



# CITY OF CAMARILLO PLANNING COMMISSION MINUTES

Regular Meeting  
Tuesday, March 20, 2018 – 7:30 p.m.  
City Council Chambers, 601 Carmen Drive

The meeting was called to order by Chairman Edsall at 7:30 p.m.

## ROLL CALL

Present: Chairman Edsall, Vice-Chair Hemmens, Commissioners Lusk, Murphy, and Valenzano

Staff Present: Joe Vacca, Director of Community Development  
David Moe, Assistant Director of Community Development  
Kane Thuyen, Deputy City Attorney  
Tali Tucker, Assistant Director of Public Works / City Engineer  
Jackie Lee, Principal Planner  
Michelle Glueckert D'Anna, Senior Planner  
Carlos Torres, Assistant Planner  
Jamie Avila, Recording Secretary

There were 2 people in the audience.

**THE PLEDGE OF ALLEGIANCE was led by Commissioner Valenzano.**

**MINUTES** – Regular Meeting of March 6, 2018

It was **MOVED** by Commissioner Lusk to approve the minutes for the March 6, 2018 meeting. Commissioner Murphy **SECONDED**. With a vote of 4 in favor, with Vice-Chair Hemmens abstained, the **MOTION CARRIED**.

## PUBLIC COMMENTS

There were no public comments.

## PUBLIC HEARING

### CUP-364M(1), Institution Ale Company

The applicant requested approval of a modification to an existing conditional use permit to expand their brewery by occupying an additional 14,993-square-foot suite located at 3823 Mission Oaks Boulevard, Suite B, for a new private tasting room, coffee shop, and storage area. The applicant also requested approval of a modification for a 10% parking reduction.

Assistant Planner Carlos Torres gave an overview of the project utilizing a PowerPoint presentation and made himself available for questions.

The Planning Commission asked questions regarding parking, which staff answered to their satisfaction.

Chairman Edsall declared the **PUBLIC HEARING OPEN**.

**Applicant, Shawn Smith** – Mr. