

**CITY OF CAMARILLO - STREETS & TRANSPORTATION COMMITTEE MEETING**

September 3, 2019, at 8:00 a.m.  
ADMINISTRATIVE CONFERENCE ROOM

**NOTICES**

1. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 805-388-5314. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)
2. Staff reports and other disclosable public records related to open session agenda items are available at City Hall, 601 Carmen Drive, Camarillo, at the office of the Department of Public Works during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m.

**AGENDA**

- A. Call to Order
- B. Public Comments
- C. Approval of Minutes from Previous Meeting of July 2, 2019
- D. Change Agenda Order
- E. Action Item
  - 1. Crestview Avenue Safety Review
- F. Information Item - None
- G. Committee Comments
- H. Future Items
- I. Set Next Meeting Date/Time
- J. Adjournment

Full Packet		Agenda Only	Agenda & Minutes Only
<u>Committee Members</u> Kevin Kildee Susan Santangelo	Tyler Nestved Commander Dave Murray Sgt. Paul Richards Joe Vacca Leo Alamillo City Clerk Cyndi Nicholl Counter Copy	Chamber of Commerce Jill Gordon Kathy Talley Ken Matsuoka City Clerk/Posting	Charlotte Craven Shawn Mulchay Tony Trembley
Dave Norman Tully Clifford Dave Klotzle Bill Golubics Jason Samonte Lindy Moore			<u>Contact Person</u> Dave Klotzle (805) 383-5642

**POSTED: August 29, 2019**

## MINUTES

### *City of Camarillo - Streets and Transportation Committee*

July 2, 2019

**Call to Order:** The meeting was called to order at 8:05 a.m. by Mayor Kildee. The following Committee and staff members were present:

Kevin Kildee, Mayor  
Susan Santangelo, Councilmember  
Dave Norman, City Manager  
Tully Clifford, Assistant City Manager  
Dave Klotzle, Director of Public Works  
Bill Golubics, Deputy Director/Transportation  
Jason Samonte, Traffic Engineer  
Sgt. Paul Richards, Camarillo Police Department  
Troy Spayd, Senior Civil Engineer  
Tyler Nestved, Engineering Technician  
Cyndi Nicholl, Senior Administrative Specialist

**Members of the Public Present:** None.

**Set Next Meeting Date/Time:** To be determined.

**Public Comment:** None.

**Approval of Minutes:** The minutes of the Streets and Transportation Committee meeting held February 20, 2019, were approved as submitted.

**Change Agenda Order:** None.

#### **Action Items:**

##### Item 1: Parking Prohibition on Spring Oak Road

With the recent occupancy of new townhomes on Spring Oak Road cars are routinely parked on the west side from Townsite Promenade to West Ponderosa Drive. Cars parked on Spring Oak Road within 95 feet of Townsite Promenade significantly obstruct the view for eastbound drivers stopped at the intersection looking north to determine when it is safe to enter or cross the intersection.

To provide adequate sight distance for eastbound drivers turning onto Spring Oak Road, it is recommended that parking be prohibited at all times on the west side of Spring Oak Road for 95 feet north of Townsite Promenade. This will eliminate four existing on-street parking spaces; however, the new fronting townhomes have on-site parking spaces in conformance with the municipal code. Parking is already prohibited at all times on both sides of Spring Oak Road south of Townsite Promenade.

The committee recommends the City Council consider and adopt a resolution prohibiting parking at all times on the west side of Spring Oak Road for a distance of 95 feet north of Townsite Promenade.

### Item 2: Parking Prohibition on Mobil Avenue

Resident concerns have been expressed regarding vehicles parking in the shared through/right turn lane for southbound Mobil Avenue at Ponderosa Drive. The shared lane is less than 18 feet wide and cannot accommodate parallel parking adjacent to the curb without adverse effects. There is insufficient space for moving traffic to pass parked vehicles. Restricting parking in this area is appropriate.

Establishment of a “No Parking Any Time” zone adjacent to the through/right turn lane will facilitate the movement of southbound traffic at this intersection.

The committee recommends the City Council consider and adopt a resolution prohibiting parking at all times on the west side of Mobil Avenue beginning from Ponderosa Drive extending approximately 130 feet north.

### Item 3: Parking Prohibition on Sevilla Street

Southbound motorists on Cartagena Street entering the intersection at Sevilla Street have expressed difficulty being able to see when it is safe to enter the intersection because vehicles are routinely parked on the north side of Sevilla Street. Visibility at the intersection can be significantly improved by the elimination of two parking spaces on Sevilla Street.

The house on the northeast corner of the subject intersection faces Cartagena Street and has a driveway and on-street parking on Cartagena Street. There is no access to the property from Sevilla Street where the two parking spaces would be eliminated.

Establishment of a “No Parking Any Time Zone” on Sevilla Street is appropriate to improve intersection visibility.

The committee recommends the City Council consider and adopt a resolution prohibiting parking at all times on the north side of Sevilla Street from Cartagena Street extending 70 feet east.

### Item 4: Encroachment Permits - Ordinance Amending Section 13.04.040 of the Camarillo Municipal Code

Camarillo Municipal Code (CMC) Section 13.04 – Encroachment Permits contains provisions and requirements for permitting the use of, and work within City right-of-way. CMC Section 13.04.040 – Permit – Denial when, specifies the circumstances under which an encroachment permit may be denied including a moratorium on excavations into streets that have been resurfaced within the past three years. Exceptions to the moratorium exist for certain circumstances including emergency work, repair of essential utility services, etc.

Excavating into streets can cause premature deterioration of the asphalt pavement and underlying base materials, reducing the life of the City’s significant investment into street maintenance.

The revisions to CMC Section 13.04.040 to minimize the impacts on recently resurfaced streets will be presented in a study session to the Council on July 24, 2019. The recommendation is to retain the three year moratorium for slurry sealed streets and to increase the moratorium from three years to five years for cape sealed streets and for overlaid streets.

Item 5: Road Closures - Ordinance Amending Section 13.04.245 of the Camarillo Municipal Code

Camarillo Municipal Code (CMC) Section 13.04 - Encroachment Permits contains provisions and requirements for permitting the use of, and work within City right-of-way. CMC Section 13.04.245 - Road closure or interference with highway use, requires that all encroachments into City right-of-way must be planned and executed in such a manner that they will not unreasonably interfere with the safe and convenient travel of the general public or unreasonably interfere with or cause inconvenience to the occupants of adjoining property.

The subject CMC section also provides that at no time may a public highway (road) be temporarily closed or its use denied to the general public, except by permission of the City Council, or in the event the Council is unable to act in the time required by law, by the City Manager. The City Manager or Public Works Director has authority to permit the closure of a public highway for periods of less than one day for highways that are designated as non-arterial and non-collector highways.

The revisions to CMC Section 13.04.245 to authorize the City Manager or Public Works Director to permit the closure of any public highway for periods of less than twenty-four (24) hours with a comprehensive work plan, including a traffic control plan and a plan for notification of the public and affected parties approved by the Public Works Director or his or her designee; will be presented in a study session to the Council on July 24, 2019.

**Information Items:**

Item 1: 2018 Speed Limit Program

The findings of the 2018 Speed Limit Program verify the existing posted speed limits on 11 streets are valid for current traffic conditions and no changes are recommended.

The Committee acknowledged receiving the information and it is to be filed for reference.

Item 2: Calle Carga and Calle Plano - Request for No Overnight Parking

The Committee received a letter dated June 19, 2019, and received on June 24, 2019, requesting "No Overnight Parking" restrictions on Calle Carga and on Calle Plano. The request was triggered by people living in recreational vehicles parked on Calle Carga and on Calle Plano. The City of Camarillo's oversized vehicle ordinance was intended to address the parking of these types of vehicles in designated areas; however, the business park contain Calle Carga and Calle Plano is not designated in the ordinance.

The Police Department will continue to monitor the area for compliance with the “No Parking More Than 72 Hours” regulation of the California Vehicle Code.

**Staff and Committee Comments:**

Traffic Signal at Springville and Ponderosa

- Kevin Kildee - What is the time schedule for the installation of the new traffic signal
- Susan Santagelo - It is very difficult to turn left onto Earl Joseph from Tierra Santa

The meeting adjourned at 9:10 a.m.



# City of Camarillo

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## AGENDA REPORT

Date: September 3, 2019  
To: Streets and Transportation Committee  
From: Dave Norman, City Manager *DN*  
Submitted by: Dave Klotzle, Director of Public Works *DK*  
Subject: **Action Item 1: Crestview Avenue Safety Review**

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### SUMMARY

A resident at 559 Crestview Avenue spoke during public comments at the July 10, 2019, City Council Meeting expressing vehicle safety concerns along Crestview Avenue.

### DISCUSSION

A comprehensive Traffic Engineering Study was conducted for Crestview Avenue between Avocado Place to the east and Avenida De Aprisa to the west. The study included an evaluation of existing roadway conditions, observation of roadway and driver characteristics, review of traffic volumes, and investigation of traffic collision reports.

Crestview Avenue is designated a Minor Collector street in the City's General Plan and has a posted speed limit of 35 miles per hour. It is zoned residential and serves as the primary access to the Spanish Hills Golf and Country Club. It has an Average Daily Traffic of only 4,000 vehicles and has both vertical and horizontal curves.

