands Arts Alive

<table>
<thead>
<tr>
<th>Date</th>
<th>2016 Actual</th>
<th>2015 Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 A free to the public event</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6/4/2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Postcards &amp; Mailing</td>
<td>1,228.86</td>
<td>1,308.73</td>
</tr>
<tr>
<td>Print Advertising/Radio</td>
<td>3,823.79</td>
<td>4,104.83</td>
</tr>
<tr>
<td>Social Media</td>
<td>475.00</td>
<td>550.00</td>
</tr>
<tr>
<td>Banners, lawn signs/etc</td>
<td>346.66</td>
<td>664.67</td>
</tr>
<tr>
<td>Call to Artists</td>
<td>720.00</td>
<td>673.00</td>
</tr>
<tr>
<td>Live Music</td>
<td>1,000.00</td>
<td>1,550.00</td>
</tr>
<tr>
<td>Entertainment</td>
<td>1,000.00</td>
<td>2,500.00</td>
</tr>
<tr>
<td>ABC/Permits/Licenses</td>
<td>150.00</td>
<td>351.00</td>
</tr>
<tr>
<td>Cleaning</td>
<td>352.00</td>
<td>300.00</td>
</tr>
<tr>
<td>Drink Supplies</td>
<td>346.22</td>
<td>612.12</td>
</tr>
<tr>
<td>Beer Costs</td>
<td>230.00</td>
<td>230.00</td>
</tr>
<tr>
<td>Rentals</td>
<td>3,745.93</td>
<td>3,323.56</td>
</tr>
<tr>
<td>Misc/Additional work</td>
<td>1,507.14</td>
<td>1,794.59</td>
</tr>
<tr>
<td><strong>TOTAL COST</strong></td>
<td><strong>14,925.60</strong></td>
<td><strong>17,962.50</strong></td>
</tr>
</tbody>
</table>

The under spent portion of the previous request was used to support the extra costs in the Tours/Field Trips. We were able to sponsor two students who normally would not be able to return to the art camp, due to financial hardship, continue their art education. Having support for this event helped us to bring together 9 other organizations for this free to the public art festival. We had approximately 1200 in attendance.

**City Support for this event last year was $20,000**

**Our requested support for this program this year is $15,000.**
STUDIO CHANNEL ISLANDS FIRST SATURDAY OPEN STUDIOS AND RECEPTION

<table>
<thead>
<tr>
<th>Date</th>
<th>Ads</th>
<th># Served</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Saturday of July 1</td>
<td>VC Star, VC Reporter</td>
<td>Avg</td>
<td></td>
</tr>
<tr>
<td>July 2015-June 2016</td>
<td>Acorn (Camarillo Edition)</td>
<td>1200</td>
<td>$4,800.00</td>
</tr>
</tbody>
</table>

This is a 4 week rotation.

Our monthly opening reception and First Saturday Open Studios is advertised in various publications each month.

We would like to continue with this program. Instead of every 4 weeks we will go to a 6 week rotation in 2017.

We have started a digital advertising campaign ($500 per month) for the gallery exhibits (free to the public) with the VC Star.

We are also reaching out to expand advertising for this to other communities such as Ojai and the other Acorn Community papers.

In addition to this advertising we are now able to focus on social media advertising.

Our goal is to triple the number of people served.

City Support for this program was $3,600

Our requested support for this program this year is, $6,000
### Studio Channel Islands Kids Class Tours/Field Trip Program

<table>
<thead>
<tr>
<th>Date</th>
<th>School</th>
<th>Teacher</th>
<th>Grade</th>
<th># Kids Served</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/7/2015</td>
<td>C McAuliff Elementary</td>
<td>Beth Guitierrez</td>
<td>2nd</td>
<td>24</td>
<td>150</td>
</tr>
<tr>
<td>3/10/2016</td>
<td>Santa Rosa Tech</td>
<td>Jan Thornton</td>
<td>3rd</td>
<td>24</td>
<td>150</td>
</tr>
<tr>
<td>3/17/2016</td>
<td>Somis School</td>
<td>David Mitchel</td>
<td>8th</td>
<td>23</td>
<td>150</td>
</tr>
<tr>
<td>3/17/2016</td>
<td>Somis School</td>
<td>Carolyn Gass</td>
<td>7th</td>
<td>20</td>
<td>150</td>
</tr>
<tr>
<td>3/24/2016</td>
<td>Santa Rosa Tech</td>
<td>Lisa Hothan</td>
<td>3rd</td>
<td>24</td>
<td>150</td>
</tr>
<tr>
<td>4/7/2016</td>
<td>Foothill Tech HS</td>
<td>Justin Frazer</td>
<td>9th &amp; 10th</td>
<td>19</td>
<td>150</td>
</tr>
<tr>
<td>4/13/2016</td>
<td>Dos Caminos Elementary</td>
<td>Frieda Bahr</td>
<td>2nd</td>
<td>21</td>
<td>150</td>
</tr>
<tr>
<td>4/14/2016</td>
<td>Santa Rosa Tech</td>
<td>Cheryl Parker</td>
<td>3rd</td>
<td>22</td>
<td>150</td>
</tr>
<tr>
<td>4/21/2016</td>
<td>Somis School</td>
<td>Rosario Salgado</td>
<td>2nd</td>
<td>26</td>
<td>150</td>
</tr>
<tr>
<td>4/21/2016</td>
<td>Somis School</td>
<td>Maya Geisler</td>
<td>1st</td>
<td>17</td>
<td>150</td>
</tr>
<tr>
<td>4/28/2016</td>
<td>Somis School</td>
<td>Allison Brickman</td>
<td>5th</td>
<td>19</td>
<td>150</td>
</tr>
<tr>
<td>4/28/2016</td>
<td>Somis School</td>
<td>Kimberlie McDonald</td>
<td>6th</td>
<td>18</td>
<td>150</td>
</tr>
<tr>
<td>5/12/2016</td>
<td>Somis Elementary</td>
<td>Kyla Nolde</td>
<td>3rd</td>
<td>23</td>
<td>150</td>
</tr>
<tr>
<td>5/12/2016</td>
<td>Somis Elementary</td>
<td>Tom Wolf</td>
<td>4th</td>
<td>24</td>
<td>150</td>
</tr>
<tr>
<td>5/19/2016</td>
<td>St. Mary Magdalen</td>
<td>Erin Glupker</td>
<td>1st</td>
<td>30</td>
<td>150</td>
</tr>
<tr>
<td>5/26/2016</td>
<td>Santa Rosa Tech</td>
<td>Rebeca Huntley</td>
<td>3rd</td>
<td>29</td>
<td>150</td>
</tr>
</tbody>
</table>

| Total      | 363                     | $ 2,400.00    |

Each class received a Gallery Tour by our Gallery Manager, an Artist Studio Tour and Discussion by a professional artist and an art education project by our Kids Class Art Teacher.

Serving 14 classes was the scope of work for last year. We did 16 and had requests for more.

There are 3 sections to the tour:
1. Art Class
2. Gallery Tour
3. Art studio tour and discussion with artist.

We pay our teacher 1 hour of teacher pay $65.

Plus 3 hours of time spent on the tours and prepping for the tours $75.

We reimburse her $10 per tour for supplies. We put more into the supplies but we do not spend that on our teacher.

**City Support for this program was $1050.**

**Our requested support for this program this year is $3,750**

We anticipate 16-25 this coming school year.
<table>
<thead>
<tr>
<th>Item</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAXES CORP RENEWAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SUECREDIT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SCHOLARSHIPS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SALT TAX EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SALARIES &amp; BENEFITS EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROPERTY TAXES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM DEVELOPMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>POSTAGE AND SHIPPING</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJECT ACROSSING FEES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OFFICE SUPPLIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OFFICE EQUIPMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INVENTORY EXPENSE TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIFT SHOP EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GALLERY EXPENSE TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FAIR EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EVENT EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DUET AND SUBSCRIPTIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BOARD DEVELOPMENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ADVERTISING MARKETING</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCOUNTING EXPENSES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL INCOME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RENTAL INCOME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INTEREST AND INTEREST INCOME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GIFT SHOP GROSS SALES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GALLERY TOTAL INCOME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EVENTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RESTRICTED DONATIONS/GRANTS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MEMBERSHIP DONATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INDIVIDUAL DONATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GRAINS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CORPORATE CONTRIBUTIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONSULTING</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACCOUNTING INCOME</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Pro/ection**

**2016 Year END**
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL LIABILITIES AND EQUITY</strong></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>146,727.82</td>
</tr>
<tr>
<td>Retained Earnings</td>
<td>98,220.43</td>
</tr>
<tr>
<td>Opening Bal Equity</td>
<td>32,986.47</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Gift Certificates</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>BOARD OF EQUILIZATION PAYABLE</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td></td>
</tr>
<tr>
<td>Total Fixed Assets</td>
<td>150,886.28</td>
</tr>
<tr>
<td>Total Leasehold Improvements</td>
<td>150,000.00</td>
</tr>
<tr>
<td>Furniture and Equipment</td>
<td>40,730.00</td>
</tr>
<tr>
<td>Accum Dep - Fm and Equip</td>
<td>-35,865.52</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>FIXED ASSETS</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL OTHER CURRENT ASSETS</strong></td>
<td></td>
</tr>
<tr>
<td>Total Bank Accounts</td>
<td>59,226.54</td>
</tr>
<tr>
<td>Total Security Deposits</td>
<td>15,299.50</td>
</tr>
<tr>
<td>Reserve Account</td>
<td>13,463.30</td>
</tr>
<tr>
<td>Reserve Retained</td>
<td>10,499.00</td>
</tr>
<tr>
<td>Party Cash Account</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Operations-Pacific West Bank Accounts</td>
<td>19,884.74</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
</tr>
</tbody>
</table>

Balance Sheet August 31, 2016
Studio Channel Islands
foundation considerations and soils analysis requirements must be in place to provide a reasonable degree of structural integrity for buildings constructed in these areas in order to prevent injury to building occupants, neighbors, and persons using public property. Grading operations in the city, which include hilly areas that are already substantially developed, are likely to create hazardous conditions. New construction or additions in an active landslide area must be regulated to ensure that the slide will not be exacerbated and, if possible, will be improved. These factors require specific and greater protection than is afforded by the California Building Code.

3. Topographical. The City has hillside and flat land developments that require special drainage precautions, as well as a system of roadways and highways that generate traffic noise. Structures would be subject to water damage without special requirements addressing site drainage.

D. These local climatic, geologic, and topographic conditions make modifications and changes to the 2016 Edition of the California Building Code reasonably necessary to provide sufficient and effective protection of life, health and property.

Specifically, these amendments are reflected in the Camarillo Municipal Code (CMC) sections summarized below:

1. CMC § 16.04.65 modifies code requirement to provide fire retardant roofing in order to address periods of low humidity and high winds.

2. CMC § 16.04.070 and 16.04.075 expand code requirements for determining and testing expansive soil to minimize the effects of shrinking and swelling on structures located in those areas of the City containing these special soils.

3. CMC § 16.04.080, 16.04.085 and 16.04.090 expand code requirements for soils investigations and reports to deal with expansive soils, hillside stability, liquefiable soils and seismic areas in those portions of the City with these geologic phenomena.

4. CMC § 16.04.095 and 16.04.100 provide specific requirements to reduce expansive soil, shrink swell affects on structures constructed on grade in those areas of the City with these unique soils.

5. CMC § 16.04.105 through 16.04.120 provide special criteria for swimming pools and spas and is necessary to provide an adequate level of safety and protection to the public. This area experiences high temperatures and as a result, swimming pools are quite common.

6. CMC § 16.04.125 is added to address swimming pool construction in areas with expansive soils.

7. CMC § 16.04.130 through 16.04.255 expand code requirements for
grading to deal with expansive soils, hillside stability, liquefiable soils, and seismic areas in those portions of the City with these geologic phenomena.

8. CMC § 16.04.310 is amended to conform with Chapter 7A of the California Building Code because [reasons why].

9. CMC § 16.04.315 provide specific requirements to reduce expansive soil and shrink swell affects on structures constructed on grade in those areas of the City with these unique soils.

10. E. The City Council has determined that the public interest, convenience, and necessity require the adoption of this Ordinance.

SECTION 2: Amendment to Chapter 16.04. Chapter 16.04 of Title 16 of the Camarillo Municipal Code is amended and restated to read as follows:

“Chapter 16.04
Uniform Building Codes Adopted by Reference

16.04.010 Building regulations and codes adopted.
16.04.015 Adoption of regulations referenced in the California Building Code (CBC).
16.04.020 Special definitions.
16.04.025 Scope.
16.04.028 Liability
16.04.030 Time limitation of application
16.04.035 Expiration
16.04.040 Plan review fees.
16.04.045 Investigation fees: Work without a permit.
16.04.050 Fee refunds.
16.04.055 Re-inspection fees.
16.04.060 Building Official and occupancy definitions.
16.04.065 Fire classification - General.
16.04.075 Expansive soils.
16.04.080 Investigation.
16.04.085 Drainage.
16.04.090 Buildings on expansive soil.
16.04.095 Foundation design.
16.04.100 Table 1809.7 footnotes.
16.04.110 Residential swimming pools.
109.8.2 Fee. An investigation fee, in addition to the permit fee, may be collected whether or not a permit is then or subsequently issued. The investigation fee must be equal to the amount of the permit fee required by this code and will be established by City Council resolution. The payment of such investigation fee will not exempt an applicant from compliance with all other provisions of either this code or the technical codes, nor from the penalty prescribed by law.

16.04.050 Fee refunds. Section 109.9 of Chapter 1, Division II is added to the CBC to read as follows:

109.9 Fee Refunds. The Building Official may authorize a refund of any fee that was erroneously paid or collected.

The Building Official may authorize a refund of not more than 80 percent of the applicable permit fee paid when no work has been done under the permit.

The Building Official may authorize a refund of not more than 80 percent of the plan review fee paid when an application for a permit is withdrawn or canceled before any examination time has been expended.

The Building Official may not authorize a refund of any fee paid except upon written application filed by the original permittee no later than 180 days after date of fee payment.

16.04.055 Re-inspection Fees. Section 109.10 of Chapter 1, Division II is added to the CBC to read as follows:

109.10 Re-inspection Fees. A re-inspection fee may be imposed for each inspection or re-inspection, when such portion of work for which inspection is called is not complete or when required corrections are not made.

This section is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of the technical codes, but as a method of controlling the practice of calling inspections before the job is ready for such inspection or re-inspection.

Re-inspection fees may be imposed when the inspection record card is not posted, or otherwise not available on the work site; the approved plans are not readily available to the inspector; for failure to provide access on the date for which the inspection is requested; or for deviating from plans requiring the approval of the Building Official.

To obtain a re-inspection, the applicant must file an application in writing upon a city-approved form and pay the applicable re-inspection fee.

In instances where re-inspection fees have been assessed, additional inspection of the work will not be performed until the required fees have been paid.
below the top of the gate and the gate barrier may have no opening greater than one-half inch within 18 inches of the release mechanism.

16.04.125 Swimming pools. Chapter 36 is added to the CBC to read as follows:

CHAPTER 36
SWIMMING POOLS

3601. DEFINITIONS. For the purpose of this Chapter certain terms are defined as follows:

“Pool” means any body of water created by artificial means which is designed or used for swimming or immersion purposes by men, women, or children and which has a water depth exceeding 18 inches. The term pool includes swimming pools, spas, hot tubs and above- and below-ground vinyl-lined pools but does not apply to plumbing fixtures such as bathtubs; nor does it apply to man-made lakes, reservoirs, or farm ponds used primarily for public park purposes, water conservation, irrigation, or watering of livestock.

3602. POOL DESIGN AND CONSTRUCTION.

(a) GENERAL. Pool design and construction must be accomplished in accordance with accepted engineering practice, in conformity with applicable code provisions, and be structurally suitable for the soil, topographic, and geologic conditions prevailing at the construction site.

(b) EXPANSIVE SOIL DESIGN. Pools constructed at grade must be designed on the assumption that their construction is to be in an area of moderately expansive soil having an expansion index of 51-90 and an equivalent fluid pressure of not less than 45 pounds per cubic foot (45 p.c.f.). Exception: Where tests indicate that soils at a pool site are non-expansive or have low expansion characteristics from the ground surface to the full depth of the pool, structural design must be based on an equivalent fluid pressures not less than 30 p.c.f. In highly-expansive soils having an expansion index of 91-130, pools must be designed for not less than 60 p.c.f. equivalent fluid pressure. In very highly-expansive soils having an expansion index over 130, pool design will be subject to special requirements based on a site investigation, soil testing, and engineering analysis by a registered civil engineer to determine appropriate design parameters for the site.

(c) HYDROSTATIC UPLIFT. In areas of anticipated high water table, an approved hydrostatic relief system or device must be installed.

(d) THERMAL PROTECTION FOR PLASTIC PIPING. Between the inlet of pool water-heating equipment and any plastic water piping connected thereto, a check valve must be installed to prevent thermal damage to such piping due to backflow. Exception: When rapid or high-rate filters are employed, a check
all times when not in use.

Exceptions:

1. Doors in Group R, Division 1, 2 and 3 occupancies which form part of a pool enclosure.

2. Gates used primarily for ingress and egress of equipment but not persons to the pool area, and which are kept padlocked when not in use.

Required latching devices must be installed not less than 60 inches above ground level and on the water side of the gate.

The Building Official may make modifications and accept alternatives to the fencing requirements in individual cases upon a showing of good cause with respect to the height, nature or location of the fence, wall, gates, or latches, or the necessity for such alternative, provided that protection is not reduced.

16.04.130 Scope. Section J101.1 of the CBC Appendix is amended to read as follows:

J101.1. Scope. This appendix regulates excavation, grading and earthwork construction, including fills and embankments; the administrative procedure for issuing permits; and approval of plans and inspection of grading construction. For purposes of this section, the term Building Official means Director of Public Works City Engineer.

16.04.135 Ministerial and discretionary permits. Section J101.1.1 of the CBC Appendix is added to read as follows:

J101.1.1. Ministerial and Discretionary Permits. Issuing or denying a grading permit is a ministerial act for the purposes Public Resources Code § 21080 (b)(1) except in the following four circumstances:

1. Where the average natural slope within the area to be graded exceeds 109 percent and the amount of excavation or fill exceeds 10,000 cubic yards;

2. Where the average natural slope within the area to be graded exceeds 35 percent and the amount of excavation or fill exceeds 1,000 cubic yards;

3. Where the proposed graded slopes exceed 25 feet in vertical height; or

4. Where the proposed grading would occur within a waterway or wetland.

The discretionary powers exercised in conjunction with issuing or denying of discretionary grading permits are exercised by the Building Official, or by the city council on appeal. Those discretionary powers are limited to the issuance of the permit, subject to conditions or changes in the project needed to mitigate significant environmental effects, which would otherwise result from the grading; or denying the permit in order to
3. Cemetery graves.

4. Refuse disposal sites controlled by other regulations.

5. Excavations for wells or tunnels or utilities.

6. Mining, quarrying, excavating, processing or stockpiling of rock, sand, gravel, aggregate or clay where established and provided for by law, provided such operations do not affect the lateral support or increase the stresses in or pressure upon, any adjacent or contiguous property.

7. Exploratory excavations under the direction of soil engineers or engineering geologists.

8. An excavation that: (1) is less than two feet (610 mm) in depth, or (2) does not create a cut slope greater than five feet (1524 mm) in height and steeper than one unit vertical in 1H2 units horizontal (66.7% percent slope).

9. A fill less than one foot (305 mm) in depth and placed on natural terrain with a slope flatter than one unit vertical in five units horizontal (20 percent slope), or less than three feet (914 mm) in depth, not intended to support structures, that does not exceed 50 cubic yards (38.3 m3) on any one lot and does not obstruct a drainage course.

Exemption from the permit requirements of this chapter must not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this chapter or any other laws or ordinances of this jurisdiction.

16.04.155 Grading Permit Requirements. Section J104 of the CBC Appendix is amended to read as follows:

Section J104. Grading Permit Requirements.

J104.1 Permits Required. Except as exempted in Section J103.2 of this code, no person may do any grading without first obtaining a grading permit from the Building Official. A separate permit must be obtained for each site and may cover both excavations and fills.

J104.2 Application. The provisions of Section 106.3.1 CBC Appendix, Chapter 1, are applicable to grading. Additionally, the application must state the estimated quantities of work involved.

J104.3 Grading Designation. Grading in excess of 5,000 cubic yards (3825 m3) must be performed in accordance with the approved grading plan prepared by a civil engineer, and will be designated as engineered grading. Grading involving less than 5,000 cubic yards (3825 m3) will be designated regular grading, unless the permittee chooses to have the grading performed as engineered grading, or the Building Official determines that special conditions or unusual hazards exist, in which case grading must conform to
the requirements for engineered grading.

J104.3.1 All grading exceeding 1,000 cubic yards must be performed in accordance with the approved grading plan prepared by a civil engineer, and will be designated as engineered grading. Grading involving less than 1,000 cubic yards will be designated regular grading, unless the permittee, with the Building Official's approval, chooses to have the grading performed as engineered grading.

J104.4 Engineered Grading Requirements. Application for a grading permit must, at a minimum, be accompanied by but not be limited to, two sets of plans and specifications, and supporting data consisting of a soils engineering report and engineering geology report. The plans and specifications must be prepared and signed by an individual licensed by the State to prepare such plans or specifications when required by the Building Official.

Specifications must contain information covering construction and material requirements.

Plans must be drawn to scale upon substantial paper or cloth mylar; must be of sufficient clarity to indicate the nature and extent of the work proposed; and show in detail that they will conform to the provisions of this code and all relevant laws, ordinances, rules and regulations. The first sheet of each set of plans must give the location of the work, the name and address of the owner, and the person who prepared the plans.

The plans must include, but not be limited to, the following information:

1. General vicinity of the proposed site.
2. Property limits and accurate contours of existing ground and details of terrain and area drainage.
3. Limiting dimensions, elevations or finish contours to be achieved by the grading, and proposed drainage channels and related construction.
4. Detailed plans of all surface and subsurface drainage devices, walls, cribbing, dams, and other protective devices to be constructed with, or as a part of, the proposed work together with a map showing the drainage area and the estimated runoff of the area served by any drains.
5. Location of any buildings or structures on the property where the work is to be performed, and the location of any buildings or structures on land of adjacent owners that are within 15 feet (4572 mm) of the property, or that may be affected by the proposed grading operations.
6. Recommendations included in the soils engineering report and the engineering geology report must be incorporated in the grading plans or specifications. When approved by the Building Official, specific recommendations contained in the soils engineering report and the engineering geology report, which are applicable
to grading, may be included by reference.

7. The dates of the soils engineering and engineering geology reports together with the names, addresses and phone numbers of the firms, or individuals, who prepared the reports.


J104.7 Liquefaction Study. The Building Official may require a geotechnical investigation in accordance with Sections 1802.4 when, during the course of an investigation, all of the following conditions are discovered, the report must address the potential for liquefaction:

1. Mustow Shallow ground water, 50 feet (15240 mm) or less.
2. Unconsolidated sandy alluvium.
3. Seismic design categories D and E.

J104.8 Regular Grading Requirements. Each application for a grading permit must__, at a minimum, be accompanied by__, but not be limited to__, a plan in sufficient clarity to indicate the nature and extent of the work. The plans must give the location of the work, the name of the owner, and the name of the person who prepared the plan. The plan must include__, but not be limited to__, the following information:

1. General vicinity of the proposed site.
2. Limiting dimensions and depth of cut and fill.
3. Location of any buildings or structures where work is to be performed and the location of any buildings or structures within 15 feet (4572 mm) of the proposed grading.

J104.9 Issuance. The provisions of Section 105.1 Appendix Chapter 1 are applicable to grading permits. The Building Official may require that grading operations and project designs be modified if delays occur which incur weather-generated problems not considered at the time the permit was issued. The Building Official may require professional inspection and testing by the soils engineer. When the Building Official has cause to believe that geologic factors may be involved, the grading will be required to conform to engineered grading.

J104.10 Grading Bonds. No grading bond is required if less than 1000 cubic yards will be graded. For amounts over 1000 cubic yards, a grading bond in the amount of $3.00 for each cubic yard must be posted.

J104.11 Grading Plan Review Fees. Grading plan check fees must be in the amounts
set by city council resolution. There is a 20 percent surcharge set by city council resolution for every plan check after the first three.

J104.12 Grading Permit Fees. Grading permit fees are set by city council resolution.

J104.13 Soils Geology Report Review. Should a soils and geology report be required for issuing a grading permit, in addition to any other fees, the permittee must reimburse the city for the cost of all consultant reviews and analysis of such reports and an administrative cost as set by city council resolution.


16.04.160  Grading inspection. Section J105 of the CBC Appendix is amended to read as follows:

Section J105. Grading Inspection.

J105.1 General. Grading operations for which a permit is required will be subject to inspection by the Building Official. Professional inspection of grading operations must be provided by the Civil Engineer, Soils Engineer and the Engineering Geologist retained to provide such services, in accordance with Section J105.5 for engineered grading.

J105.2 Civil Engineer. The Civil Engineer must provide professional inspection within such engineer's area of technical specialty, which will consist of observation and review as to the establishment of line, grade, and surface drainage of the development area. If revised plans are required during the course of the work, they must be prepared by the Civil Engineer.

J105.3 Soils Engineer. The Soils Engineer must provide professional inspection within such engineer's area of technical specialty, which will include observation during grading and testing for required compaction. The Soils Engineer must provide sufficient observation during the preparation of the natural ground and placement and compaction of the fill to verify that such work is being performed in accordance with the conditions of the approved plan and the appropriate requirements of this chapter. Revised recommendations relating to conditions differing from the approved soils engineering and engineering geology reports must be submitted to the permittee, the Building Official and the Civil Engineer.

J105.4 Engineering Geologist. The Engineering Geologist must provide professional inspection within such engineer's area of technical specialty, which will include professional inspection of the bedrock excavation to determine if the conditions encountered are in conformance with the approved report. Revised recommendations relation to the conditions differing from the approved engineering geology report must be submitted to the Soils Engineer.

J105.5 Permittee. The permittee is responsible for the work performed in accordance
with the approved plans and specifications and in conformance with the provisions of this code and the permittee must engage consultants, if required, to provide professional inspections on a timely basis. The permittee will act as a coordinator between the consultants, the contractor, and the Building Official. In the event of changed conditions, the permittee is responsible for informing the Building Official of such changes and must provide revised plans for approval.

J105.6 Building Official. The Building Official will inspect the project at the various stages of work requiring approval to determine that adequate control is being exercised by the professional consultants.

J105.7 Notice of Non-compliance. If, in the course of fulfilling their respective duties under this chapter, the Civil Engineer, the Soils Engineer, or the Engineering Geologist finds that the work is not being done in conformance with this chapter or the approved grading plans, the discrepancies must be reported immediately in writing to the permittee and the Building Official.

J105.8 Transfer of Responsibility. If the civil engineer, the soils engineer or the engineering geologist of record is changed during grading, the work must be stopped until the replacement has agreed in writing to accept their responsibility within the area of technical competence for approval upon completion of the work. It must be the duty of the permittee to notify the Building Official in writing of such change prior to the recommencement of such grading.

16.04.165  Cuts. Section J106 of the CBC Appendix is amended to read as follows:

Section J106. Cuts.

J106.1u General. Unless otherwise recommended in the approved soils engineering or engineering geology report. Cuts must conform to the provisions of this section. In the absence of an approved soils engineering report, these provisions may be waived for minor cuts not intended to support structures.

J106.2v Slope. The slope of cut surfaces may be no steeper than is safe for the intended use, and may not be steeper than one unit vertical in two units horizontal (50 percent slope), unless permitted by the Building Official based on the permittee furnishing a soils engineering or an engineering geology report, or both, stating that the site has been investigated and giving an opinion that a cut at a steeper slope will be stable and not create a hazard to public or private property.

16.04.170  Benching details. Section J107 of the CBC Appendix is amended to read as follows:

Figure J107.3 Benching Details is deleted in its entirety.

16.04.175  Surface preparation. Section J107.2 of the CBC Appendix is amended to read as follows:
Figure J108.1 Drainage Dimensions is replaced with the following Figure:

INSERT AND LABEL FIGURE J108.1 HERE
must be repaired or replaced to comply with the California Building Codes or California Existing Building Code as required for existing buildings:

**16.04.345 Interior structure unsafe conditions.** Section 305.1.1 of the IPMC is amended in part to read as follows:

305.1.1 Unsafe Conditions. The following conditions are determined to be unsafe and must be repaired, or replaced, to comply with the California Building Codes or California Existing Building Code as required for existing buildings:

**16.04.350 Component serviceability unsafe conditions.** Section 306.1.1 of the IPMC is amended in part to read as follows:

306.1.1 Unsafe Conditions. The following conditions are determined to be unsafe and must be repaired, or replaced, to comply with the California Building Codes or the California Existing Building Code as required for existing buildings:

**16.04.355 Public toilet facilities.** Section 502.5 of the IPMC is amended to read as follows:

502.5 Public Toilet Facilities. Public toilet facilities must be maintained in a safe sanitary working condition in accordance with the California Plumbing Code. Except for periodic maintenance or cleaning, public access and use must be provided to the toilet facilities at all times during occupancy of the premises.

**16.04.360 Water system.** Section 505.1 of the IPMC is amended to read as follows:

505.1 General. Every sink, lavatory, bathtub, shower, drinking fountain, water closet, or other plumbing fixture must be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, and bathtubs and showers must be supplied with hot or tempered, and cold running water in accordance with the California Plumbing Code.

**16.04.365 Residential occupancies.** Section 602.2 of the IPMC is amended to read as follows:

602.2 Residential Occupancies. Dwellings must be provided with heating facilities capable of maintaining a room temperature of 68°F in all habitable rooms, bathrooms, and toilet rooms. Cooking appliances may not be used, nor may portable unvented fuel-burning space heaters be used, as a means to provide required heating.

**16.04.370 Heat supply.** The “Exceptions” in Section 602.3 of the IPMC are deleted in their entirety.

**16.04.375 Occupiable work spaces.** Section 602.4 of the IPMC is amended to read as follows:

602.4 Occupiable Work Spaces. Indoor occupiable work spaces must be supplied with
heat to maintain a temperature of not less than 65°F during the time the spaces are occupied.

**16.04.380 Service.** Section 604.2 of the IPMC is amended to read as follows:

604.2 Service. The size and usage of appliances and equipment serves as a basis for determining the need for additional facilities in accordance with the California Electrical Code. Dwelling units must be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

**16.04.385 Electrical equipment – Water damage.** Section 604.3.1.1 Electrical Equipment of the IPMC is amended to read as follows:

604.3.1.1 Electrical Equipment. Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground-fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaries, ballasts, motors and electronic control, signaling, and communication equipment and that have been exposed to water must be replaced in accordance with the provisions of the California Building Code and California Electrical Code.

**16.04.390 Electrical equipment – Fire damage.** Section 604.3.2.1 Electrical Equipment of the IPMC is amended to read as follows:

604.3.2.1 Electrical Equipment. Electrical switches, receptacles and fixtures, including furnace, water-heater, security system, and power-distribution circuits, that have been exposed to fire, must be replaced in accordance with the California Building Code and the California Electrical Code.

**16.04.395 Locked doors.** Section 702.3 of the IPMC is amended to read as follows:

702.3 Locked Doors. All means of egress doors must be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where door hardware conforms to that permitted by the California Building Code.

**16.04.396 Fire protection systems.** Sections 704.1 and 704.2.4 of the IPMC is amended to read as follows:

704.1 General. Systems, devices and equipment to detect a fire, actuate and alarm, or suppress or control a fire or any combination thereof must be maintained in an operable condition at all times in accordance with the California Fire Code.

704.2.4 Smoke detection system. Smoke detectors listed in accordance with UL 268 and provided as part of the building’s fire alarm system must be an acceptable alternative to single- and multiple-station smoke alarms and must comply with the following:

1. The fire alarm system must comply with all applicable requirements in Section 907 of the California Fire Code.
City of Camarillo

AGENDA REPORT

Date: November 2, 2016

To: Honorable Mayor and Council Members

From: Dave Norman, City Manager

Submitted by: Joseph R. Vacca, Director of Community Development

Prepared by: Renee Meriaux, Building Official, Building and Safety

Subject: Introduction of an Ordinance Adopting the 2016 Revised Building Codes by Reference and Setting a Public Hearing on Adoption of Such Ordinance (Gov. Code § 50022.3)

SUMMARY

The Health and Safety Code requires jurisdictions to enforce the most recent editions of the various building standards. The proposed ordinance will adopt by reference:

(2) California Electrical Code, 2016 Edition;
(3) California Plumbing Code, 2016 Edition, with Appendix K;
(4) California Mechanical Code, 2016 Edition;
(6) California Administrative Code, 2016 Edition;
(9) California Existing Building Code;
(10) California Residential Code, 2016 Edition with Appendices G and H; and

The proposed ordinance will also include local amendments to these codes that reflect local climatic, geological, and topographical conditions and other administrative amendments.
DISCUSSION

Background

The California Building Standards Commission (CBSC) is the regulatory body that is responsible for the review and adoption of building standards to be used throughout the State of California. These regulations are the minimum standards used in order to preserve life, safety, and welfare in the construction, alteration, and repair of the built environment.

The CBSC updates these codes every three years. Health & Safety Code Sections 17922 and 17958 mandates that cities adopt an ordinance adopting by reference the updated building standards. However, cities are allowed to make amendments due to the existence of unique regional and/or local climatic, topographical or geographical conditions. Findings must be made supporting the amendments and submitted to the State Department of Housing and Community Development for confirmation.

The State-mandated standards must be adopted by January 1, 2017. If the City fails to adopt the following State-mandated standards, they will then go into effect by State mandate, without any local amendments.

The building standards, which are required to be adopted at this time, are contained in:

- California Building Code, 2016 Edition
- California Residential Code, 2016 Edition
- California Plumbing Code, 2016 Edition
- California Mechanical Code, 2016 Edition
- California Electrical Code, 2016 Edition
- California Administrative Code, 2016 Edition
- California Energy Code, 2016 Edition
- California Reference Standards Code, 2016 Edition
- California Green Building Standards Code, 2016 Edition
- California Existing Building Code, 2016 Edition

Proposed Ordinance

The proposed ordinance adopts the updated building standards, local amendments concerning the new building standards (including for seismic upgrades, pool safety fencing, and high fire-hazard areas), and also makes administrative amendments.

