City of Camarillo
Department of Community Development
SPECIAL EVENT PERMIT (ANIMALS)
Application

SUBMITTAL	City of Camarillo Department of Community Development 601 Carmen Drive P.O. Box 248 Camarillo, CA 93011-0248 Phone: 805.388.5360; Fax: 805.388.5388 Email: comdevemail@cityofcamarillo.org	**APPLICATION** Staff Use **Special Event Permit** No. _____ **Youth Animal Project** Type of animal_____ Received by _____ Date Filed _____
NOTE	An application for a Special Event Permit shall be filed with the Community Development Department no later than **30 days prior** to commencement of the use. No Special Event Permit may be issued with is in conflict with the City of Camarillo Municipal Code.	

APPLICANT

APPLICANT (person who is caring for animal) _____

Parent/Guardian's Name (if applicable)_____

Address (where animal will be maintained) _____

City _____ Zip _____

Email (parent/guardian) _____

Phone (8 am – 5 pm) _____

☐ **YOUTH ANIMAL PROJECT**   **Type of Animal** _____

Organization _____

*Duration of youth animal project shall be **no more than six (6) months** per year.*

Date   From (Month/Date/Year) _____ to (Month/Date/Year) _____

Approval by Group Leader (signature) _____ Date _____

Provide a plot plan on the following page showing where animal(s) will be located.

☐ **WILD BIRD**   **Type of Bird** _____

Required State and Federal permits obtained? ☐ YES / ☐ NO ***Please attach copies of required permits.***

ADJOINING PROPERTY

Adjoining property owners' permission (*Attach additional sheets as necessary*)

Printed Name	Signature	Street Number and Name
Printed Name	Signature	Street Number and Name
Printed Name	Signature	Street Number and Name
Printed Name	Signature	Street Number and Name

SIGNATURES

I hereby certify that I have read and understand and agree to comply with Sections 19.12.170.D, E, and F, or 19.14.020.G and H, or 19.16.020.N and O and that any violation of the Municipal Code or conditions of approval could lead to the revocation of the permit. I further certify that the information included herein is accurate.

Applicant Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Property Owner _____ Date _____

SITE PLAN

Please include location of: (1) existing home; (2) location of proposed animal pen; and (3) approximate location of homes on adjoining properties. Site plan should indicate setbacks as shown in sample below.

*<u>NOTE</u>: For your information, an excerpt of Section 19.14.020 (Uses Permitted in the R-1 Zone) of the City of Camarillo Municipal Code is outlined below for Youth Animal Projects and Keeping of Wild Birds.

House

Adjoining Property

3' Min

3'

Proposed Animal Pen

House
Adjoining Property

Adjoining Property
House

Existing Home

Sample   Street
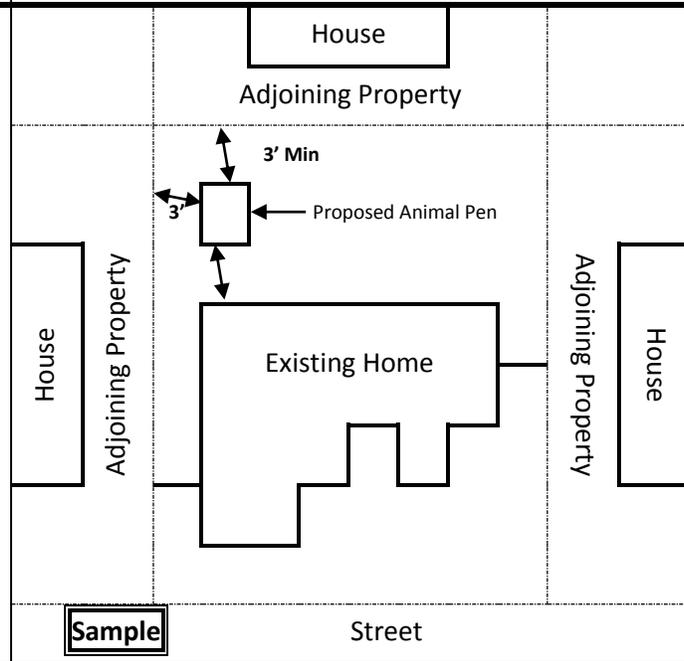
Excerpt from Section 19.14.020, Uses permitted.

The following uses shall be permitted in single-family residential zones, subject to site-place review:

G. **Youth Animal Project**. A youth animal project may be allowed when a special event permit is obtained in accordance with the provisions of Chapter 19.63. In addition to the requirements contained in Chapter 19.63, the director must find as a condition of approval that the adjoining property owner(s) and the leader(s) of the recognized youth organization (e.g., 4-H, Future Farmers of America) do not object to the project and that it will not be detrimental to the public health, safety or welfare. Duration of the youth animal project may not exceed six months and not more than one youth animal project per year per parcel. The director may impose conditions on the special event permit to assure compliance with the intent and purpose of Title 19 of the Camarillo Municipal Code;

H. **Keeping of Wild Birds.** Wild birds may be allowed when a special event permit is obtained in accordance with the provisions of Chapter 19.63. In addition to the requirements contained in Chapter 19.63, the director must find that all other local, state and federal requirements have been met and that adjoining property owner(s) do not object to keeping the wild bird(s) and that it will not be detrimental to the public health, safety, or welfare. The director may impose conditions on the special event permit to assure compliance with the intent and purpose of Title 19 of the Camarillo Municipal Code.

STAFF REVIEW

AUTHORIZATION: ☐ APPROVED / ☐ DENIED

Conditions/Comments _____

_____

_____

Signed _____   Date _____