



City of Camarillo

AGENDA REPORT

Date: March 13, 2019

To: Honorable Mayor and Councilmembers

From: Dave Norman, City Manager *DN*

Subject: **Cooperative Agreement with PVRPD – Architectural Design and Cost Refinement of the Senior and Community Recreation Facility Needs Study**

SUMMARY

Consider entering into a Cooperative Agreement with the Pleasant Valley Recreation and Park District (PVRPD) for the architectural design and cost refinement of Senior and Community Recreation Facility Needs Study “Plan 2”.

DISCUSSION

On July 14, 2017, the City and PVRPD entered into a Cooperative Agreement to commission a Senior and Community Recreation Center Facility Needs Assessment Study (“Study”), effective July 2017. The Study, conducted by Greenplay LCC, recommended three plans to create more space for activities:

- Plan 1 - 14,616 square feet
- Plan 2 - 31,272 square feet
- Plan 3 - 68,454 square feet

Both the City and the District chose Plan 2 as its preferred plan to meet the community’s needs for additional senior and community recreation facility space. However, both bodies are concerned about the \$29,566,328 preliminary cost of construction of Plan 2.

Upon the recommendation of the Liaison Committee - comprised of two City Council Members and two PVRPD Board Members - the District issued a Request for Proposals from qualified California-licensed architectural firms to further refine, with public input, the Plan 2 concept, create specific design concept alternatives, conduct parking analyses, and calculate refined cost estimates.

The Liaison Committee has recommended the hiring of LPA architects for this work, and the District approved LPA’s contract at their meeting on March 6. The attached Cooperative Agreement, also approved by the District on March 6, details the responsibilities of the City and the District in the performance of a plan and cost

refinement study for proposed Plan 2 of the Senior and Community Recreation Facility Needs Study.

As in the 2017 Agreement, the Cooperative Agreement for Plan 2 refinement requires each party appropriate 120% of each parties' half of the architect's contract to accommodate additional work that may be desired beyond the approved scope of work. Prior to the approval of additional work the District must consult with the Liaison Committee.

BUDGET IMPACT

The not-to-exceed ~~price proposal from Agreement with~~ LPA, ~~expected to be as~~ approved by the District on March 6, is \$190,448 which includes reimbursables. This cost will be equally borne by the City and the District (50/50). The Cooperative Agreement obligates the City and the District to each appropriate 120% of half the cost of LPA's contract for any additional work recommended by the Liaison Committee. The anticipated fiscal impact to the City would not exceed \$114,269 (\$95,224 + 19,045 (20%)). Funding for the City's obligation will require an appropriation from the City's General Fund Undesignated Fund Balance to the Cultural Arts Services – Community Support budget.

SUGGESTED ACTION

It is recommended Council authorize the Mayor to execute the Cooperative Agreement between the Pleasant Valley Recreation and Park District and the City of Camarillo Regarding Architectural Design and Cost Refinement for Proposed Plan 2 of the Senior and Community Recreation Facility Needs Study, and appropriate \$114,269 from the General Fund Undesignated Fund Balance to the Cultural Arts Services – Community Support budget.

ATTACHMENTS

Cooperative Agreement
PVRPD's Agreement for Architectural Services with LPA

Finance Review: GR