The local amendments to the new building standards address the following:

1. Structural seismic upgrades (Existing, no amendments proposed)
2. Foundation requirements for expansive soil (Existing, no amendments proposed)
3. Pool fencing requirements (Existing, no amendments proposed)
4. Specific grading, geologic, and foundation requirements (Existing, no amendments proposed)

5. Fire Hazard Zone Requirements (Existing, no amendments proposed)

6. Pool Design Requirements (Existing, no amendments proposed)

In addition, amendments have been made to the administrative provisions of the codes, and Chapter 1, Division II, of the California Building Code has been adopted to provide a consistent set of administrative provisions for all building codes.

There is also an amendment to establish a procedure for posting placards after a disaster. This amendment allows the local jurisdictions to perform safety assessments of structures and post a placard stating the result of the safety assessment. This is a recommendation by the California Building Officials and California Office of Emergency Services, who have encouraged all jurisdictions to adopt a placard regulation in order to have a uniform placard system in place throughout the state.

Once the building standards are adopted, there remains a need to adopt regulations that will ensure that housing and other buildings are maintained in a safe manner.

Accordingly, an amendment to the International Property Maintenance Code is also recommended at this time and has been incorporated into the proposed ordinance. The list of conditions, which constitute hazardous conditions, is changed to read like a similar list in the California Health and Safety Code.

**BUDGET IMPACT**

None. This Item does not require the expenditure of funds; therefore, there is no budget impact.

**SUGGESTED ACTION**

1. a REQUEST for reading of title.

2. a MOTION to waive further reading and introduce an Ordinance adopting certain codes by reference and setting a public hearing on adoption of such ordinance for November 16, 2016.

**ATTACHMENTS**

Draft Ordinance (Redline)

Finance Review: GW
ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAMARILLO, CALIFORNIA, AMENDING CHAPTER 16.04 OF THE CAMARILLO MUNICIPAL CODE AND ADOPTING BY REFERENCE THE FOLLOWING MODEL CODES INTO THE CAMARILLO MUNICIPAL CODE: (1) CALIFORNIA BUILDING CODE, VOLUMES 1 & 2, 2016 EDITION; WITH APPENDICES B, C, I, AND J; (2) CALIFORNIA ELECTRICAL CODE, 2016 EDITION; (3) CALIFORNIA PLUMBING CODE, 2016 EDITION, WITH APPENDIX K; (4) CALIFORNIA MECHANICAL CODE, 2016 EDITION; (5) INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION; (6) CALIFORNIA ADMINISTRATIVE CODE, 2016 EDITION; (7) CALIFORNIA ENERGY CODE, 2016 EDITION; (8) CALIFORNIA REFERENCE STANDARDS, 2016 EDITION; (9) CALIFORNIA EXISTING BUILDING CODE, 2016 EDITION; (10) CALIFORNIA RESIDENTIAL CODE, 2016 EDITION, WITH APPENDICES G AND H; (11) CALIFORNIA GREEN BUILDING STANDARDS CODE, 2016 EDITION, AND MAKING AMENDMENTS BASED UPON LOCAL CLIMATIC, TOPOGRAPHIC, AND GEOGRAPHICAL CONDITIONS.

The City Council of the City of Camarillo ordains as follows:

SECTION 1: Findings. The City Council finds as follows:

A. The City is authorized to adopt codes by reference pursuant to Government Code § 50022.1 and following.

B. In accordance with Health & Safety Code § 17958.7, it is in the public interest to adopt certain codes with local changes.

C. Pursuant to the requirements of Health & Safety Code § 17958.7, there are local geographical conditions justifying the amendments to the California Building Code as set forth below:

1. Climatic. The local climate is characterized by periods of high temperatures accompanied by low humidity and high winds each year. These conditions could create an environment in which the fire department may have great difficulty in controlling fires occurring in hillside brush areas, as well as structures not having built-in fire protection. Further, the warm climate encourages the proliferation of swimming pool construction which makes modifications to the California Building Code relating to swimming pools desirable to adequately protect small children from drowning hazards. The City also experiences periods of intense rainfall, which create the need for special drainage precautions.

2. Geological. The City is located in an area with expansive soils and includes hillsides that are subject to mud flows and unstable soils. Special foundation considerations and soils analysis requirements must be in place to
provide a reasonable degree of structural integrity for buildings constructed in these areas in order to prevent injury to building occupants, neighbors, and persons using public property. Grading operations in the city, which include hilly areas that are already substantially developed, are likely to create hazardous conditions. New construction or additions in an active landslide area must be regulated to ensure that the slide will not be exacerbated and, if possible, will be improved. These factors require specific and greater protection than is afforded by the California Building Code.

3. Topographical. The City has hillside and flat land developments that require special drainage precautions, as well as a system of roadways and highways that generate traffic noise. Structures would be subject to water damage without special requirements addressing site drainage.

D. These local climatic, geologic, and topographic conditions make modifications and changes to the 2016 Edition of the California Building Code reasonably necessary to provide sufficient and effective protection of life, health and property. Specifically, these amendments are reflected in the Camarillo Municipal Code (CMC) sections summarized below:

1. CMC § 16.04.65 modifies code requirement to provide fire retardant roofing in order to address periods of low humidity and high winds.

2. CMC § 16.04.070 and 16.04.075 expand code requirements for determining and testing expansive soil to minimize the effects of shrinking and swelling on structures located in those areas of the City containing these special soils.

3. CMC § 16.04.080, 16.04.085 and 16.04.090 expand code requirements for soils investigations and reports to deal with expansive soils, hillside stability, liquefiable soils and seismic areas in those portions of the City with these geologic phenomena.

4. CMC § 16.04.095 and 16.04.100 provide specific requirements to reduce expansive soil, shrink swell affects on structures constructed on grade in those areas of the City with these unique soils.

5. CMC § 16.04.105 through 16.04.120 provide special criteria for swimming pools and spas and is necessary to provide an adequate level of safety and protection to the public. This area experiences high temperatures and as a result, swimming pools are quite common.

6. CMC § 16.04.125 is added to address swimming pool construction in areas with expansive soils.

7. CMC § 16.04.130 through 16.04.255 expand code requirements for grading to deal with expansive soils, hillside stability, liquefiable soils, and seismic areas in those portions of the City with these geologic phenomena.
8. CMC § 16.04.310 is amended to conform with Chapter 7A of the California Building Code because [reasons why].

9. CMC § 16.04.315 provide specific requirements to reduce expansive soil and shrink swell affects on structures constructed on grade in those areas of the City with these unique soils.

10. CMC § 16.04.320 and 16.04.325 provide specific requirements to reduce potential problems that may result from under-reinforced footings and address the under-performance of plain concrete or under-reinforced concrete during a seismic event.

11. CMC § 16.04.330 is amended to reduce lateral rotation during a seismic event.

12. CMC § 16.04.335 is amended to provide requirements for wood trusses as a structural element, because wood trusses require the design of a California Licensed Civil- or Structural Engineer.

H-E. The City Council has determined that the public interest, convenience, and necessity require the adoption of this Ordinance.

SECTION 2: Amendment to Chapter 16.04. Chapter 16.04 of Title 16 of the Camarillo Municipal Code is amended and restated to read as follows:

"Chapter 16.04
Uniform Building Codes Adopted by Reference

16.04.010 Building regulations and codes adopted.
16.04.015 Adoption of regulations referenced in the California Building Code (CBC).
16.04.020 Special definitions.
16.04.025 Scope.
16.04.028 Liability
16.04.030 Time limitation of application
16.04.035 Expiration
16.04.040 Plan review fees.
16.04.045 Investigation fees: Work without a permit.
16.04.050 Fee refunds.
16.04.055 Re-inspection fees.
16.04.060 Building Official and occupancy definitions.
16.04.065 Fire classification - General.
16.04.075 Expansive soils.
16.04.080 Investigation.

Ordinance No.
Page 3 of 52
16.04.085 Drainage.
16.04.090 Buildings on expansive soil.
16.04.095 Foundation design.
16.04.100 Table 1809.7 footnotes.
16.04.110 Residential swimming pools.
16.04.115 Barrier height and clearances.
16.04.120 Gates.
16.04.125 Swimming pools.
16.04.130 Scope.
16.04.135 Ministerial and discretionary permits.
16.04.140 Flood hazard areas.
16.04.145 Definitions.
16.04.150 Permits.
16.04.155 Grading permit requirements.
16.04.160 Grading inspection.
16.04.165 Cuts.
16.04.170 Benching details.
16.04.175 Surface preparation.
16.04.180 Fill material.
16.04.185 Compaction.
16.04.190 Slope.
16.04.195 Setbacks - General
16.04.200 Top of cut slope.
16.04.205 Toe of fill slopes.
16.04.210 Setbacks.
16.04.215 Figure – drainage dimensions.
16.04.220 Drainage and terracing - General.
16.04.225 Terrace.
16.04.230 Interceptor drains.
16.04.235 Disposal.
16.04.245 Completion of work.
16.04.250 Notification of completion.
16.04.255 California plumbing code administration provisions.
16.04.260 California mechanical code administration provisions.
16.04.265 California electrical code administration provisions.
16.04.270 California residential code administration provisions.
16.04.275 Materials and construction methods for exterior wildfire exposure.
16.04.280 Foundations application.
16.04.285 Footings.
16.04.290 Foundation design.
16.04.295 Footnotes to table CRC R403.1.
16.04.300 Lateral support.
16.04.307 Fee tables amended.
16.04.310 Violations and penalties.
16.04.315 Application of other codes.
16.04.320 Fees.
16.04.325 Violation penalties under the IPMC.
16.04.330 Unsafe structures and equipment.
16.04.335 Enclosures.
16.04.345 Interior structure unsafe conditions.
16.04.350 Component serviceability unsafe conditions.
16.04.355 Public toilet facilities.
16.04.360 Water system.
16.04.365 Residential occupancies.
16.04.370 Heat supply.
16.04.375 Occupiable work spaces.
16.04.380 Service.
16.04.385 Electrical equipment — Fire damage.
16.04.390 Electrical equipment — Water damage.
16.04.395 Locked doors.
16.04.396 Fire protection systems.
16.04.400 Post-disaster safety assessment placards.

16.04.010 Building regulations and codes adopted. Pursuant to Government Code section 50022.1 and following, and subject to the amendments, additions, and deletions set forth in this chapter, the city adopts the most current edition of the following codes by reference and all subsequent amendments to such codes.

A. The California Building Code (CBC), Volumes 1 & 2, and Appendices B, C, I and J.

B. International Property Maintenance Code (IPMC);

C. The California Electrical Code (CEC);

D. The California Plumbing Code (CPC);
E. The California Mechanical Code (CMC);
F. The California Energy Code;
G. The California Administrative Code;
H. The California Reference Standards;
I. The California Existing Building Code (CEBC);
J. The California Residential Code (CRC) and Appendices G and H; and

16.04.015 Adoption of regulations referenced in the California Building Code (CBC). The following regulations referenced in the CBC are adopted by reference and incorporated into this code:


16.04.020 Special definitions. The following words used in any of the codes have the following meanings:

A. "Board of appeals", "appeals board" or any other reference to any appeals board, means the city manager.

B. "Building Official" means the person or entity designated as such by the city council or that person or entity's designee.

C. "Authority having jurisdiction" means the person or entity designated as such by the city council.

16.04.025 Scope. Section 101.2 of Chapter 1, Division II of the CBC is amended to read as follows:

101.2 Scope. The provisions of this code apply to the construction, alteration, relocation, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal, and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

16.04.028 Liability. Section 104.8 of Chapter 1, Division II of the CBC is added to read as follows:

104.8 Liability. The provisions of this section apply if the Building Official, or the Official's authorized representative, are employees of this jurisdiction and also apply if the Building Official, or authorized representative, is acting under contract as agents of this jurisdiction.
16.04.030  Time limitation of application. Section 105.3.2 of Chapter 1, Division II of the CBC is amended to read as follows:

105.3.2 Time Limitation of Application. An application for a permit for any proposed work will be deemed abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued: except that the Building Official is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension must be requested in writing and justifiable cause demonstrated.

An application may not be extended if applicable provisions of this code, or any other pertinent laws, have been amended subsequent to the date of application. In order to renew action on an application after expiration, the applicant must resubmit plans and pay a new plan review fee.

16.04.035  Expiration. Section 105.5 of Chapter 1, Division II of the CBC is amended to read as follows:

105.5 Expiration. Every permit issued will become invalid, unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time of work is commenced. Before such work can be recommenced, a new permit must first be obtained to do so, and the applicable fee will be one half the amount required for a new permit for such work, provided no changes have been made, nor will be made, in the original plans and specifications for such work; and provided further that such suspension or abandonment has not exceeded one year. If the suspension or abandonment has exceeded one year, the permit will be considered expired. In order to renew a permit after expiration, the permittee must pay a new full permit fee.

The Building Official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension must be requested in writing and justifiable cause demonstrated. A permit may not be extended if any applicable provisions of this code or any other pertinent laws have been amended subsequent to the date of permit issuance.

16.04.040  Plan review fees. Section 109.7 of Chapter 1, Division II is added to the CBC to read as follows:

109.7 Plan Review Fees. When a plan or other data is required to be submitted by Section 106.1, the plan review fee, established by city council resolution, must be paid at the time of submitting plans and specifications for review.

The plan review fee specified in this subsection is a separate fee from the permit fees specified in Section 109.2. Where plans are incomplete, or changed, so as to require additional plan review, an additional plan review fee will be charged at the same rate as charged upon submittal of plans and specifications.

16.04.045.  Investigation fees: Work without a permit. Section 109.8 of Chapter 1
Division II is added to the CBC to read as follows:


109.8.1 Investigation. Whenever work for which a permit is required by this code has been commenced without first obtaining a permit, a special investigation will be made before a permit may be issued.

109.8.2 Fee. An investigation fee, in addition to the permit fee, may be collected whether or not a permit is then or subsequently issued. The investigation fee must be equal to the amount of the permit fee required by this code and will be established by City Council resolution. The payment of such investigation fee will not exempt an applicant from compliance with all other provisions of either this code or the technical codes, nor from the penalty prescribed by law.

16.04.050 Fee refunds. Section 109.9 of Chapter 1, Division II is added to the CBC to read as follows:

109.9 Fee Refunds. The Building Official may authorize a refund of any fee that was erroneously paid or collected.

The Building Official may authorize a refund of not more than 80 percent of the applicable permit fee paid when no work has been done under the permit.

The Building Official may authorize a refund of not more than 80 percent of the plan review fee paid when an application for a permit is withdrawn or canceled before any examination time has been expended.

The Building Official may not authorize a refund of any fee paid except upon written application filed by the original permittee no later than 180 days after date of fee payment.

16.04.055 Reinspection fees. Section 109.10 of Chapter 1, Division II is added to the CBC to read as follows:

109.10 Reinspection fees. A reinspection fee may be imposed for each inspection or reinspection, when such portion of work for which inspection is called is not complete or when required corrections are not made.

This section is not to be interpreted as requiring reinspection fees the first time a job is rejected for failure to comply with the requirements of the technical codes, but as a method of controlling the practice of calling inspections before the job is ready for such inspection or reinspection.

Reinspection fees may be imposed when the inspection record card is not posted, or otherwise not available on the work site; the approved plans are not readily available to the inspector; for failure to provide access on the date for which the inspection is requested; or for deviating from plans requiring the approval of the Building Official.
To obtain a re-inspection, the applicant must file an application in writing upon a city-approved form and pay the applicable re-inspection fee.

In instances where re-inspection fees have been assessed, additional inspection of the work will not be performed until the required fees have been paid.

**16.04.060  Building Official and occupancy definitions.** Section 202 of the CBC is amended as follows:

BUILDING OFFICIAL. The Building Official is the designated authority charged with the administration and enforcement of this code, except Appendix J, which will be enforced by the City Engineer.
OCCUPANCY. Occupancy is the purpose for which a building is used or intended to be used. The term also includes the building or room housing such use. Change of occupancy is intended to include change of tenants or proprietors.

16.04.065 Fire classification - General. Table 1505.1 of the CBC is amended to read as follows:

Minimum roof covering classifications for all types of construction is Class B.

16.04.070 Foundation and soils investigations – General. Section 1803.1 of the CBC is amended to read as follows:

1803.1. Foundation and soils investigations must be conducted in conformance with section 1803.2 and reported in accordance with 1803.6. The classification of the soil at each building site must be determined in a manner set by the Building Official. Such determination must be made by a California-licensed engineer experienced in soil engineering. The Soil Expansion Index must be listed in all soils investigation reports.

16.04.075 Expansive soils. Section 1803.5.3 of the CBC is amended to read as follows:

1803.5.3. Expansive soils. In areas likely to have expansive soil, the Building Official must require soil tests to determine where such soils do exist.

A test to determine the soil expansion index must be conducted for each building site except that in subdivisions, the frequency of testing need not exceed one test per five contiguous lots, or one test per five acres, whichever area is smaller. Such tests must be made after rough grading is completed. Tests must include a determination of the expansion index for the most expansive soil encountered within the top four feet at each test location, whether in cut or fill, or combination thereof. The expansion index for soil on subdivision lots which have not been individually tested are assumed to correspond to the highest reading determined by tests on proximate lots.

16.04.080 Investigation. Section 1803.3 of the CBC is amended to read as follows:

1803.3. Basis of Investigation. Soil classification will be based on observation and any necessary tests of the materials disclosed by borings, test pits, or other subsurface exploration made in appropriate locations. Additional studies may be required by the Building Official to evaluate slope stability, soil strength, position, and adequacy of load-bearing soils, the effect of moisture variation on soil-bearing, capacity, compressibility, liquefaction and expansiveness.

Whenever, in the opinion of the Building Official, the adequacy and stability of a building site cannot be determined by the test borings or excavations required by this section, the Building Official may require a special geologic, hydrologic, seismic, or other investigation and report. Geologic investigations, such as those for hillside stability or seismic hazards, must be conducted by a California-certified engineering geologist.
16.04.085 Drainage. Section 1803.8 is added to the CBC to read as follows:

1803.8. Drainage. Provisions must be made for the control and drainage of surface water around buildings. The Building Official must require that all storm and excess irrigation water be directed to a street storm drain, natural drainage course, or other approved location in approved non-erosive devices.

16.04.090 Buildings on expansive soil. Section 1803.9 is added to the CBC to read as follows:

1803.9. Buildings on Expansive Soil. When buildings are located on expansive soil having an expansion index greater than 50, gutters, downspouts, piping, or other non-erosive devices must be provided to collect and conduct rain water to an approved disposal area.

16.04.095 Foundation design. Section 1806.5 of the CBC is added and TABLE 1809.7 is hereby amended to read as follows:

1806.5. Foundation design when buildings are located on expansive soil having an expansion index greater than 50, gutters, downspouts, piping, and other non-erosive devices must be provided to collect and conduct rain water to pervious areas, such as yards, open channels, or vegetated areas. Routing rooftop runoff via yard drains to the roadway or the storm water conveyance system is not permitted.
<table>
<thead>
<tr>
<th>Weighted Expansion Index</th>
<th>No. of Stories</th>
<th>Stem Thickness</th>
<th>Footing Width</th>
<th>Footing Thickness</th>
<th>All Perimeter Footings</th>
<th>Interior Footings for Slab and Raised Floors</th>
<th>Reinforcement for Continuous Foundations</th>
<th>3-1/2” Minimum Thickness</th>
<th>Pre-Moistening of Soils Under Footings, Piers and Slabs</th>
<th>Restrictions on Piers Under Raised Floors</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>#4 @ 46” O.C.</td>
<td>2”</td>
<td>Moistenig of Ground prior to placing concrete is recommended</td>
<td>Piers allowed for single floor loads only</td>
</tr>
<tr>
<td>Very Low</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>6</td>
<td>12</td>
<td>1-#4</td>
<td>3”</td>
<td>3% over optimum moisture required to a depth of 16” below lowest adjacent grade. Testing required.</td>
<td>Piers allowed for single floor loads only</td>
<td></td>
</tr>
<tr>
<td>Non Expansive</td>
<td>2</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>24</td>
<td>Top and Bottom</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>21-50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>#3 @ 36” O.C.</td>
<td>2”</td>
<td>Moistenig of Ground prior to placing concrete is recommended</td>
<td>Piers allowed for single floor loads only</td>
</tr>
<tr>
<td>Low</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>6</td>
<td>15</td>
<td>1-#4</td>
<td>3”</td>
<td>3% over optimum moisture required to a depth of 16” below lowest adjacent grade. Testing required.</td>
<td>Piers not allowed.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>8</td>
<td>15</td>
<td>8</td>
<td>21</td>
<td>Top and Bottom</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>24</td>
<td>#3 @ 24” O.C. each way 12” into footing, 36” into slab</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>51-90</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>#3 @ 24” O.C.</td>
<td>2”</td>
<td>Moistenig of Ground prior to placing concrete is recommended</td>
<td>Piers allowed for single floor loads only</td>
</tr>
<tr>
<td>Medium</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>8</td>
<td>21</td>
<td>1-#4 top and bottom</td>
<td>3% over optimum moisture required to a depth of 16” below lowest adjacent grade. Testing required.</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>8</td>
<td>15</td>
<td>8</td>
<td>21</td>
<td>Top and Bottom</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>24</td>
<td>#3 @ 24” O.C. each way 12” into footing, 36” into slab</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>91-130</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>#3 @ 24” O.C.</td>
<td>2”</td>
<td>Moistenig of Ground prior to placing concrete is recommended</td>
<td>Piers allowed for single floor loads only</td>
</tr>
<tr>
<td>High</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>8</td>
<td>27</td>
<td>2-#4</td>
<td>3% over optimum moisture required to a depth of 16” below lowest adjacent grade. Testing required.</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>8</td>
<td>15</td>
<td>8</td>
<td>27</td>
<td>Top &amp; Bottom</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>27</td>
<td>#3 @ 24” O.C. each way 12” into footing, 36” into slab</td>
<td>4”</td>
<td>Piers not allowed.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Above 130, very high

Special design by a licensed Architect or Engineer required
16.04.100  **Table 1809.7 footnotes.** The Footnotes to Table 1809.7 are amended to read as follows:

1. Pre-moistening is required where specified in Table CBC 1809.7 in order to achieve maximum and uniform expansion of the soil prior to construction and thus limit structural distress caused by uneven expansion and shrinkage. Other systems, which do not include pre-moistening, may be approved by the Building Official, when such alternatives are shown to provide equivalent safeguards against the adverse effects of expansive soil.

2. Under-floor access crawl holes must be provided with curbs extending not less than six inches above adjacent grade to prevent surface water from entering the foundation area.

3. Reinforcement for continuous foundations must be placed not less than three inches above the bottom of the footing and not less than three inches below the top of the stem.

4. Slab reinforcement must be placed at mid-depth and continue to within two inches of the exterior face of the exterior face of the exterior footing walls.

5. Moisture content of soils must be maintained until foundations and piers are poured and a vapor barrier is installed. Test must be taken within 24 hours of each slab pour.

6. Crawl spaces under raised floors need not be pre-moistened except under interior footings. Interior footings which are not enclosed by a continuous perimeter foundation system, or equivalent concrete or masonry moisture barrier, must be designed and constructed as specified for perimeter footings in Table CBC 1809.7.

7. A grade beam not less than twelve-inches–by-twelve-inches in cross-sectional area, reinforced as specified for continuous foundations in Table CBC 1809.7, must be provided at garage-door openings.

8. Foundation stem walls which exceed a height of three times the stem thickness above lowest adjacent grade must be reinforced in accordance with Sections 18 and 19 in the CBC, or as required by engineering design, whichever is more restrictive.

9. Footing widths may be reduced upon submittal of calculations by a registered civil or structural engineer or licensed architect, but must be a minimum of 12 inches for one- and two-story structures and 15 inches for three-story structures.

10. Bent reinforcing bar between exterior footing and slab must be omitted when floor is designed as an independent, floating slab.

11. Fireplace footings must be reinforced with a horizontal grid located three inches above the bottom of the footing and consisting of not less than No. 4 bars at twelve
inches on center each way. Vertical chimney reinforcing bars must be hooked under the grid.

12. Underground utility conduits must be installed prior to foundation inspection and must extend beyond the foundation.

16.04.105 Swimming pool enclosures and safety devices. CBC Section 202’s references to “Barrier” and “Swimming Pools” are amended as follows:

Barrier. Barrier is a fence, wall, building wall, or any combination of these that completely surrounds the swimming pool and obstructs access to the swimming pool.

Swimming Pools. Any body of water created by artificial means which is designed, intended for use, or used for swimming or immersion purposes, which has a water depth exceeding 18 inches. The term, “pool,” includes swimming pools, spas, hot tubs, above- and below-ground, and vinyl-lined pools; pool does not include plumbing fixtures such as bathtubs nor does it apply to man-made lakes, reservoirs, farm ponds, or ponds used primarily for public park purposes, water conservation purposes, irrigation purposes or for the watering of livestock.

16.04.110 Residential swimming pools. The “exception” to Section 3109.4 of the CBC is deleted in its entirety.

16.04.115 Barrier height and clearances. Section 3109.4.1 of the CBC is amended to read as follows:

3109.4.1 Barrier Height and Clearances. The top of the barrier must be at least 60 inches above grade measured on the side of the barrier that faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier must be two inches measured on the side of the barrier that faces away from the swimming pool. Where the top of the pool structure is above grade, the barrier is authorized to be at ground level or mounted on top of the pool structure, and the maximum vertical clearance between the top of the pool structure and the bottom of the barrier must be four inches.

16.04.120 Gates. Section 3109.4.1.7 of the CBC is amended to read as follows:

3109.4.1.7 Gates. Access gates must comply with the requirements of Sections 3109.4.1 through 3109.4.1.6 and must be equipped to accommodate a locking device. Pedestrian access gates must open outward away from the pool and must be self-closing and have a self-latching device. Doors or gates other than pedestrian access gates must have a self-latching device and must be equipped with lockable hardware or padlocks and must remain locked at all times when not in use. Release mechanisms must comply with Sections 1010.1.9 and 1109.13. Where release mechanisms of the self-latching device are located less than 60 inches above grade measured on the side of the barrier that faces away from the swimming pool, the release mechanism must be located on the pool side of the gate at least three inches below the top of the gate and the gate barrier may have no opening greater than one-half inch within 18 inches of the release mechanism.
16.04.125  **Swimming pools.** Chapter 36 is added to the CBC to read as follows:

**CHAPTER 36**  
**SWIMMING POOLS**

3601. **DEFINITIONS.** For the purpose of this Chapter certain terms are defined as follows:

“Pool” means any body of water created by artificial means which is designed or used for swimming or immersion purposes by men, women, or children and which has a water depth exceeding 18 inches. The term pool includes swimming pools, spas, hot tubs and above- and below-ground vinyl-lined pools but does not apply to plumbing fixtures such as bathtubs; nor does it apply to man-made lakes, reservoirs, or farm ponds used primarily for public park purposes, water conservation, irrigation, or watering of livestock.

3602. **POOL DESIGN AND CONSTRUCTION.**

(a) **GENERAL.** Pool design and construction must be accomplished in accordance with accepted engineering practice, in conformity with applicable code provisions, and be structurally suitable for the soil, topographic, and geologic conditions prevailing at the construction site.

(b) **EXPANSIVE SOIL DESIGN.** Pools constructed at grade must be designed on the assumption that their construction is to be in an area of moderately expansive soil having an expansion index of 51-90 and an equivalent fluid pressure of not less than 45 pounds per cubic foot (45 p.c.f.). Exception: Where tests indicate that soils at a pool site are non-expansive or have low expansion characteristics from the ground surface to the full depth of the pool, structural design must be based on an equivalent fluid pressures not less than 30 p.c.f.

In highly-expansive soils having an expansion index of 91-130, pools must be designed for not less than 60 p.c.f. equivalent fluid pressure. In very highly-expansive soils having an expansion index over 130, pool design will be subject to special requirements based on a site investigation, soil testing, and engineering analysis by a registered civil engineer to determine appropriate design parameters for the site.

(c) **HYDROSTATIC UPLIFT.** In areas of anticipated high water table, an approved hydrostatic relief system or device must be installed.

(d) **THERMAL PROTECTION FOR PLASTIC PIPING.** Between the inlet of pool water-heating equipment and any plastic water piping connected thereto, a check valve must be installed to prevent thermal damage to such piping due to backflow. Exception: When rapid or high-rate filters are employed, a check valve may be omitted.
Between the outlet of pool heating equipment and any plastic water piping connected thereto, not less than five feet of approved metal pipe must be installed for the purpose of dissipating heat.

(e) SAFEGUARDING SUCTION DRAINS. Bottom drains and suction intakes in pools and spas must be covered with grated or other protective devices, which cannot be removed except with tools. The slots or openings in these covers must be of such area, shape, and arrangement as to prevent bathers from being drawn thereto with such force as to constitute a safety hazard.

(f) GRAB BARS. Wherever egress from a pool by bathers is restricted by the presence of a vertical wall or other barrier, which extends more than 12 inches above the water at the pool's edge, permanent handrail, grab bars, or equivalent device(s) must be installed within 12 inches of the water surface capable of being securely grasped and adequate to support the weight of a user of the pool.

3603. DECKS.

(a) GENERAL. A deck must be provided around below-grade swimming pools except when special engineering design is furnished which indicates that such deck is not necessary for the purpose of maintaining the structural integrity of the pool, and/or for controlling surface water and moisture content in the soil adjacent to the pool. Decks are not required for spas and hot tubs.

(b) DECK DESIGN AND CONSTRUCTION. Required decks must be constructed of concrete or other approved impervious material and be sloped to provide positive drainage away from the perimeter of the pool. Except as provided below, decks must have a minimum width of four feet and be at least 3-1/2 inches in thickness. Reinforcement must be No. 3 bars spaced not over 24 inches on center each way, or equivalent reinforcing.

Approved joints must be provided in the deck at corners, at maximum 10-foot intervals, and wherever necessary in order to control cracking, to allow for differential movement, and to minimize damage to the deck from such movement should it occur. Joints in decks and coping must be made watertight with an approved permanent resilient sealant.

(c) CUTOFF WALLS. At the outer perimeter of pool decks, a cutoff wall of approved material must be installed below-grade to a depth of at least 15 inches to form a permanent and effective vertical moisture barrier.

Exceptions:

1. A cutoff wall may be omitted when a deck of at least six feet wide is installed.

2. Decks less than four feet in width may be installed provided that the required cutoff wall is increased in depth beyond the minimum by an amount directly proportional to the reduction in deck width.
(d) PRE-SATURATION, HIGHLY EXPANSIVE SOILS. When the soil below a deck has an expansion index of 91 or greater, it must be saturated with water to a depth of at least 18 inches before installing the deck.

(e) DECK BONDING. When a deck is installed, whether structurally required or not, the reinforcing installed in the deck must be electrically bonded together with the pool shell reinforcing and metal parts of electrical equipment associated with the pool water recirculation system and with miscellaneous metal accessories, such as pool slides, diving boards, and spring boards, in accordance with CEC Article 680.26.

3604. DRAINAGE AND DISPOSAL.

(a) SURFACE WATER. Surface water from pool decks must be collected and conducted through non-erosive subsurface drainage devices to a street, storm drain, or other approved watercourse or disposal area.

(b) WASTEWATER. Pool waste must be disposed of in accordance with the requirements of the environmental health officer.

(c) DRYWELLS. Drywells cannot be employed for pool wastewater disposal except when specifically approved for the purpose, and when it has been determined that such installation is not likely to have adverse effects on the structural stability of the pool or other structures on the site. The Building Official may require a percolation test, soils report, and/or geological report to make such a determination.

3605. SPECIAL INSPECTION. Special inspection, as required by CBC § 1705A.3, must be provided for pneumatically-placed concrete (gunite) in swimming pools.

3606. FENCING AND GATES. Any person, firm, or corporation in possession of land—either as owner in fee, purchaser under contract, lessee, tenant, licensee or any type of legal estate upon which is situated a pool as defined above—must at all times maintain on the lot, or premises, a fence or wall not less than five feet in height which completely surrounds such pool or body of water provided, however, that a dwelling or accessory building may be used as a part of such enclosure. Such fence must be constructed of durable material and must be designed to withstand a horizontal force of at least 20 pounds per lineal foot at the top of the fence or top of the railing. Openings, holes, or gaps therein must be no larger than four inches wide, except for openings closed by doors or gates. Fences may not have a configuration which provides a ladder-like access to the pool area.

Each gate or door opening through a pool enclosure must be equipped with a self-closing and self-latching device capable of keeping the gate or door securely closed at all times when not in use.
Exceptions:

1. Doors in Group R, Division 1, 2 and 3 occupancies which form part of a pool enclosure.

2. Gates used primarily for ingress and egress of equipment but not persons to the pool area, and which are kept padlocked when not in use.

Required latching devices must be installed not less than 60 inches above ground level and on the water side of the gate.

The Building Official may make modifications and accept alternatives to the fencing requirements in individual cases upon a showing of good cause with respect to the height, nature or location of the fence, wall, gates, or latches, or the necessity for such alternative, provided that protection is not reduced.

16.04.130 Scope. Section J101.1 of the CBC Appendix is amended to read as follows:

J101.1. Scope. This appendix regulates excavation, grading and earthwork construction, including fills and embankments; the administrative procedure for issuing permits; and approval of plans and inspection of grading construction. For purposes of this section, the term Building Official means Director of Public Works.

16.04.135 Ministerial and discretionary permits. Section J101.1.1 of the CBC Appendix is added to read as follows:

J101.1.1. Ministerial and Discretionary Permits. Issuing or denying a grading permit is a ministerial act for the purposes Public Resources Code § 21080 (b)(1) except in the following four circumstances:

1. Where the average natural slope within the area to be graded exceeds 109 percent and the amount of excavation or fill exceeds 10,000 cubic yards;

2. Where the average natural slope within the area to be graded exceeds 35 percent and the amount of excavation or fill exceeds 1,000 cubic yards;

3. Where the proposed graded slopes exceed 25 feet in vertical height; or

4. Where the proposed grading would occur within a waterway or wetland, within an area officially designated by the City as a sensitive ecological, archaeological, scenic, or biologically-sensitive area; or within a recognized severe geologically-hazardous area.

The discretionary powers exercised in conjunction with issuing or denying of discretionary grading permits are exercised by the Building Official, or by the city council on appeal. Those discretionary powers are limited to the issuance of the permit, subject to conditions or changes in the project needed to mitigate significant environmental effects, which would otherwise result from the grading; or denying the permit in order to avoid such
effects; or issuing the permit despite such effects upon making appropriate findings.
With respect to discretionary grading permits, the Building Official can issue or deny the permit only after holding a public hearing, considering the applicable environmental document, if any, and certifying that such document was prepared in compliance with the California Environmental Quality Act (CEQA). The Building Official must give at least 15 days written notice of such hearing to the applicant for the permit and to any owner of real property located within 300 feet of the boundaries of the lot to which the application relates and to the property whose interests might be substantially affected by a permit. The notice must specify the time, date, and place of the hearing; give a general description of the grading to which the permit application pertains; give a general description of the property on which the grading would occur; and state that any interested person will be given an opportunity to present relevant evidence at the hearing.

