

MINUTES
CITY OF CAMARILLO CITY COUNCIL
REGULAR MEETING
WEDNESDAY, MARCH 27, 2019

CALL TO ORDER/ROLL CALL

Mayor Kildee called the meeting to order at 5:09 p.m.

Councilmembers Present: Kevin Kildee, Mayor
Tony Trembley, Vice Mayor
Charlotte Craven, Councilmember
Shawn Mulchay, Councilmember
Susan Santangelo, Councilmember

Staff Present: Dave Norman, City Manager
Tully Clifford, Assistant City Manager
Dave Klotzle, Public Works Director
Jeffrie Madland, City Clerk
David Moe, Assistant Community Development Director
Dave Murray, Police Department Commander
Carmen Nichols, Administrative Services Director
Brian Pierik, City Attorney
Genie Rocha, Finance Director

- I. AMENDMENTS TO THE AGENDA – NONE
- II. PRESENTATIONS – NONE
- III. CONSENT CALENDAR

Councilmember Craven moved, seconded by Councilmember Santangelo, to approve Consent Calendar Items A through K.

A. Minutes

Approved the minutes of the City Council meeting held March 13, 2019.

B. Resolution – Approval of Disbursements

Adopted Resolution No. 2019-40 approving disbursements dated on or before March 20, 2019.

C. Financial Reports – February 2019

Received and filed the financial reports pursuant to the City's Investment Policy and State law.

D. Request to sell Alcoholic Beverages - Rebozo Festival

Indicated the Council does not object to the issuance of a one-day beer and wine permit by the Department of Alcoholic Beverage Control.

E. Fleet Vehicle Replacement - Purchase Order

Authorized issuance of a purchase order in the amount of \$188,078.88 to National

Auto Fleet Group for replacement of fleet vehicles.

F. Fleet Vehicle Replacements - AS-2018-16 & AS-2018-17 - Solicit Bids

Authorized staff to solicit bids for the purchase of a 2019 equipment trailer and 2019 mini pickup truck.

G. Well B Pump Repairs - Award of Contract

Authorized the City Manager to execute Agreement No. 2019-22 with General Pump Company in the amount of \$63,607.12 and execute contract change orders for contingencies in an additional amount not-to-exceed \$9,542.88, for a total authorized expenditure of \$73,150.

H. Transit Operations and Maintenance Services - Amendment to Professional Services Agreement

Authorized the City Manager to execute Agreement No. 2015-96B with RATP DEV USA LLC dba Roadrunner Shuttle extending the Agreement through March 31, 2020.

I. On-Call Contractor Services for Various Trades - Request for Qualifications

Authorized staff to issue a Request for Qualifications for On-Call Contractor Services with multiple contractors for a variety of trade services most frequently used by Public Works and other City departments.

J. On-Call Reprographic Services - Agreement for Services

Authorized the City Manager to execute Agreement Nos. 2019-31, 2019-32, and 2019-33 for Services with Coast Reprographics, CyberCopy and Herald Printing for reprographic services each in an amount not-to-exceed \$30,000.

K. Single Audit for the Fiscal Year Ended June 30, 2018

Received and filed the report.

Motion carried 5-0.

IV. CITY COUNCIL – NONE

V. FINANCE – NONE

VI. PUBLIC WORKS

A. CPD-246 T. M. Mian & Associates and Mian Metropolitan Holdings Inc. (northeast corner of Las Posas Road and Ventura Boulevard) Hotel Conference Center - Resolution Approving Improvement Plans, Acknowledging Receipt of Agreements and Securities, and Issuance of a Water Will-Serve Letter

Public Works Director Klotzle stated CPD-246 is a commercial planned development of two hotels with conference facility space, retail space, and restaurant space located at the northeast corner of Las Posas Road and Ventura Boulevard. The developer submitted the improvement plans, agreements, securities, and other necessary documents, and paid required fees.

John Matthews, S.L. Leonard & Associates, indicated work on the project will start April 1.

Councilmember Craven moved, seconded by Councilmember Santangelo, to adopt Resolution No. 2019-41 approving improvement plans, and authorizing staff to process all documents and the City Engineer to sign improvement plans.

Motion carried 5-0.

B. RPD-203 Habitat for Humanity (2521 Barry Street) Resolution Approving Improvement Plans, Acknowledging Receipt of Agreements and Securities, and Issuance of a Water Will-Serve Letter

Public Works Director Klotzle stated RPD-203 is a construction project of two for-sale single family units located at 2521 Barry Street. The developer submitted improvement plans, agreements, securities and other necessary documents, and paid required fees. RPD-203 complies with the water demand offset requirement and a water will-serve letter may be issued.

Barbara Williams requested the City ensure the project is managed by a licensed, on-site contractor.

Councilmember Craven moved, seconded by Vice Mayor Trembley, to adopt Resolution No. 2019-42 approving improvement plans and authorizing staff to process all documents and the City Engineer to sign improvement plans.

Motion carried 5-0.

C. Resolution De-designating 100 Feet of Sidewalk on the East Side of Mission Drive North of Las Posas Road

Public Works Director Klotzle recommended de-designating one hundred feet of sidewalk on the east side of Mission Drive north of Las Posas Road to allow parking in the driveway at 30 Mission Drive. The striped shoulder would be extended south along the de-designated section of sidewalk.

The Council wanted to ensure the roadway from the corner to the driveway was designated as no parking.

Councilmember Mulchay moved, seconded by Councilmember Craven, to adopt Resolution No. 2019-43 de-designating 100 feet of sidewalk on the east side of Mission Drive north of Las Posas Road, and directed staff to designate the roadway from the corner to the 1st driveway as no parking.

Motion carried 5-0.

(After the meeting Public Works Director Klotzle confirmed the stretch of roadway from the corner to the driveway is already posted as no parking.)

D. Ventura County Transportation Commission (VCTC) College Easy Ride Project - Contribute Allocated Funds

Public Works Director Klotzle recommended contributing allocated funds to VCTC's College Easy Ride Project. He provided an overview of the Easy Ride project.

Councilmember Craven moved, seconded by Councilmember Mulchay, to authorize the City Manager to sign a letter designating the City as a contributing sponsor of

\$12,431 of Fiscal Year 2018/19 LCTOP funds for the implementation of VCTCs free bus ride project College Easy Ride,

Motion carried 5-0.

E. North Pleasant Valley Desalter Project WT-11-01 - Resolution Approving Revised Plans and Specifications and Notice Inviting Bids

Public Works Director Klotzle recommended approving revised plans and specifications for construction of the North Pleasant Valley Desalter Project, and authorizing staff to invite bids from seven pre-qualified construction contractors. He presented a PowerPoint reviewing the Desalter project status.

Barbara Williams expressed concern that the redesign did not result in more cost savings. She recommended the City consider prefabricated buildings to reduce costs.

Mayor Kildee moved, seconded by Councilmember Santangelo, to adopt Resolution No. 2019-44 approving the revised plans and specifications for the North Pleasant Valley Desalter Project WT-11-01, and authorizing staff to invite bids.

Public Works Director Klotzle indicated there would be a cost savings of \$52 million over twenty years.

Finance Director Rocha indicated the project will be financed with grants of \$20 million, water capital fees, unrestricted water fund balances, and bond issuance of \$17 million. Any additional grant funding would reduce bonding needs.

Motion carried 5-0.

VII. COMMUNITY DEVELOPMENT – NONE

VIII. CITY ATTORNEY – NONE

X. CITY CLERK – NONE

XI. ADMINISTRATIVE SERVICES – NONE

RECESS TO THE ADMINISTRATIVE CONFERENCE ROOM

XIV. STUDY SESSION

A. Fourth of July Fireworks Event

Management Assistant Talley presented a PowerPoint reviewing the changes to the Fourth of July Fireworks Event as a result of Adolfo Camarillo High School's planned artificial turf project.

