

**CITY OF CAMARILLO
COUNCIL CITIZEN APPOINTMENT COMMITTEE
MEETING
THURSDAY, APRIL 18, 2019 – 4:30 P.M.
CITY CLERK OFFICE
CAMARILLO CITY HALL
601 CARMEN DRIVE**

AGENDA

Staff reports and other disclosable public records related to open session agenda items are available at City Hall, 601 Carmen Drive, Camarillo, at the office of the City Clerk during regular business hours, Monday through Friday, 8 a.m. to 5 p.m. Questions may be referred to the City Clerk's Office at (805) 388-5353.

1. Call to Order
2. Approve Minutes of August 20, 2018
3. Consider Applicants for Appointment to Various Citizen Committees, Commissions and Boards

Suggested Action: review applications and requests for reappointment and make recommendations to the City Council for appointment.

4. Staff Comments
5. Committee Comments
6. Public Comments
7. Adjournment

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (805) 388-5353. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

cc: Councilmember Craven
Councilmember Santangelo

City Council
City Manager
Counter
City Clerk

MINUTES
COUNCIL CITIZEN APPOINTMENT COMMITTEE
MONDAY, AUGUST 20, 2018

1. Call to Order

The Meeting was called to order at 8:25 a.m. with the following members present:

Vice Mayor Kildee
Councilmember Trembley

2. Consider Applicants for Appointment to Various Citizen Committees, Commissions, and Board

The Citizen Appointment Committee discussed the applicants and made the following recommendations for appointment:

- A. Camarillo Ranch Foundation Board – 1 Unscheduled Vacancy
Appoint Matthew Kohagen to fill an unexpired term expiring June 2019.

3. Committee Comments – None

4. Public Comments – None

5. Adjournment

With no further business, the meeting adjourned at 8:30 a.m.

Jeffrie Madland, City Clerk



City of Camarillo

601 Carmen Drive • P.O. Box 248 • Camarillo, CA 93011-0248

Notice of Committee Vacancy

The City of Camarillo is seeking citizens interested in serving on the following commissions, boards, and committees:

<u>Position</u>	<u>Number of Vacancies</u>
Camarillo Council on Aging	2 positions
Camarillo Ranch Foundation Board Member	6 positions
Investment Committee	1 position
Rent Review Mediation Commission:	
Public Member	1 position
Mobile Home Owner	1 position
Mobile Home Tenant	1 position
Ventura County Area Agency on Aging Advisory Board	1 position
Ventura County Area Housing Authority	1 position
Ventura County Citizens Transportation Advisory Committee:	
Member	1 position
Alternate	1 position

Camarillo Council on Aging

The Camarillo Council on Aging's Executive Board consists of 5 members. The Board meets on the third Tuesday of the month at 3:00 p.m. The purpose of the Board is to identify the needs of senior citizens of Camarillo and act as an intermediary between senior citizens and the City Council. The Board serves in an advisory capacity, seeks contributions and funds for senior programs, and encourages older citizens to participate in the community. Applicants must be residents of the City. The term of appointment is two years. If appointed to the Camarillo Council on Aging, you must complete and file a Statement of Economic Interest Form 700 with the City Clerk. Please visit www.fppc.ca.gov for information regarding the form.

Camarillo Ranch Foundation Board of Directors

The Camarillo Ranch Foundation consists of 15 members, five of which may reside outside the city limits within the boundaries of the Mesa Union School District, Pleasant Valley School District, or the Somis Union School District. The Board meets on the first Tuesday of the month at 5:30 p.m. The purpose of the Foundation is to provide fundraising and oversight for the operation, maintenance and restoration of the historic ranch house. The site is to be used for historical and educational programs, community events, and commercial purposes. The term of appointment is three years. If appointed to the Camarillo Ranch Foundation Board, you must complete and file a Statement of Economic Interest Form 700 with the City Clerk. Please visit www.fppc.ca.gov for information regarding the form.

Investment Committee

The Investment Committee meets monthly to review and discuss monthly investment reports, investment strategy, and investment and banking procedures. There are two public members serving on the Committee. These individuals must have experience in accounting, banking or financial investments. Applicants must be residents of the City of Camarillo. The term of appointment is two years.