Any interested person may appeal the Building Official’s decision by filing a notice of appeal with the city clerk along with a fee established by city council resolution within 10 days after the Building Official’s decision. The hearing on appeal must be noticed and conducted by the city council in the same manner as the original hearing before the Building Official, except that notice must also be given to the appellant. The city council’s decision is final and must be in writing. A copy of the decision must be served upon the applicant for the permit and upon the appellant. If the decision is to issue a grading permit previously denied or to modify a grading permit previously issued by the Building Official, the written order constitutes the permit and must include appropriate conditions.

A ministerial grading permit is operative immediately upon issuance. A discretionary grading permit becomes operative on the 15th calendar day after being issued or, in the case of an appeal, on the date the city council issues its decision.

16.04.140 Flood hazard areas. Section J101.2 of the CBC Appendix is amended to read as follows:

J101.2 Flood Hazard Areas. The provisions of this chapter do not apply to grading, excavation and earthworks construction, including fills and embankments, in floodways within flood hazard areas. Grading in these areas is be regulated under Section 16.34.450 of the Camarillo Municipal Code.

16.04.145 Definitions. The terms “Grade, Finished”, “Key”, and “Isolated, Self-Contained Area” in Section J102.1 of the CBC Appendix are amended to read as follows:

GRADE, FINISHED. The final grade of the site that conforms to the approved plan.

KEY. A designed compacted fill placed in a trench excavated in earth material beneath the toe of a proposed fill slope.

ISOLATED, SELF-CONTAINED AREA is that portion of a parcel of land, or of contiguous parcels of land, under a single ownership which is more than 100 feet from the exterior boundary of such parcel, or parcels, and meets any one of the following three criteria:
1. The portion is used for growing crops or raising livestock for sale, but not for building sites or for the construction of earthfills, which will impound water to a depth of more than 5 feet.

2. The portion contains water impounding structures constructed under the direct control of the U.S. Department of Agriculture, Soil Conservation Service.

3. The portion contains oilfield operations, involving the exploration for, or the development or production of oil, which is established under an existing land use entitlement and all of the following criteria are met:
   
   (a) The portion is not visible from a publicly maintained street, road or highway within 1.0 horizontal mile of such portion;

   (b) The portion is not visible from a private residence located within one horizontal mile of such portion, unless the owner and the tenant of such residence have signed a written waiver of this criterion; and

   (c) The portion is so located and configured that grading cannot cause a significant increase in the volume of silt or debris deposited on downstream property owned by any person other than the owner of the portion.

16.04.150 Permits. Section J103 of the CBC Appendix is amended to read as follows:

Section J103. Permits Required.

J103.1 Permits Required. Except as specified in Section J103.2 of this code, no person may do any grading without first having obtained a grading permit from the Building Official.

J103.2 Exempted Work. A grading permit is not required for the following:

1. When approved by the Building Official, grading in an isolated, self-contained area if there is no danger to private or public property.

2. An excavation below finished grade for basements and footings of a building, retaining wall or other structure authorized by a valid building permit. This does not exempt any fill made with the material from such excavation, or exempt any excavation, having an unsupported height greater than 5 feet (1524 mm) after the completion of such structure.

3. Cemetery graves.

4. Refuse disposal sites controlled by other regulations.

5. Excavations for wells or tunnels or utilities.
6. Mining, quarrying, excavating, processing or stockpiling of rock, sand, gravel, aggregate or clay where established and provided for by law, provided such operations do not affect the lateral support or increase the stresses in or pressure upon, any adjacent or contiguous property.

7. Exploratory excavations under the direction of soil engineers or engineering geologists.

8. An excavation that: (1) is less than two feet (610 mm) in depth, or (2) does not create a cut slope greater than five feet (1524 mm) in height and steeper than one unit vertical in 111z units horizontal (66.7 percent slope).

9. A fill less than one foot (305 mm) in depth and placed on natural terrain with a slope flatter than one unit vertical in five units horizontal (20 percent slope), or less than three feet (914 mm) in depth, not intended to support structures, that does not exceed 50 cubic yards (38.3 m3) on any one lot and does not obstruct a drainage course.

Exemption from the permit requirements of this chapter must not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this chapter or any other laws or ordinances of this jurisdiction.

16.04.155 Grading Permit Requirements. Section J104 of the CBC Appendix is amended to read as follows:

Section J104. Grading Permit Requirements.

J104.1 Permits Required. Except as exempted in Section J103.2 of this code, no person may do any grading without first obtaining a grading permit from the Building Official. A separate permit must be obtained for each site and may cover both excavations and fills.

J104.2 Application. The provisions of Section 106.3.1 CBC Appendix, Chapter 1, are applicable to grading. Additionally, the application must state the estimated quantities of work involved.

J104.3 Grading Designation. Grading in excess of 5,000 cubic yards (3825 m3) must be performed in accordance with the approved grading plan prepared by a civil engineer, and will be designated as engineered grading. Grading involving less than 5,000 cubic yards (3825 m3) will be designated regular grading, unless the permittee chooses to have the grading performed as engineered grading, or the Building Official determines that special conditions or unusual hazards exist, in which case grading must conform to the requirements for engineered grading.

J104.3.1 All grading exceeding 1,000 cubic yards must be performed in accordance with the approved grading plan prepared by a civil engineer, and will be designated as engineered grading. Grading involving less than 1,000 cubic yards will be designated regular grading, unless the permittee, with the Building Official's approval, chooses to have the grading performed as engineered grading.
J104.4 Engineered Grading Requirements. Application for a grading permit must be accompanied by two sets of plans and specifications, and supporting data consisting of a soils engineering report and engineering geology report. The plans and specifications must be prepared and signed by an individual licensed by the State to prepare such plans or specifications when required by the Building Official.

Specifications must contain information covering construction and material requirements.

Plans must be drawn to scale upon substantial paper or cloth; must be of sufficient clarity to indicate the nature and extent of the work proposed; and show in detail that they will conform to the provisions of this code and all relevant laws, ordinances, rules and regulations. The first sheet of each set of plans must give the location of the work, the name and address of the owner, and the person who prepared the plans.

The plans must include the following information:

1. General vicinity of the proposed site.

2. Property limits and accurate contours of existing ground and details of terrain and area drainage.

3. Limiting dimensions, elevations or finish contours to be achieved by the grading, and proposed drainage channels and related construction.

4. Detailed plans of all surface and subsurface drainage devices, walls, cribbing, dams, and other protective devices to be constructed with, or as a part of, the proposed work together with a map showing the drainage area and the estimated runoff of the area served by any drains.

5. Location of any buildings or structures on the property where the work is to be performed, and the location of any buildings or structures on land of adjacent owners that are within 15 feet (4572 mm) of the property, or that may be affected by the proposed grading operations.

6. Recommendations included in the soils engineering report and the engineering geology report must be incorporated in the grading plans or specifications. When approved by the Building Official, specific recommendations contained in the soils engineering report and the engineering geology report, which are applicable to grading, may be included by reference.

7. The dates of the soils engineering and engineering geology reports together with the names, addresses and phone numbers of the firms, or individuals, who prepared the reports.


J104.7 Liquefaction Study. The Building Official may require a geotechnical investigation in accordance with Sections 1802.4 when, during the course of an investigation, all of the following conditions are discovered, the report must address the potential for liquefaction:

1. Mustow ground water, 50 feet (15240 mm) or less.
2. Unconsolidated sandy alluvium.
3. Seismic design categories D and E.

J104.8 Regular Grading Requirements. Each application for a grading permit must be accompanied by a plan in sufficient clarity to indicate the nature and extent of the work. The plans must give the location of the work, the name of the owner, and the name of the person who prepared the plan. The plan must include the following information:

1. General vicinity of the proposed site.
2. Limiting dimensions and depth of cut and fill.
3. Location of any buildings or structures where work is to be performed and the location of any buildings or structures within 15 feet (4572 mm) of the proposed grading.

J104.9 Issuance. The provisions of Section 105.1 Appendix Chapter 1 are applicable to grading permits. The Building Official may require that grading operations and project designs be modified if delays occur which incur weather-generated problems not considered at the time the permit was issued. The Building Official may require professional inspection and testing by the soils engineer. When the Building Official has cause to believe that geologic factors may be involved, the grading will be required to conform to engineered grading.

J104.10. Grading Bonds. No grading bond is required if less than 1000 cubic yards will be graded. For amounts over 1000 cubic yards, a grading bond in the amount of $3.00 for each cubic yard must be posted.

J104.11 Grading Plan Review Fees. Grading plan check fees must be in the amounts set by city council resolution. There is a 20 percent surcharge for every plan check after the first three.

J104.12. Grading Permit Fees. Grading permit fees are set by city council resolution.

J104.13 Soils Geology Report Review. Should a soils and geology report be required for issuing a grading permit, in addition to any other fees, the permittee must reimburse the city for the cost of all consultant reviews and analysis of such reports and an administrative cost as set by city council resolution.

16.04.160 Grading inspection. Section J105 of the CBC Appendix is amended to read as follows:

Section J105. Grading Inspection.

J105.1 General. Grading operations for which a permit is required will be subject to inspection by the Building Official. Professional inspection of grading operations must be provided by the Civil Engineer, Soils Engineer and the Engineering Geologist retained to provide such services, in accordance with Section J105.5 for engineered grading.

J105.2 Civil Engineer. The Civil Engineer must provide professional inspection within such engineer's area of technical specialty, which will consist of observation and review as to the establishment of line, grade, and surface drainage of the development area. If revised plans are required during the course of the work, they must be prepared by the Civil Engineer.

J105.3 Soils Engineer. The Soils Engineer must provide professional inspection within such engineer's area of technical specialty, which will include observation during grading and testing for required compaction. The Soils Engineer must provide sufficient observation during the preparation of the natural ground and placement and compaction of the fill to verify that such work is being performed in accordance with the conditions of the approved plan and the appropriate requirements of this chapter. Revised recommendations relating to conditions differing from the approved soils engineering and engineering geology reports must be submitted to the permittee, the Building Official and the Civil Engineer.

J105.4 Engineering Geologist. The Engineering Geologist must provide professional inspection within such engineer's area of technical specialty, which will include professional inspection of the bedrock excavation to determine if the conditions encountered are in conformance with the approved report. Revised recommendations relating to conditions differing from the approved engineering geology report must be submitted to the Soils Engineer.

J105.5 Permittee. The permittee is responsible for the work performed in accordance with the approved plans and specifications and in conformance with the provisions of this code and the permittee must engage consultants, if required, to provide professional inspections on a timely basis. The permittee will act as a coordinator between the consultants, the contractor, and the Building Official. In the event of changed conditions, the permittee is responsible for informing the Building Official of such changes and must provide revised plans for approval.

J105.6 Building Official. The Building Official will inspect the project at the various stages of work requiring approval to determine that adequate control is being exercised by the professional consultants.

J105.7 Notice of Non-compliance. If, in the course of fulfilling their respective duties under this chapter, the Civil Engineer, the Soils Engineer, or the Engineering Geologist finds that the work is not being done in conformance with this chapter or the approved grading
plans, the discrepancies must be reported immediately in writing to the permittee and the Building official.

J105.8 Transfer of Responsibility. If the civil engineer, the soils engineer or the engineering geologist of record is changed during grading, the work must be stopped until the replacement has agreed in writing to accept their responsibility within the area of technical competence for approval upon completion of the work. It must be the duty of the permittee to notify the Building Official in writing of such change prior to the recommencement of such grading.

16.04.165 Cuts. Section J106 of the CBC Appendix is amended to read as follows:

Section J106. Cuts.

J106.1u General. Unless otherwise recommended in the approved soils engineering or engineering geology report. Cuts must conform to the provisions of this section. In the absence of an approved soils engineering report, these provisions may be waived for minor cuts not intended to support structures.

J106.2v Slope. The slope of cut surfaces may be no steeper than is safe for the intended use, and may not be steeper than one unit vertical in two units horizontal (50 percent slope), unless the permittee furnishes a soils engineering or an engineering geology report, or both, stating that the site has been investigated and giving an opinion that a cut at a steeper slope will be stable and not create a hazard to public or private property.

16.04.170 Benching details. Section J107 of the CBC Appendix is amended to read as follows:

Figure J107.3 Benching Details is deleted in its entirety.

16.04.175 Surface preparation. Section J107.2 of the CBC Appendix is amended to read as follows:

J107.2 Preparation of Ground. Fill slopes may not be constructed on natural slopes steeper than one unit vertical in two units horizontal (50 percent slope). The ground surface must be prepared to receive fill by removing vegetation, non-complying fill, topsoil and other unsuitable materials scarifying to provide a bond with the new fill and, where slopes are steeper than one unit vertical in five units horizontal (20 percent slope) and the height is greater than five feet (1524 mm), by benching into sound bedrock or other competent material as determined by the soils engineer. The bench under the toe of a fill on a slope steeper than one unit vertical in five units horizontal (20 percent slope) must be at least ten feet (3048 mm) wide. The area beyond the toe of fill must be sloped for sheet overflow or a paved drain must be provided. When fill is to be placed over a cut, the bench under the toe of fill must be at least ten feet (3048 mm) wide, but the cut must be made before placing the fill and acceptance by the soils engineer, or engineering geologist, or both, as a suitable foundation for fill.
16.04.180 Fill material. Section J107.3 of the CBC Appendix is amended to read as follows:

J107.3 Fill Material. Detrimental amounts of organic material are not permitted in fills. Except as permitted by the Building Official, no rock or similar irreducible material with a maximum dimension greater than 12 inches (305 mm) may be buried or placed in fills.

EXCEPTION: The Building Official may permit placement of larger rock when the soils engineer properly devises a method of placement, and continuously inspects its placement and approves the fill stability.

The following conditions must also apply:

1. Prior to issuance of the grading permit, potential rock disposal areas must be delineated on the grading plan.

2. Rock sizes greater than 12 inches (305 mm) in maximum dimension must be ten feet (3048 mm) or more below grade, measured vertically.

3. Rocks must be placed so as to assure filling of all voids with well-graded soil.

16.04.185 Compaction. Section J107.4 of the CBC Appendix is amended to read as follows:

J107.4 Compaction. All fill material must be compacted to 90 percent of maximum density as determined by ASTM D 1557, Modified Proctor, in lifts not exceeding 12 inches (305 mm) in depth.

[DSA-SS and OSHPD 1, 2 & 4] This section establishes minimum requirements only.

16.04.190 Slope. Section J107.5 of the CBC Appendix is amended to read as follows:

J107.5 Slope. The slope of fill surfaces may be no steeper than is safe for the intended use. Fill slopes may be no steeper than one unit vertical in two units horizontal (50 percent slope).

16.04.195 Setbacks – General. Section J108.1 of the CBC Appendix is amended to read as follows:

J108.1 General. Cut and fill slopes must be set back from the property lines in accordance with this section. Setback dimensions are the horizontal distances measured perpendicular to the property line and must be as shown in Figure J108.1.

16.04.200 Top of cut slope. Section J108.2 of the CBC Appendix is amended to read as follows:

J108.2 Top of Cut Slope. The top of cut slopes may not be made nearer to a site boundary line than one-fifth of the vertical height of cut with a minimum of 2 feet (610 mm) and a
maximum of 10 feet (3048 mm). The setback may need to be increased for any required interceptor drains.

16.04.205 Toe of fill slopes. Section J108.3 of the CBC Appendix is amended to read as follows:

J108.3 Toe of Fill Slope. The toe of a fill slope may not be made nearer to the site boundary line than one-half the height of the slope with a minimum of 2 feet (610 mm) and a maximum of 20 feet (6096 mm). Where a fill slope is to be located near the site boundary and the adjacent off-site property is developed, special precautions must be incorporated in the work as the Building Official deems necessary to protect the adjoining property from damage as a result of such grading. These precautions may include but are not limited to:

1. Additional setbacks.
2. Provision for retaining or slough walls.
3. Mechanical or chemical treatment of the fill slope surface to minimize erosion.

16.04.210 Setbacks. Section J108.4 of the CBC Appendix is added to read as follows:

J108.4 Modification of Slope Location. The Building Official may approve alternate setbacks. The Building Official may require an investigation and recommendation by a qualified engineer or engineering geologist to demonstrate that the intent of this section has been satisfied.

16.04.215 Figure – drainage dimensions. Figure J108.1 of the CBC Appendix is amended to read as follows:

Figure J108.1 Drainage Dimensions is replaced with the following Figure:
16.04.220  Drainage and terracing - General. Section J109.1 of the CBC Appendix is amended to read as follows:

J109.1 General. Unless otherwise indicated on the approved grading plan, drainage facilities and terracing must conform to the provisions of this section for cut or fill slopes steeper than one unit vertical in three units horizontal (33.3 percent slope).

16.04.225  Terrace. Section J109.2 of the CBC Appendix is amended to read as follows:

J109.2 Terrace. Terraces at least six feet (1829 mm) in width must be established at not more than 30-foot (9144 mm) vertical intervals on all cut or fill slopes to control surface drainage and debris, except that where only one terrace is required, it must be at mid-height. For cut or fill slopes greater than 60 feet (18 288 mm) and up to 120 feet (36 576 mm) in vertical height, one terrace at approximately mid-height must be 12 feet (3658 mm) in width. Terrace widths and spacing for cut and fill slopes greater than 120 feet (36 576 mm) in height must be designed by the civil engineer and approved by the Building Official. Suitable access must be provided to permit proper cleaning and maintenance.

Swales or ditches on terraces must: (a) have a minimum gradient of five percent; (b) be paved with reinforced concrete not less than three inches (76 mm) in thickness, or an approved equal paving; (c) have a minimum depth at the deepest point of one foot (305 mm); and (d) have a minimum paved width of five feet (1524 mm).

A single run of a swale or ditch may not collect runoff from a tributary area exceeding 13,500 square feet (1254.2 m2) (projected) without discharging into a down drain.

16.04.230  Interceptor drains. Section J109.3 of the CBC Appendix to amended to read as follows:

J109.3 Interceptor Drains. Paved interceptor drains must be installed along the top of all cut slopes where the tributary drainage area above slopes toward the cut and has a drainage path greater than 40 feet (12 192 mm) measured horizontally. Interceptor drains must be paved with a minimum of three inches (76 mm) of concrete or gunite and reinforced, and must have a minimum depth of 12 inches (305 mm) and a minimum paved width of 30 inches (762 mm) measured horizontally across the drain. The slope of drain must be approved by the Building Official.

16.04.235  Disposal. Section J109.4 of the CBC Appendix is amended to read as follows:

J109.4 Disposal. All drainage facilities must be designed to carry waters to the nearest practicable drainage way approved by the Building Official or other appropriate jurisdiction as a safe place to deposit such waters. Erosion of ground in the area of discharge must be prevented by installation of non-erosive down-drains or other devices. Building pads must have a drainage gradient of two percent toward approved drainage facilities, unless waived by the Building Official.
EXCEPTION: The gradient from the building pad may be one percent if all of the following conditions exist throughout the permit area:

1. No proposed fills are greater than ten feet (3048 mm) in maximum depth.

2. No proposed finish cut or fill slope faces have a vertical height in excess of ten feet (3048 mm).

3. No existing slope faces steeper than one unit vertical in ten units horizontal (10 percent slope) have a vertical height in excess of one foot (3048 mm).

16.04.240 Erosion control – General. Section J110.1 of the CBC Appendix is amended to read as follows:

J110.1 General. The faces of cut and fill slopes must be prepared and maintained to control erosion. This control may be permitted to consist of effective planting.

Exception: Erosion control measures need not be provided on cut slopes not subject to erosion due to the erosion-resistant character of the materials.

Erosion control for the slopes must be installed as soon as practicable and prior to calling for final inspection.

16.04.245 Completion of work. Section J113 is added to the CBC Appendix to read as follows:

Section J113. Completion of Work.

J113.1 Final Reports. Upon completion of the rough-grading work and at the final completion of work, the following reports, drawings, and supplements are required for engineered grading, or when professional inspection is performed for regular grading, as applicable.

1. An as-built grading plan prepared by the civil engineer retained to provide such services in accordance with Section J105.5 showing original ground-surface elevations, as graded-ground surface elevations, lot drainage patterns, and the location and elevations of surface drainage facilities and of the outlets of subsurface drains. As-constructed locations, elevations, and details of subsurface drains must be shown as reported by the soils engineer. Civil engineers must state that to the best of their knowledge that the work within their area of responsibility was done in accordance with the final approved grading plan.

2. A report prepared by the soils engineer retained to provide such services in accordance with Section J105.5, including locations and elevations of field density tests, summaries of field and laboratory tests, other substantiating data, and comments on any changes made during grading and their effect on the recommendations made in the approved soils engineering investigation report. Soils engineers mustsubmit a statement that, to the best of their knowledge, the
work within their area of responsibilities is in accordance with the approved soils report and applicable provisions of this chapter.

3. A report prepared by the engineering geologist retained to provide such services in accordance with Section J105.5, including a final description of the geology of the site and any new information disclosed during grading and the effect of the same on recommendations incorporated in the approved grading plan. Engineering geologists must submit a statement that, to the best of their knowledge, the work within their area of responsibility is in accordance with the approved engineering geologist report and applicable provisions of this chapter.

4. The grading contractor must submit in a form prescribed by the Building Official a Statement of Conformance to the as-built plan and the specifications.

16.04.250 Notification of completion. Section J114 is added to the CBC Appendix to read as follows:

J114. Notification of Completion. The permittee must notify the Building Official when the grading operation is ready for final inspection. Final approval may not be given until all work, including installation of all drainage facilities and their protective devices, and all erosion-control measures have been completed in accordance with the final approved grading plan, and the required reports have been submitted.

16.04.255 California plumbing code administration provisions. The administrative provisions of the California Building Code contained in Chapter 1, Division II, of that Code and as modified in the Camarillo Municipal Code, are used for the administrative provisions governing the California Plumbing Code, including violation and penalty provisions, which are governed by Camarillo Municipal Code § 16.04.310.

16.04.260 California mechanical code administration provisions. The administrative provisions of the California Building Code contained in Chapter 1, Division II, of that Code and as modified in the Camarillo Municipal Code, are used for the administrative provisions governing the California Mechanical Code, including violation and penalty provisions, which are governed by Camarillo Municipal Code § 16.04.310.

16.04.265 California electrical code administration provisions. The administrative provisions of the California Building Code contained in Chapter 1, Division II, of that Code and as modified in of the Camarillo Municipal Code, are used for the administrative provisions governing the California Electrical Code, including violation and penalty provisions, which are governed by Camarillo Municipal Code § 16.04.310.

16.04.270 California residential code administration provisions. The administrative provisions of the California Building Code contained in Chapter 1, Division II of that Code and as modified in of the Camarillo Municipal Code, are used for the administrative provisions governing the California Residential Code, including violation and penalty provisions, which are governed by Camarillo Municipal Code § 16.04.310.
16.04.275  Materials and construction methods for exterior wildfire exposure. Section R337.1.1 of the CRC is amended to read as follows:

R337.1.1 Scope. Requirements for materials and construction methods for exterior wildfire exposure are found in Chapter 7A of the California Building Code.

16.04.280  Foundations application. Section R401.1 of the CRC is amended as follows:

R401.1. The provisions of this chapter control the design and construction of the foundation and foundation spaces for all buildings. In addition to the provisions of this chapter, the design and construction of foundations in areas prone to flooding as established by Table R301.2 (1) must meet the provisions of Section R322. Wood foundations must be designed and installed in accordance with AF&PA PWF (American Forest & Paper Association permanent wood foundation).

Exception: The provisions of this chapter are permitted to be used for wood foundations only in the following situations:

1. In buildings that have no more than two floors and a roof.
2. When interior basement and foundation walls are constructed at intervals not exceeding 50 feet.

Wood foundations in Seismic Design Category D0, D1, D2, or E, are not permitted.

16.04.283  Minimum Size. Section R403.1.1 of the CRC is amended to read as follows:

R403.1.1 The minimum width, (W), and thickness for concrete footings must be in accordance with Table 403.1 and Figure R403.1(1) or R403.1.3, as applicable. The footing width must be based on the load-bearing value of the soil in accordance with Table R401.4.1. Footing projections, P, must be not less than 2 inches and may not exceed the thickness of the footing. Footing thickness and projection for fireplaces must be in accordance with Section R1001.2. The size of footings supporting piers and columns will be based on the tributary load and allowable soil pressure in accordance with Table R401.4.1.

16.04.285  Footings. Sections R403.1.2, R403.1.3, R403.1.4, R403.1.5, and R403.1.6.1 of the CRC are amended to read as follows:

R403.1.2 Exterior walls of buildings located in Seismic Design Categories D0, D1, D2, and E, must be supported by continuous solid or fully grouted masonry or concrete footings. Other footing materials or systems must be designed in accordance with accepted engineering practice. The braced wall panels at exterior walls of buildings located in Seismic Design Categories D0, D1, D2 and E must be supported by continuous footings. All required interior braced wall panels in buildings must be supported by continuous footings.
The exception is deleted in its entirety.

R403.1.3 Footing and Stem wall reinforcing in Seismic Design Categories D0, D1, D2 and E. Concrete footings located in Seismic Design Categories D0, D1, D2, and E, as established in Table R301.2(1), must have minimum reinforcement in accordance with this section and Figure R403.1.3. Reinforcement must be installed with support and cover in accordance with Section R403.1.3.5.

R403.1.3.1 Concrete stem walls with concrete footings. In Seismic Design Categories D0, D1, D2, and E, where a construction joint is created between a concrete footing and a concrete stem wall, a minimum of one No. 4 vertical bar must be installed at not more than four feet (4') on center. The vertical bar must have a standard hook and extend to the bottom of the footing and must support and cover as specified in Section R608.5.4.5. A minimum of one No. 4 horizontal bar must be installed within 12 inches of the top of the stem wall and one No. 4 horizontal bar must be located 3 to 4 inches from the bottom of the footing.

R403.1.3.2 Masonry stem walls with concrete footings. In Seismic Design Categories D0, D1, D2, and E, where a masonry stem wall is supported on a concrete footing, a minimum of one No. 4 vertical bar must be installed at not more than four feet (4') on center. The vertical bar must have a standard hook and extend to the bottom of the footing and must have support and cover as specified in Section R403.1.3.5.3 and extend a minimum of 14 inches into the stem wall. Standard hooks must comply with Section R608.5.4.5. A minimum of one No. 4 horizontal bar must be installed within 12 inches of the top of the wall and one No. 4 horizontal bar must located 3 to 4 inches from the bottom of the footing. Masonry stem walls must be solid grouted.

R403.1.3.3 Slabs-on-ground with turned-down footings. In Seismic Design Categories D0, D1, D2, and E, slabs on ground cast monolithically with turned-down footings must have a minimum of one No. 4 bar at the top and the bottom of the footing or one No. 5 bar or two No. 4 bars in the middle third of the footing depth.

Where the slab is cast monolithically with the footing, No. 3 or larger vertical dowels with standard hooks on each end must be installed at not more than 4 feet on center in accordance with Figure R403.1.3, Detail 2. Standard hooks must comply with Section R608.5.4.5.

R403.1.3.4 Interior bearing and braced wall footings in Seismic Design Categories D0, D1, D2, and E. In Seismic Design Categories D0, D1, D2, and E, interior footings supporting bearing walls or braced wall panels, and cast monolithically with a slab on grade, must extend to a depth of not less than 12 inches below grade.

R403.1.3.5 Reinforcement. Footing and stem wall reinforcement must comply with Sections R403.1.3.5.1 through R403.1.2.5.4.
R403.1.3.5.1 Steel reinforcement must comply with the requirements of ASTM A615, A706, or A996. ASTM A996 bars produced from rail steel must be Type R. The minimum yield strength must be 40,000 psi (Grade 40) (276 MPa).

R403.1.3.5.2 Location of reinforcement in wall. The center if the vertical reinforcement in stem walls must be located at the centerline of the wall. Horizontal and vertical reinforcement must be located in footings and stem walls to provide the minimum cover required by Section R403.1.3.5.3.

R403.1.3.5.3 Support and cover. Reinforcement must be secured in the proper location in the forms with the wire or other bar support system to prevent displacement during the concrete placement operation. Steel reinforcement in concrete cast against the earth must have a minimum cover of three inches. Minimum cover for reinforcement in concrete cast in removable forms that will be exposed to the earth or weather must be 1 ½ inches for No. 5 bars and smaller, and 2 inches for No. 6 bars and larger. For concrete cast in removable forms that will not be exposed to the earth or weather, and for concrete cast in stay-in-place forms, minimum cover must be ¾ inch.

R403.1.3.5.4 Lap splices. Vertical and horizontal reinforcement must be the longest lengths practical. Where splices are necessary in reinforcement, the length of the lap splice must be in accordance with Table R608.5.4(1) and Figure R608.5.4(1). The maximum gap between noncontact parallel bars at a lap splice may not exceed the smaller of one-fifth the required lap length and 6 inches [see Figure R608.5.4(1)].

R403.1.3.6 is deleted in its entirety.

R403.1.4 Minimum depth. Exterior footings must be placed not less than 27 inches below the undisturbed ground surface unless specified by a current soils report.

R403.1.4.1 is deleted in its entirety.

R403.1.5 Slope. The top surface of footings must be level. The bottom surface of footings must be permitted to have a slope not exceeding one vertical unit in 10 units horizontal (10 percent slope). Footings must be stepped, where it is necessary to change the elevation of the top surface of the footing, or where the surface of the ground slopes more than one unit vertical in 10 units horizontal (10-percent slope).

For structures located in Seismic Design Categories D0, D1, D2, and E, stepped footings must be reinforced with four, ½-inch-diameter deformed reinforcing bars. Two bars must be placed at the top and bottom of the footings.

R403.1.6.1 Foundation anchorage in Seismic Design Categories C, D0, D1, D2, and E. In addition to the requirements of Section R403.1.6, the following requirements apply to wood light-frame structures in Seismic Design Categories D0, D1, D2, and E and wood light-framed townhouses in Seismic Design Category C.
1. Plate washers conforming to Section R602.11.1 must be provided for all anchor bolts over the full length or required braced wall lines except where approved anchor straps are used. Properly sized cut washers are permitted for anchor bolts in wall lines not containing braced wall panels.

2. Interior braced wall plates must have anchor bolts placed at not more than 6 feet on center and located within 12 inches of the ends of each plate section when supported on a continuous foundation.

3. Interior bearing wall sole plates must have anchor bolts spaced not more than 6 feet on center and located within 12 inches of the ends of each plate section when supported on a continuous foundation.

4. The maximum anchor bolt spacing must be 4 feet for buildings over two stories in height.

5. Stepped cripple walls must conform to Section R602.11.2.

16.04.290 Foundation Design. Section R403.1.8.2 is added and TABLE R403.1 of the CRC is amended to read as follows:

R403.1.8.2. When buildings are located on expansive soil having an expansion index greater than 50, gutters, downspouts, piping, and/or other non-erosive devices must be provided to collect and conduct rain water to pervious areas such as yards, open channels, or vegetated areas. Routing rooftop runoff via yard drains to the roadway or the storm water conveyance system is not permitted.
<table>
<thead>
<tr>
<th>Weighted expansion index</th>
<th>No. of stories</th>
<th>Stem thickness*</th>
<th>Footing width*</th>
<th>Footing thickness</th>
<th>All perimeter footings for slab and raised floors*</th>
<th>Interior footings for slab and raised floors*</th>
<th>Reinforcement for continuous foundations 5,8</th>
<th>Concrete slabs 3-1/2&quot; minimum thickness</th>
<th>Pre-moistening of soils under footings, piers and slabs 5,6</th>
<th>Restrictions on piers under raised floors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Inchs</td>
<td></td>
<td></td>
<td>Depth below natural surface of ground and finish grade</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>0-20</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>6</td>
<td>12</td>
<td>12</td>
<td>1-#4</td>
<td>#4 @ 40&quot; o.c.</td>
<td>Moistening of ground prior to placing concrete is recommended</td>
<td>Piers allowed for single floor loads only</td>
</tr>
<tr>
<td>Very low</td>
<td>2</td>
<td>6</td>
<td>15</td>
<td>7</td>
<td>18</td>
<td>18</td>
<td>Top and bottom</td>
<td>or</td>
<td></td>
<td></td>
</tr>
<tr>
<td>non expansive</td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>24</td>
<td>24</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21-50</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>6</td>
<td>15</td>
<td>12</td>
<td>1-#4</td>
<td>#3 @ 36&quot; o.c.</td>
<td>3% over optimum moisture required to a depth of 18&quot; below lowest adjacent grade. Testing required.</td>
<td>Piers allowed for single floor loads only</td>
</tr>
<tr>
<td>Low</td>
<td>2</td>
<td>8</td>
<td>15</td>
<td>7</td>
<td>18</td>
<td>18</td>
<td>Top and bottom</td>
<td>each way</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>24</td>
<td>24</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51-90</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>8</td>
<td>21</td>
<td>12</td>
<td>1-#4 top and bottom</td>
<td>#3 @ 24&quot; o.c. each way</td>
<td>3% over optimum moisture required to a depth of 18&quot; below lowest adjacent grade. Testing required.</td>
<td>Piers not allowed</td>
</tr>
<tr>
<td>Medium</td>
<td>2</td>
<td>8</td>
<td>15</td>
<td>8</td>
<td>21</td>
<td>18</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>24</td>
<td>24</td>
<td>#3 bars @ 24&quot; o.c. each way 12&quot; into footing, 36&quot; into slab 10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>91-130</td>
<td>1</td>
<td>6</td>
<td>12</td>
<td>8</td>
<td>27</td>
<td>12</td>
<td>2-#4</td>
<td>#3 @ 24&quot; o.c. each way</td>
<td>3% over optimum moisture required to a depth of 18&quot; below lowest adjacent grade. Testing required.</td>
<td>Piers not allowed</td>
</tr>
<tr>
<td>High</td>
<td>2</td>
<td>8</td>
<td>15</td>
<td>8</td>
<td>27</td>
<td>18</td>
<td>Top &amp; bottom</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>10</td>
<td>18</td>
<td>8</td>
<td>27</td>
<td>24</td>
<td>#3 bars @ 24&quot; o.c. each way 12&quot; into footing, 36&quot; into slab 10</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Above 130 Very high</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Special design by a licensed Architect or Engineer required</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Footnotes to table CRC R403.1. Table R403.1, Footnotes of the CRC is amended to read as follows:

1. Pre-moistening is required where specified in Table CRC R403.1 in order to achieve maximum and uniform expansion of the soil prior to construction and thus, limit structural distress caused by uneven expansion and shrinkage. Other systems, which do not include pre-moistening, may be approved by the Building Official, when such alternatives are shown to provide equivalent safeguards against the adverse effects of expansive soil.