RECESS TO CLOSED SESSION

XII. CLOSED SESSION

The City Council recessed to Closed Session to consider the following item:

A. Conference with Legal Counsel - Existing Litigation

Pursuant to Government Code Section 54956.9 (d)(1); Name of case: Southwest Voter Registration Education Project v. City of Camarillo, et al., Ventura County

Superior Court Case No. 56-2018-00522031-CU-CR-VTA.

RECONVENE IN THE CHAMBERS

The Mayor called the meeting to order with no action to report from Closed Session.

FLAG SALUTE

Councilmember Craven led the Pledge of Allegiance to the Flag.

AMENDMENTS TO AGENDA – NONE

XV. PRESENTATIONS

A. American Red Cross Month

The Mayor presented a proclamation to Joe De La Cerda, and Kenneth Bauer, Ventura County Chapter of the American Red Cross, recognizing American Red Cross Month.

XVI. PUBLIC SAFETY/INFORMATION – NONE

XVII. PUBLIC COMMENTS

Matthew Lorimer reiterated his concern about the Camarillo Ranch Foundation's operating budget.

Barbara Williams expressed concern about traffic caused by the Circus at the outlet mall and encouraged the Council to maintain the Camarillo Springs Golf Course green space and wildlife habitat corridor.

Michael Smith urged the Council to reconsider a discussion relating to gun shows at the Ventura County Fairgrounds.

The following people spoke in opposition of 5G small wireless facilities citing health concerns and asked the Council to consider adopting an urgency ordinance prior to April 12.

Paige Murphy
Mandy Jacob
Judy Bruce

Michael Ballmann
Vadin Mun
Lorena Saruwatari

Vadin Mun expressed support for gun shows at the Ventura County Fairgrounds.

XVIII. PUBLIC HEARINGS

A. Public Hearing #2 Regarding the Composition of the City's Voting Districts Pursuant to California Elections Code Section 10010(a)(1) and Adoption of Resolution Approving Line Drawing Criteria for Establishment of City Council District Boundaries

Assistant City Manager Clifford stated this hearing was to provide the public an opportunity to provide input on the composition of the City Council voting districts, and then the City Council would adopt a Resolution setting forth the criteria for drawing the district boundaries and establishing the desired number of districts.

Robert McEntire, National Demographics Corporation (NDC), presented a PowerPoint reviewing the districting process.

PUBLIC HEARING OPENED

The following people spoke in support of four districts for members, with an at-large Mayor, which would allow voters to vote for two members in each election and they felt the elected Mayor position would bring passion and vision to the City:

Barbara Williams
Matt Lorimer
Collee Steed

Neal Dixon
Timothy Sprinkles

The following people spoke in support of five districts for members of the City Council, with the Mayor selected annually by the City Council, noting this form of government has worked well since 1964:

Larry Davis

Bill Little

Bev Dransfeldt stated districting can work to Camarillo's advantage. She asked staff to provide clarification on the duties of an at-large mayor, to provide additional context for the public.

The following people submitted non-verbal cards in support of five districts for members of the City Council, with the Mayor selected annually by the City Council:

Doug McDowell
Libby Higgins

Jessica Romero

Noe Villanueva stated there should be more public outreach.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

City Attorney Pierik provided an overview of the powers and duties of Mayor.

Councilmember Craven recommended removing Options 2, 3, 5, and 6 from the table as there was no indication from the public those options were a preference. The Council agreed to focus their discussion on Options 1 and 4.

Councilmember Santangelo stated she supports districting and feels it will be beneficial for the community. She was torn between Options 1 and 4. She supported allowing the community to create maps for both options; thinking the maps would provide insight into what is best for the community.

Councilmember Craven stated she did not support districting and felt it would divide the community. The mayor position has no more power than any of the councilmembers, but the public's perception is that it does; that alone would have the power to change the dynamics of the position. The current form of government has served the City well since incorporation. She favored five districts.

Councilmember Mulchay stated he did not favor districting. He expressed concern that four districts with an elected mayor would cause division within the council, and

he agreed the current form of government has served the City well. He supported Councilmember Santangelo's recommendation to keep both Options in the resolution.

Vice Mayor Trembley stated he was skeptical about districts from a governance standpoint. He expressed concern that an at-large mayor would increase the risk of dysfunction. Given there are two significant changes occurring in the City's form of government already (term limits and districts), he supported staying with five districts, with the Mayor selected annually by the City Council.

Mayor Kildee recommended staying with the five member council and rotating the Mayor. It creates cohesiveness on the council and the rotation helps you mature as a councilmember. The City's current system has been effective since incorporation.

Vice Mayor Trembley moved, seconded by Councilmember Craven, to adopt Resolution No. 2019-45 with Section 4 to reflect Option 1 only (Five districts with the Mayor selected annually by the City Council) and directed NDC to prepare up to four district election maps for consideration at the public hearing scheduled for April 24, 2019.

Motion carried 3-2 (Mulchay and Santangelo dissenting).

B. Community Development Block Grant (CDBG) Application Preliminary Funding Allocations

Associate Planner Buck stated the City received funding applications for FY 2019/20. The total amount requested is \$262,240, with \$112,240 for public service programs and \$150,000 for Habitat for Humanity's Home Repair program. In addition to the applications from the agencies, the City may also consider funding its own housing programs, the fair housing program, and the administrative costs.

PUBLIC HEARING OPENED

The following people spoke in support of their CDBG funding requests and thanked the Council for their continued support:

Kelly Brown, Interface Children and Family Services 2-1-1
Tammy Glenn, Caregivers
Terrie Soto, RAIN Transitional Living Center
Camille Black, Lutheran Social Services
Jason Meek, Turning Point Foundation
Lee Sherman, Livingston Memorial Visiting Nurse Association
Jacqueline Jimenez, Habitat for Humanity
Sylvia Talyor-Stein, Ombudsman

Matt Lorimer stated Habitat for Humanity was previously working without a state contractor's license which resulted in an incident where repairs were not done correctly.

Hearing no further requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Vice Mayor Trembley moved, seconded by Councilmember Craven, to adopt

Resolution No. 2019-47 approving preliminary funding allocations, and directing staff to proportionally adjust the allocation after HUD announces the City's CDBG allocation for inclusion in the FY 2019/20 CDBG Action Plan.

Motion carried 5-0.

C. Sidewalk Vending Fee Resolution

Finance Director Rocha presented a Resolution establishing a Sidewalk Vending Permit Fee pursuant to Camarillo Municipal Code Chapter 5.42.

PUBLIC HEARING OPENED

Matt Lorimer supported imposing the permit fee.

Jessica Romero asked if the fee was annual.

Hearing no requests to speak, either for or against the item, the Mayor declared the PUBLIC HEARING CLOSED.

Councilmember Mulchay moved, seconded by Councilmember Craven, to adopt Resolution No. 2019-46 establishing a Sidewalk Vendor Permit Fee.

Motion carried 5-0.

XIX. DEPARTMENTAL

A. Fiscal Year 2019/20 Community Service Grant (CSG) Requests

Councilmember Santangelo excused herself due to a conflict of interest as her mother is a board member of Studio Channel Islands.