Rent Review Mediation Commission

The Rent Review Mediation Commission is charged with the responsibility of assisting in the mediation of rent disputes. The Commission meets on an as-needed basis. The Commission consists of seven members. Commissioners are appointed for a four-year term and serve at the pleasure of the city council. **Two members are tenants** in the city (one each from a mobile home park and residential rental complex with five or more residential units), and **two members are owners** (one each from a mobile home park and residential rental complex with five or more residential units, who need not be residents of the city), and the **three members are city residents** who are neither a tenant nor an owner of a residential rental complex or mobilehome park. If appointed to the Rent Review Mediation Commission, you must complete and file a Statement of Economic Interest Form 700 with the City Clerk. Please visit www.fppc.ca.gov for information regarding the form.

Ventura County Area Agency on Aging Advisory Board

The Ventura County Area Agency on Aging Advisory Board is a public agency established for the purpose of the development, implementation and evaluation of a comprehensive and coordinated service delivery system for the elderly in Ventura County. The Board meets on the second Wednesday of the month at 9:00 a.m. in Ventura and additional meetings are called as necessary. Appointees will also attend the Camarillo Council on Aging meetings to report back information. The Camarillo Council on Aging meets the third Tuesday of the month at 3:00 p.m. Applicants must be a resident of the City. The term of appointment is two years. Appointees can serve no more than 3 consecutive terms and must take a one-year absence before requesting to serve again.

Ventura County Area Housing Authority

The Area Housing Authority is a catalyst to provide opportunities and assistance to people in need of affordable housing through partnerships with the communities it serves which includes the cities of Camarillo, Fillmore, Ojai, Moorpark, Simi Valley, Thousand Oaks, and the County of Ventura. The Area Housing Authority of the County of Ventura meets on the fourth Wednesday of each month at 3:00 p.m. in Newbury Park. The Authority is governed by a 15 member Board. Applicants must be City residents. The term of appointment is four years. If appointed to the Authority, you must complete and file a Statement of Economic Interest Form 700 with the City Clerk. Please visit www.fppc.ca.gov for information regarding the form.

Ventura County Citizens Transportation Advisory Committee

The Ventura County Citizens Transportation Advisory Committee reviews and makes recommendations on countywide transportation matters. The Committee meets the second Tuesday of each month at 1:30 p.m. in Ventura. Applicants must be residents of the City of Camarillo. The term of appointment is four years.

The deadline to submit applications is Friday, April 12, 2019, at 5:00 p.m. Applications are available at City Hall or on-line. Applicants are asked to provide a current resume along with their completed application. For additional information, please visit the City Clerk's Office at City Hall, the City's website at www.cityofcamarillo.org on the Volunteer/Citizen Appointment page under City Clerk or contact the City Clerk office at (805) 388-5353 or via email at jmadland@cityofcamarillo.org.

Posted: March 1, 2019



City of Camarillo

601 Carmen Drive • P.O. Box 248 • Camarillo, CA 93011-0248

Office of the City Clerk
(805) 388-5353
Fax (805) 388-5318

Unscheduled Vacancy Notice

(Government Code Section 54974)

NOTICE IS HEREBY GIVEN that the City of Camarillo is accepting applications to fill the following positions:

<u>Positions</u>	<u>Number of Vacancies</u>
Camarillo Ranch Foundation	1

Camarillo Ranch Foundation Board of Directors

The Camarillo Ranch Foundation consists of 15 members, five of which may reside outside the city limits within the boundaries of the Mesa Union School District, Pleasant Valley School District, or the Somis Union School District. The Board meets on the first Tuesday of the month at 5:30 p.m. The purpose of the Foundation is to provide fundraising and oversight for the operation, maintenance and restoration of the historic ranch house. The site is to be used for historical and educational programs, community events, and commercial purposes. The term of appointment is three years. If appointed to the Camarillo Ranch Foundation Board, you must complete and file a Statement of Economic Interest Form 700 with the City Clerk. Please visit www.fppc.ca.gov for information regarding the form.

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Posted at City Hall: March 11, 2019