2. Under-floor access crawl holes must be provided with curbs extending not less than six inches above adjacent grade to prevent surface water from entering the foundation area.

3. Reinforcement for continuous foundations must be placed not less than three inches above the bottom of the footing and not less than three inches below the top of the stem.

4. Slab reinforcement must be placed at mid-depth and continue to within two inches of the exterior face of the exterior face of the exterior footing walls.

5. Moisture content of soils must be maintained until foundations and piers are poured and a vapor barrier is installed. A test must be taken within 24 hours of each slab pour.

6. Crawl spaces under raised floors need not be pre-moistened except under interior footings. Interior footings which are not enclosed by a continuous perimeter foundation system or equivalent concrete or masonry moisture barrier must be designed and constructed, as specified for perimeter footings in Table CRC R403.1.

7. A grade beam not less than twelve-inches-by-twelve-inches in cross-sectional area, reinforced as specified for continuous foundations in Table CRC R403.1 must be provided at garage door openings.

8. Foundation stem walls which exceed a height of three times the stem thickness above lowest adjacent grade must be reinforced in accordance with Sections 18 and 19 in the CBC, or as required by engineering design, whichever is more restrictive.

9. Footing widths may be reduced upon submittal of calculations by a registered civil or structural engineer or licensed architect, but must be a minimum of 12 inches for one- and two-story structures and 15 inches for three-story structures.

10. Bent reinforcing bar between exterior footing and slab may be omitted when floor is designed as an independent, floating slab.
11. Fireplace footings must be reinforced with a horizontal grid located three inches above the bottom of the footing and consisting of not less than No. 4 bars at twelve inches on center each way. Vertical chimney reinforcing bars must be hooked under the grid.

12. Underground utility conduits must be installed prior to foundation inspection and must extend beyond the foundation.

16.04.300 Lateral support. Section R802.8 of the CRC is amended to read:

R802.8 Lateral Support. Roof-framing members and ceiling joists having a depth-to-thickness ratio exceeding 2 to 1 based on nominal dimensions must be provided with lateral support at points of bearing to prevent rotation. For roof rafters with ceiling joists attached per Table R602.3(1), the depth-thickness ratio for the total assembly will be determined using the combined thickness of the rafter, plus the attached ceiling joist.

16.04.307 Fee tables amended. Fees for building, plumbing, mechanical, electrical, grading permits, and plan reviews are set by City Council resolution.

16.04.310 Violations and penalties.

(a) It is unlawful for any person, or entity to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy, or maintain any land, building or structure, building service equipment, machine or equipment; or cause or permit the same to be done in violation of this chapter or the codes adopted by reference pursuant to this chapter. Each such person is guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter or the codes adopted by reference pursuant to this chapter is committed, continued, or permitted.

(b) It is unlawful for any person to remove, deface, alter, or obstruct from view a posted notice of the Building Official when such notice constitutes a stop work order or a warning of substandard or hazardous conditions or prohibits or restricts the occupancy or use of a building, structure, or building service equipment regulated by this chapter or the codes adopted by reference pursuant to this chapter.

(c) Every violation of this code, or of any of the codes, adopted pursuant to this chapter, is a misdemeanor.

(d) Any person convicted of a misdemeanor, may be punished by a fine of not more than $1,000, or by imprisonment for not more than six months, or by both, such fine and imprisonment.

16.04.315 Application of other codes. Section 102.3 of the IPMC is amended to read as follows:

102.3 Application of Other Codes. Repairs, additions or alterations to a structure, or changes of occupancy, must be done in accordance with the provisions of the California

16.04.320 Fees. Section 103.5 of the IPMC is amended to read as follows:

103.5 Fees. The fees for activities and services performed by the department in carrying out the department’s responsibilities under this code are set by City Council resolution.

16.04.325 Violation penalties under the IPMC. Section 106.4 of the IPMC is amended to read as follows:

106.4 Violation Penalties. Section 16.04.310 of the CMC regulates the violation penalty provisions of the IPMC.

16.04.330 Unsafe structures and equipment. Section 108.1 of the IPMC is amended to read as follows:

108.1 General. When a structure or equipment is found by the code official to be unsafe, or when a structure is found unfit for human occupancy, or is found unlawful, such structure may be condemned pursuant to the provisions of Section § 17920.3 of the California Health and Safety Code and this code.

16.04.335 Enclosures. Section 303.2 of the IPMC is amended to read as follows:

303.2 Enclosures. Private swimming pools, hot tubs and spas containing water more than 18 inches in depth must be completely surrounded by a fence or barrier at least 60 inches in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers must be self-closing and self-latching. Where release mechanisms of the self-latching device are located less than 60 inches above grade measured on the side of the barrier that faces away from the pool, the release mechanism must be located on the pool side of the gate at least three inches below the top of the gate and the barrier must have no opening greater than one-half inch within 18 inches of the release mechanism. Self-closing, self-latching gates must be maintained such that the gate will positively close and latch when released from an open position of six inches from the gate post. No existing pool enclosure may be removed, replaced, or changed in a manner that reduces its effectiveness as a safety barrier.

The exception to section 302 is deleted in its entirety.

16.04.340 Exterior structure unsafe conditions. Section 304.1.1 of the IPMC is amended to read as follows:

304.1.1 Unsafe Conditions. The following conditions are determined to be unsafe and must be repaired or replaced to comply with the California Building Codes or California Existing Building Code as required for existing buildings:

Ordinance No.
Page 40 of 52
16.04.345 Interior structure unsafe conditions. Section 305.1.1 of the IPMC is amended to read as follows:

305.1.1 Unsafe Conditions. The following conditions are determined to be unsafe and must be repaired, or replaced, to comply with the California Building Codes or California Existing Building Code as required for existing buildings:

16.04.350 Component serviceability unsafe conditions. Section 306.1.1 of the IPMC is amended to read as follows:

306.1.1 Unsafe Conditions. The following conditions are determined to be unsafe and must be repaired, or replaced, to comply with the California Building Codes or the California Existing Building Code as required for existing buildings:

16.04.355 Public toilet facilities. Section 502.5 of the IPMC is amended to read as follows:

502.5 Public Toilet Facilities. Public toilet facilities must be maintained in a safe sanitary working condition in accordance with the California Plumbing Code. Except for periodic maintenance or cleaning, public access and use must be provided to the toilet facilities at all times during occupancy of the premises.

16.04.360 Water system. Section 505.1 of the IPMC is amended to read as follows:

505.1 General. Every sink, lavatory, bathtub, shower, drinking fountain, water closet, or other plumbing fixture must be properly connected to either a public water system or to an approved private water system. All kitchen sinks, lavatories, laundry facilities, and bathtubs and showers must be supplied with hot or tempered, and cold running water in accordance with the California Plumbing Code.

16.04.365 Residential occupancies. Section 602.2 of the IPMC is amended to read as follows:

602.2 Residential Occupancies. Dwellings must be provided with heating facilities capable of maintaining a room temperature of 68°F in all habitable rooms, bathrooms, and toilet rooms. Cooking appliances may not be used, nor may portable unvented fuel-burning space heaters be used, as a means to provide required heating.

16.04.370 Heat supply. The “Exceptions” in Section 602.3 of the IPMC are deleted in their entirety.

16.04.375 Occupiable work spaces. Section 602.4 of the IPMC is amended to read as follows:

602.4 Occupiable Work Spaces. Indoor occupiable work spaces must be supplied with heat to maintain a temperature of not less than 65°F during the time the spaces are occupied.
16.04.380 Service. Section 604.2 of the IPMC is amended to read as follows:

604.2 Service. The size and usage of appliances and equipment serves as a basis for determining the need for additional facilities in accordance with the California Electrical Code. Dwelling units must be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes.

16.04.385 Electrical equipment — Water damage. Section 604.3.1.1 Electrical Equipment of the IPMC is amended to read as follows:

604.3.1.1 Electrical Equipment. Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground-fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaries, ballasts, motors and electronic control, signaling, and communication equipment and that have been exposed to water must be replaced in accordance with the provisions of the California Building Code and California Electrical Code.

16.04.390 Electrical equipment — Fire damage. Section 604.3.2.1 Electrical Equipment of the IPMC is amended to read as follows:

604.3.2.1 Electrical Equipment. Electrical switches, receptacles and fixtures, including furnace, water-heater, security system, and power-distribution circuits, that have been exposed to fire, must be replaced in accordance with the California Building Code and the California Electrical Code.

16.04.395 Locked doors. Section 702.3 of the IPMC is amended to read as follows:

702.3 Locked Doors. All means of egress doors must be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where door hardware conforms to that permitted by the California Building Code.

16.04.396 Fire protection systems. Sections 704.1 and 704.2.4 of the IPMC is amended to read as follows:

704.1 General. Systems, devices and equipment to detect a fire, actuate and alarm, or suppress or control a fire or any combination thereof must be maintained in an operable condition at all times in accordance with the California Fire Code.

704.2.4 Smoke detection system. Smoke detectors listed in accordance with UL 268 and provided as part of the building’s fire alarm system must be an acceptable alternative to single- and multiple-station smoke alarms and must comply with the following:

1. The fire alarm system must comply with all applicable requirements in Section 907 of the California Fire Code.

2. Activation of a smoke detector in a dwelling or sleeping unit must initiate alarm notification in the dwelling or sleeping unit in accordance with the Section 907.5.2 of the California Fire Code.
3. Activation of a smoke detector in a dwelling or sleeping unit must not activate alarm notification appliances outside the dwelling or sleeping unit provided that a supervisory signal is generated and monitored in accordance with Section 907.6.5 of the California Fire Code.

16.04.400 Post-disaster safety assessment placards. Chapter 9 is added to the IPMC to read as follows:

CHAPTER 9
POST-DISASTER RECOVERY AND RECONSTRUCTION

SECTION 901 – POST-DISASTER SAFETY ASSESSMENT PLACARDS AND SECURITY

901.1 SCOPE. This chapter establishes standard placards to be used to indicate the condition of a structure for continued occupancy after any natural or man-made disaster. It further authorizes the Building and Safety Department, as well as authorized representatives, to post appropriate placards at each entry point to a building or structure upon completion of a safety assessment.

901.2 APPLICATION OF PROVISIONS. The provisions of this chapter are applicable to all buildings and structures, of all occupancies, regulated by the City following each natural or man-made disaster.

901.3 DEFINITIONS.

901.3.1 BUILDING OFFICIAL is defined in Section 16.04.020 of the Camarillo Municipal Code.

901.3.2 SAFETY ASSESSMENT is a visual examination of a building or structure for the purpose of determining whether continued use or occupancy is appropriate following a natural or man-made disaster.

901.4 PLACARDS. The following official placards must be used to designate the condition of buildings or structures following a disaster.

901.4.1 (GREEN) INSPECTED - LAWFUL OCCUPANCY PERMITTED. Posted on any building or structure where no apparent hazard has been found. Placement of this placard does not mean that there is no damage to the building or structure.

901.4.2 (YELLOW) RESTRICTED OR LIMITED ENTRY. Posted on each damaged building or structure where damage has created a hazardous condition which justifies restricted occupancy. The Building Official who posts this placard will note in general terms the hazard created and will clearly and concisely note the restrictions on occupancy.
901.4.3 (RED) UNSAFE – DO NOT ENTER OR OCCUPY. Posted on each damaged building or structure such that continued occupancy poses a threat to life or health. Buildings or structures posted with this placard may be entered only after authorization in writing by the building official. Safety assessment teams are authorized to enter these buildings at any time. This placard may not be used or considered as a demolition order. The official who posts this placard must make a note in general terms of the damage encountered.

901.4.4 SECURING OF UNSAFE BUILDINGS OR STRUCTURES. Buildings or structures that have been determined by the Building Official to pose a threat to life safety or to be unsafe due to damage may be required by the Building Official to be secured from entry by fencing or other approved means until such time that the damage or threat to life is removed by repair, reconstruction or demolition. The fencing or security measures may not be removed without authorization from the building official.

901.4.5 REMOVAL OF PLACARDS. Once the placard has been attached to a building or structure, it may not be removed, altered, or covered until authorized by the Building Official.

901.5 VIOLATION. Any violation of § 16.04.400 of this code is a misdemeanor and will be subject to punishment according to the provisions of § 16.04.310.

SECTION 902 – POST DISASTER ABATEMENT

902.1 INTENT. This chapter establishes abatement criteria for all buildings and structures damaged as a result of a disaster for which a local emergency has been declared.

902.2 APPLICATION OF PROVISIONS. The provisions of this chapter are applicable to all buildings and structures regulated by the city.

902.3 DEFINITIONS. For the purpose of the chapter, the following definitions apply:

902.3.1 EVENT means any occurrence which results in the declaration of a disaster, including but not limited to, fires, landslides, wind storms, earthquakes, and floods.

902.3.2 HISTORIC BUILDING OR STRUCTURE means any building or structure registered with a federal, state, county, or city government, or the register of points of interest. Historic buildings and structures also include those buildings and structures within a recognized historic district.

902.3.3 STATE HISTORIC PRESERVATION OFFICER (SHPO) is the person appointed by the Governor, pursuant to Section 101(b)(1) of the National Historic Preservation Act of 1966, as amended, to administer the State Historic Preservation Program.
902.4 ABATEMENT CRITERIA

902.4.1 NOTICE OF DETERMINATION. Except as provided in Section 902.4.2 below, the Building Official must serve a written Notice of Determination to each property owner as found on the latest available copy of the last equalized assessment roll. Such Notice of Determination must be delivered by hand-delivery, telephone, telegram, facsimile or other reasonable means, and must clearly indicate that the structure is an imminent hazard and dangerous and that, as such, it constitutes a public nuisance. The notice must set forth those factors which, in the opinion of the Building Official, make the structure an imminent hazard and dangerous, and must also include a directive from the Building Official of the specific action or actions to be taken by the property owner. The Notice must specify that within 48 hours from the time of issuance of the Notice of Determination, the owner or other party of record with an equitable or legal interest in the property must abate the nuisance in accordance with the directives written in the Notice of Determination by the Building Official.

902.4.2 NOTICE OF DETERMINATION EXCEPTION. No prior notice is required, when the building official, after considering all the facts, determines, in writing, that the structure is an imminent hazard and dangerous, and that it must be abated immediately and that time and circumstances do not permit the giving of prior notice to the owner. In those cases where time and circumstances do not permit the city to give the owner notice prior to abatement, the Building Official may cause the nuisance to be summarily abated.

902.4.3 APPEAL OF NOTICE OF DETERMINATION. A Notice of Determination delivered by the Building Official, that a building or structure is an imminent hazard and dangerous and therefore must be abated, may be appealed by the property owner or any other party of record with an equitable or legal interest in the property. Such appeal must be made to the Building Official within 48 hours of delivery of such Notice of Determination by the Building Official. Such appeal must be accompanied by a written Hazard Abatement Plan signed by a State of California licensed engineer or architect or by a written report by a State of California licensed engineer or architect stating why the engineer or architect feels the building or structure is not an imminent hazard or dangerous at this time. Such report must include a recommendation by the engineer or architect as to what should or should not be done at this time. If the Building Official accepts the proposed Hazard Abatement Plan in lieu of the Notice of Determination, the Hazard Abatement Plan must be implemented within 24 hours of acceptance by the Building Official. If the Building Official accepts an engineer's report and agrees there is no imminent hazard, the Building Official must rescind, in writing, the Notice of Determination.
Should the Building Official disagree with the Hazard Abatement Plan, or should the Building Official disagree with the engineer's or architect's report, a hearing must be conducted by the Board of Appeals, as soon as a quorum can be assembled.

902.4.4 BOARD OF APPEALS HEARING. At the hearing, the appellant has the right to call witnesses, to submit evidence, and to cross-examine the witnesses of the city. All witnesses must be sworn.

A record of the proceedings must be made by tape recording. Any relevant evidence may be submitted, regardless of the existence of any common law or statutory rule which might make improper the admission of such evidence over objection in civil actions in the courts of this State.

At the close of the hearing, the Board of Appeals must act to uphold, overrule, or modify the determination and order of the Building Official. The determination and order of the Building Official will be upheld, unless the Board of Appeals finds, based upon the evidence in the record, that the Building Official erred in determining that the structure is an imminent hazard and dangerous. The decision of the Board of Appeals, with the reasons therefore, may be given orally on the record. If given orally, the decision must be memorialized in writing and served upon the applicant within 24 hours of the time the oral decision is rendered.

If the Board of Appeals upholds the decision of the Building Official, the property owners of record will be ordered to abate the public nuisance within the time set forth in the order. If the structure is determined not to be an imminent hazard and dangerous, the Building Official's determination and order will be vacated. The decision of the Board of Appeals will be final on the date it is rendered.

902.4.5 HAZARD ABATEMENT PLAN. If a Hazard Abatement Plan is approved by the Building Official, the owner or other interested party of record must execute such plan within 24 hours of obtaining approval of the plan from the Building Official. Within 24 hours of completion of the abatement work the owner or other interested party of record must provide the Building Official with a written certification that the public nuisance, as described in the Building Official's Notice of Determination, has been abated.