Field observations revealed the majority of drivers did drive within the posted speed limit. There were 14 traffic collision reports filed on this section of Crestview Avenue between 2012 and 2019. The traffic collision reports indicate the primary collision factors were unsafe turns and driving while under the influence.

Recommendations to enhance roadway safety include replacing existing curve warning signs with signs that include a reduced advisory speed limit of 25 miles per hour. Replacement of existing warning devices can be performed without City Council Action.

### BUDGET IMPACT

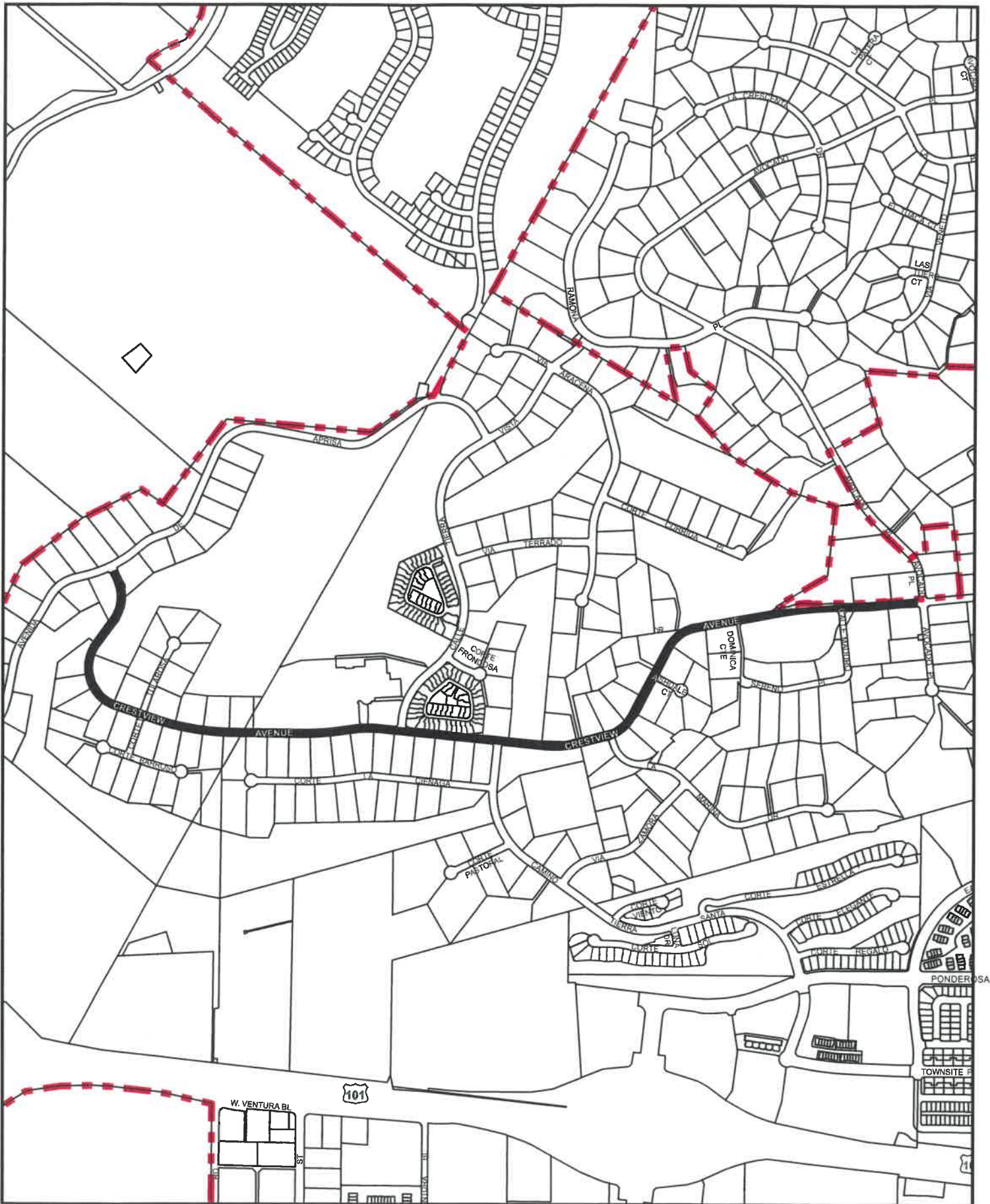
Sufficient funds to install curve warning signs with an advisory-speed limit of 25 miles per hour are available in Supplies & Materials/Signs Account No. 101-3210-431.61-50.

**SUGGESTED ACTION**

Direct staff to implement recommended changes.

**ATTACHMENTS**

Location Map  
Curve Warning Signs



**LOCATION MAP**  
**Crestview Avenue,**  
**Avenida De Aprisa to Avocado Place**





**Crestview Avenue Curve Warning Signs**