Assistant Finance Director Uribe stated the City received requests from 16 organizations for grant funding under the City's annual CSG Program. The City Manager reviewed the grant requests and recommended funding for a total of \$64,162, as follows:

Adolfo Camarillo High School Music Boosters	\$10,000
Adolfo Camarillo High School PTSA	\$ 3,500
Boys & Girls Club of Camarillo	\$10,000
Camarillo Academic Olympics	\$ 2,500
Camarillo Art Center	\$ 3,512
Camarillo Community Band	\$ 2,000
Channel Islands Choral Association (CICA)	\$ 1,539
kidSTREAM	\$ 3,500
New West Symphony	\$10,000
Pleasant Valley Historical Society (PVHS)	\$ 2,200
Save Our Kids' Music	\$ 3,601
Special Olympics - Ventura County Region	\$ 2,500
Studio Channel Islands	\$ 3,700
Western Foundation of Vertebrate Zoology	\$ 3,360
Rancho Campana High School	\$ 2,250

Matt Lorimer encouraged the Council to visit the high schools to remind students about the dangers of drinking and driving.

Councilmember Craven moved, seconded by Vice Mayor Trembley, to approve the CSG for FY 2019/20 in the amount of \$64,162.

Motion carried 4-0-1 (Santangelo absent).

Councilmember Santangelo rejoined the meeting.

F. Demolition of Structures at 2800 Barry Street AQ1008 - Award of Contract and Update Regarding Project Status

Public Works Director Klotzle recommended awarding a contract for demolition. Assistant Community Development Director Moe provided background on the project.

Vice Mayor Trembley moved, seconded by Councilmember Craven, to authorize the City Manager to execute Agreement No. 2019-29 with American Wrecking Inc. in the amount of \$97,200 and execute contract change orders for project contingencies in an additional amount not-to-exceed \$14,600, for a total authorized expenditure of \$111,800.

Motion carried 5-0.

IX. CITY MANAGER

A. Ordinance Amending Camarillo Municipal Code (CMC) Chapter 9.04 Solid Waste Collection - Redesignated as Integrated Waste Management

Senior Management Analyst Pichardo introduced an Ordinance amending and restating CMC Chapter 9.04, which establishes the City's solid waste regulations, in order to conform to changes in State law and to be consistent with the City's current franchise agreement with E. J. Harrison & Sons. He provided an overview of the proposed amendments.

Staff addressed Councilmember Craven's questions.

Councilmember Craven recommended a revision to Section 9.04.010 – Definitions "Charges" to add: "rates or fees".

City Attorney Pierik read the title of Ordinance No. 1162.

Councilmember Craven moved, seconded by Vice Mayor Trembley, to waive further reading and introduce Ordinance No. 1162 amending and restating Chapter 9.04 (Integrated Waste Management) of the Camarillo Municipal Code with the revision as discussed.

Motion carried 5-0.

XIII. NEW BUSINESS – ORAL COMMUNICATIONS

A. City Manager – None

B. City Attorney – None

C. Members of City Council

AB 1234 – Reports on Meetings Attended – The Councilmembers reported on attendance at outside agency and Council committee meetings.

5G Small Wireless Facilities – City Manager Norman indicated staff would provide a presentation to the Council on April 10 relating to the regulations and how the City may be affected.

Live Streaming – City Manager Norman indicated livestreaming will be included in the City Hall Council Chamber Remodel.

Housing Bills – Councilmember Craven distributed an article in the Los Angeles Times regarding legislation which will limit local controls related to zoning.

Assembly Bill – Councilmember Craven expressed concern about a bill the Governor is pushing to add a State fee to local water bills.

Traffic Light – Public Works Director Klotzle provided an update on the traffic light at Earl Joseph Drive and Ponderosa Drive. The developers are moving forward with their agreements. The plans are done and approved. The project will be completed in the near future.

RECESS TO THE ADMINISTRATIVE CONFERENCE ROOM

XIV. STUDY SESSION - Continued

B. Las Posas Road Bike Lane and Widening Projects

Public Works Director Klotzle and Principal Civil Engineer Matsuoka provided a PowerPoint reviewing the Las Posas Road Bike Lane and Widening projects. The Council supported moving forward with the study related to the widening projects, but directed staff to remove the bike lane project from the Capital Improvements Projects.

XX. ADJOURN

The meeting adjourned at 12:45 a.m.

ATTEST:

Kevin Kilday
Mayor

Jamadland
City Clerk