If the work performed pursuant to the Hazard Abatement Plan amounts to temporary abatement, the owner or other party of record, prior to proceeding with permanent repairs, must obtain required permits and file a damage assessment report with the Building Official. The damage assessment report must be reviewed and approved by the Building Official prior to proceeding with permanent repairs.

902.4.6 FAILURE TO PERFORM. In those instances where the property owner or other interested party of record either does not respond to the Building Official's Notice of Determination or approved Hazard Abatement Plan, responds untimely, or responds timely but fails to abate the public nuisance within the required time period,
the imminent hazard and dangerous structure will be subject to immediate abatement by the Building Official.

902.4.7 PUBLIC NUISANCE. All structures or portions of such structures which, after inspection by the Building Official, are determined to be an imminent hazard and dangerous, either to the public, occupants of the subject structure, or to any adjacent structures, are hereby declared to be public nuisances and must be abated by the owner in accordance with the procedures specified in Sections 43.2.4.4 and 43.2.4.5.

902.4.8 SUSPENSION OF ABATEMENT OF WORK. Notwithstanding any code provisions to the contrary, the Building Official is authorized to suspend abatement work, and to allow the property owner or other party of legal interest to complete the abatement work.

902.4.9 CHANGE OF STATUS. When the conditions making a structure an imminent hazard and dangerous have been abated, the structure will no longer be considered an imminent hazard and dangerous. However, if the abatement work is temporary in nature, as determined by the Building Official, the structure will remain subject to the provisions of this section.

902.4.10 DEMOLITION PERMIT. If the owner of any building or structure has decided to demolish rather than repair, the owner, or the owner's representative, must obtain a demolition permit.

902.5 HAZARD ABATEMENT OF HISTORIC BUILDINGS OR STRUCTURES.

902.5.1 NOTIFICATION OF IMMINENT HAZARD. Within ten days after the event, the Building Official must notify the State Historic Preservation Officer that one of the following actions will be taken regarding any historic building or structure determined by the Building Official to represent an imminent hazard to the health or safety of the public, or to pose an imminent threat to the public right of way:

902.5.1.1 BRACING OR SHORING. Whenever possible, as determined by the Building Official, the building or structure may be braced or shored in such a manner as to mitigate the hazard to public health or safety or the hazard to the public right-of-way.

902.5.1.2 CONDEMNATION. Whenever bracing or shoring is determined to be an unreasonable alternative, the Building Official may cause the building or structure to be condemned and immediately demolished. Such condemnation and demolition may be performed in the interest of public health or safety without a condemnation hearing as required by the Uniform Code for the Abatement of Dangerous Buildings.

902.5.2 CONDEMNATION PROCEEDINGS. If, ten days after the event and less than 30 days after the event, an historic building or structure is determined by the Building Official to represent a hazard to the health or safety of the public or to pose a threat to the public right of way, the Building Official may initiate condemnation proceedings in accordance with the Uniform Code for the Abatement of Dangerous
Buildings. The Building Official may also notify the Federal Emergency Management Agency (FEMA), in accordance with the National Historic Preservation Act of 1966, as amended, of its intent to hold a condemnation hearing.

902.5.3 REQUEST TO DEMOLISH. If the Building Official and the owner of any historic building or structure agree that such a building or structure should be demolished, the Building Official must submit a request to demolish to the Federal Emergency Management Agency, in accordance with the National Historic Preservation Act of 1986, as amended. Such request must include all substantiating data.

SECTION 903 – DISASTER REPAIR AND RECONSTRUCTION

903.1 INTENT. This section establishes standards and regulations for the expeditious repair and reconstruction of structures damaged as a result of a disaster for which a local emergency has been declared.

903.2 APPLICATION OF PROVISIONS.

903.2.1 DECLARATION OF EMERGENCY. The provisions of this chapter are applicable to all buildings and structures regulated by the city following each disaster after a local emergency has been declared.

903.2.2 WAIVER FOR ENGINEERING EVALUATION. The requirements of this chapter may be waived by the Building Official subject to an Engineering Evaluation as defined in Section 903.3.3.4.

903.3 DEFINITIONS. For the purpose of this section, the following definitions apply:

903.3.1 ARCHITECT is a person licensed by the State of California to practice architecture, as prescribed by the State of California Business and Professions Code.

903.3.2 CIVIL ENGINEER is a person registered by the State of California to practice Civil Engineering, as prescribed by the State of California Business and Professions Code.

903.3.3 CURRENT CODE means those codes adopted by the city pursuant to California Health and Safety Code § 18941.5.

903.3.4 ENGINEERING EVALUATION is an evaluation of a damaged building or structure, or suspected damaged building or structure, performed under the direction of a structural engineer, civil engineer, or architect retained by the owner of the building or structure. Engineering evaluations must, at a minimum, contain recommendations for repair and an appropriate opinion of the construction cost for those repairs. All engineering evaluations must include the engineer’s or architect’s stamp, wet-signature, and license expiration date.
903.3.5 ESSENTIAL SERVICE FACILITY means those buildings or structures designated by the city to house facilities necessary for emergency operations subsequent to a disaster.

903.3.6 REPLACEMENT VALUE is the dollar value, as determined by the building official, for replacing a damaged structure with a new structure of the same size, same type of construction, and same occupancy, and located on the same site.

903.3.7 STRUCTURAL ENGINEER is a person registered by the State of California to practice civil engineering and to use the title, Structural Engineer, as defined in Section 5537.1 of the State of California Business and Professions Code.

903.3.8 VALUE OF REPAIR is the dollar value, as determined by the Building Official, for making necessary repairs to the damaged structure.

903.4 REPAIR CRITERIA

903.4.1 GENERAL. Buildings and structures of all occupancies which have been damaged as the result of a disaster, except as otherwise noted, must be repaired in accordance with the following criteria:

903.4.2 UP TO TEN PERCENT REPAIR VALUE. When the estimated value of repair does not exceed ten percent of the replacement value of the structure, the damaged portion may be restored to the pre-disaster condition; except that when the damaged elements include suspended ceiling systems, the ceiling system must be repaired with all bracing required by current code.

903.4.3 UP TO FIFTY PERCENT REPAIR VALUE. When the estimated value of repair is greater than ten percent but less than fifty percent of the replacement value of the structure, the damaged elements must be repaired and brought into conformance with the structural requirements of the current code.

903.4.4 MORE THAN FIFTY PERCENT REPAIR VALUE. When the estimated value of repair is fifty percent or more of the replacement value of the structure, the entire structure must be brought into conformance with the fire and life safety and structural requirements of the current code.

903.4.5 CHIMNEY VALUE EXCLUSION. In Group R, Division 3, occupancies, the repair value of damaged chimneys may be excluded from the computation of percentage of replacement value. Damaged chimneys must be repaired in accordance with Section 903.5.

903.5 REPAIR CRITERIA FOR FIREPLACES AND CHIMNEYS.

903.5.1 GENERAL. All damaged chimneys must be repaired or reconstructed to comply with the requirements of Chapter 21 of the CBC. Damaged portions of chimneys must be removed in accordance with the following criteria.
903.5.2 DAMAGE ABOVE THE ROOF LINE. When the damaged portion of the chimney is located between the roof line and the top of the chimney, the damaged portion may be removed to the roof line provided the roof and ceiling anchorage are in sound condition. The reconstruction portion of the chimney must be braced to the roof structure using an approved method.

903.5.3 SINGLE-STOREY STRUCTURE DAMAGE BELOW THE ROOF LINE. For a single-story structure in which the damaged portion of the chimney is below the roof line, or the damaged portion extends from above the roof line to below the roof line, the chimney must be removed to the top of the firebox.

903.5.4 MULTI-STOREY STRUCTURE DAMAGE BELOW THE ROOF LINE. For a multi-story structure, the damaged portion of the chimney must be removed from the top to a floor line where anchorage is found.

903.5.5 FIREBOX DAMAGE. In any structure where the firebox has been damaged, the entire chimney and firebox must be removed to the foundation. If the foundation is in sound condition, the firebox and chimney may be reconstructed using the existing foundation. If the foundation has been damaged, the foundation must be removed and replaced. Such reconstruction and replacement must be in accordance with Chapter 21 of the CBC Code.

903.5.6 ENGINEERED ALTERNATE SOLUTIONS. Where existing conditions preclude the installation of all anchorage required by Chapter 21 of the CBC, alternate systems may be used in accordance with the alternate methods and materials provisions of the CBC when approved by the Building Official.

903.5.7 BRACING. Where the portion of the chimney extending above the roof line exceeds two times the least dimension of the chimney, that portion above the roof line must be braced to the roof structure using an approved method.

903.6 REPAIR CRITERIA FOR HISTORIC BUILDINGS OR STRUCTURES.

903.6.1 ENGINEERING EVALUATION REQUIRED. Buildings or structures which are included on a national, state, or local register for historic places or which are qualifying structures within a recognized historic district, which have been damaged as a result of a disaster, must have an engineering evaluation performed.

903.6.2 MINIMUM REPAIR CRITERIA. The minimum criteria for repair are included in Section 903.4, Repair Criteria, with due consideration given to the historical rating and nature of the structures. Additional standards and criteria, as noted in Part 8, Title 24, California Code of Regulations, also apply.
903.7 REPAIR CRITERIA FOR UNREINFORCED MASONRY BUILDINGS AND STRUCTURES.

903.7.1 GENERAL. All damaged buildings determined to be bearing wall buildings constructed of unreinforced masonry must be repaired and strengthened to fully comply with the requirements of § 16.04.375."

SECTION 3: Revocation. The repeal of any provision of the Camarillo Municipal Code, or any other city resolution or ordinance will not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before, this Ordinance’s effective date. Any such repealed part will remain in full force and effect for sustaining such action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 4: Invalidity. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 5: Effective Date. This Ordinance will be effective as of January 1, 2017.

SECTION 6: Adoption. The City Clerk is directed to certify the passage and adoption of this Ordinance and cause it to be published in accordance with California law.

PASSED, APPROVED, AND ADOPTED.

__________________________________________
Mayor

Attested to on _________________

__________________________________________
City Clerk

APPROVED AS TO FORM:

__________________________________________
City Attorney
I, Jeffrie Madland, City Clerk of the City of Camarillo, certify Ordinance No. was introduced by the City Council at a meeting held, and subsequently passed and adopted by the City Council at a regular meeting held, by the following vote:

AYES: Councilmembers: 
NOES: Councilmembers: 
ABSENT: Councilmembers: 

_____________________________________
City Clerk
CALL TO ORDER

ROLL CALL

FLAG SALUTE

I. AMENDMENTS TO THE AGENDA - this is the time and place to change the order of the agenda, delete or add any agenda item(s).

II. PUBLIC COMMENTS

III. CONSENT CALENDAR - Approved 5-0

A. Minutes

Approval receives and files the minutes of the Camarillo Sanitary District meeting October 26, 2016.

B. Sole Source Equipment Purchase of Treatment Plant Main Electrical Circuit Breaker

Approval authorizes a purchase order to Electrical Reliability Services Inc. in the amount of $18,519.15.

CONSENT CALENDAR ACTION:

A MOTION TO APPROVE THE RECOMMENDATIONS FOR CONSENT ITEMS A AND B.
IV. DEPARTMENTAL – NO ITEMS
V. LEGAL COUNSEL – NO ITEMS
VI. COMMENTS FROM STAFF
VII. COMMENTS FROM BOARD MEMBERS
VIII. ADJOURN to November 16, 2016, at 5:00 p.m.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.
AGENDA
CAMARILLO SANITARY DISTRICT
ADJOURNED REGULAR MEETING
WEDNESDAY, NOVEMBER 2, 2016,
5:00 P.M.
CITY HALL COUNCIL CHAMBERS
601 CARMEN DRIVE, CAMARILLO, CALIFORNIA

AGENDA REPORTS AND OTHER DISCLOSABLE PUBLIC RECORDS RELATED TO OPEN SESSION AGENDA ITEMS ARE AVAILABLE ON THE CITY’S WEBSITE UNDER COUNCIL MEETING INFO AT WWW.CITYOFCAMARILLO.ORG AND AT CITY HALL LOCATED AT 601 CARMEN DRIVE, CAMARILLO, IN THE OFFICE OF THE CITY CLERK DURING REGULAR BUSINESS HOURS, MONDAY THROUGH FRIDAY, 8:00 A.M. TO 5:00 P.M. MEETINGS ARE BROADCAST ON THE LOCAL GOVERNMENT CHANNELS – SPECTRUM CHANNEL 10 AND FRONTIER CHANNEL 29.

FOR YOUR INFORMATION – The Board of Directors will hear from the public on any item on the agenda or an item of interest that is not on the agenda. The Board of Directors cannot take action on any item that is not on the agenda. These items may be referred to staff or scheduled on a future agenda. Comments are to be limited to three minutes for each speaker, unless extended by the Board of Directors, and each speaker may only speak once on each item. You have the opportunity to address the Board of Directors at the following times:

A. AGENDA ITEMS - at the time the Board considers the agenda item; and
B. NON-AGENDA ITEMS - during Public Comments at 5:00 p.m.; and
C. PUBLIC HEARINGS - Public Hearings are heard at 7:30 p.m. if scheduled.

Please keep your comments brief and complete a speaker card for the Assistant Secretary.

CALL TO ORDER
ROLL CALL
FLAG SALUTE

I. AMENDMENTS TO THE AGENDA - this is the time and place to change the order of the agenda, delete or add any agenda item(s).

II. PUBLIC COMMENTS

III. CONSENT CALENDAR

A. Minutes

Approval receives and files the minutes of the Camarillo Sanitary District meeting October 26, 2016.

B. Sole Source Equipment Purchase of Treatment Plant Main Electrical Circuit Breaker

Approval authorizes a purchase order to Electrical Reliability Services Inc. in the amount of $18,519.15.

CONSENT CALENDAR ACTION:

A MOTION TO APPROVE THE RECOMMENDATIONS FOR CONSENT ITEMS A AND B.
IV. DEPARTMENTAL – NO ITEMS
V. LEGAL COUNSEL – NO ITEMS
VI. COMMENTS FROM STAFF
VII. COMMENTS FROM BOARD MEMBERS
VIII. ADJOURN to November 16, 2016, at 5:00 p.m.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.
MINUTES
CAMARILLO SANITARY DISTRICT
REGULAR MEETING
WEDNESDAY, OCTOBER 26, 2016

CALL TO ORDER/ROLL CALL
Chairman Craven called the meeting to order at 5:00 p.m.

Directors Present: Charlotte Craven, Chairman
Bill Little, Secretary
Kevin Kildee, Director
Jeanette McDonald, Director
Mike Morgan, Director

Staff Present: Dave Norman, District Manager
Chris Dunn, Police Department Commander
Tom Fox, Assistant City Manager
Dave Klotzle, Assistant District Manager
Jeffrie Madland, Assistant Secretary
Brian Pierk, District Counsel
John Thomas, Assistant Administrative Services Director
Joe Vacca, Community Development Director
Genie Wilson, Finance Director

FLAG SALUTE
Director Kildee led the Pledge of Allegiance to the Flag.

I. AMENDMENTS TO THE AGENDA – NONE
II. PUBLIC COMMENTS – NONE
III. CONSENT CALENDAR
   Director Kildee moved, seconded by Director Morgan, to approve Consent Calendar Item A.

   A. Minutes
      Approved the minutes of the Camarillo Sanitary District meeting held October 12, 2016, as presented.
       Motion carried 5-0.

IV. DEPARTMENTAL – NONE
V. LEGAL COUNSEL – NONE
VI. COMMENTS FROM STAFF – NONE
VII. COMMENTS FROM BOARD MEMBERS – NONE
VIII. ADJOURN
   The meeting adjourned at 5:01 p.m. to November 2, 2016, at 5:00 p.m.

ATTEST: Assistant Secretary

Chairman
Date: November 2, 2016

To: Honorable Chairman and Board of Directors

From: Dave Norman, District Manager

Submitted by: Dave Klotzle, Assistant District Manager

Subject: Sole Source Equipment Purchase of Treatment Plant Main Electrical Circuit Breaker

SUMMARY

This item requests authorization to designate Electrical Reliability Services Inc. (ERS) as a sole source vendor for the purchase of a backup main electrical circuit breaker for the wastewater treatment plant.

DISCUSSION

The Camarillo Sanitary District (District) currently utilizes ERS for parts and preventive maintenance service for the wastewater treatment plant’s main circuit breaker. This electrical breaker conveys the entire electrical load into the treatment plant. Failure of the breaker would require the treatment plant to rely solely on generator power until such time as a spare breaker could be found and delivered. To ensure continued compliance with regulatory wastewater treatment requirements, and with a lead time of up to one month to acquire a new breaker, it is necessary to have a backup breaker for this location.

The existing circuit breaker was installed during an upgrade to the treatment plant in 1993. ERS is the local distributor for this equipment and therefore, per City’s purchasing policy Section 4.1.7.E, “Sole source purchase may include proprietary items sold directly from the manufacturer, items that have only one distributor authorized to sell in this area or a certain product that has been proven to be the only product acceptable.”

BUDGET IMPACT

Sufficient funds are available to purchase an electrical circuit breaker in Camarillo Sanitary District-CIP Fund Capital Purchases Account No. 873-8410-484.91-31.

SUGGESTED ACTION

Approval authorizes the issuance of a purchase order to Electrical Reliability Services Inc. in the amount of $18,519.15.

ATTACHMENTS

None.

Finance Review: GW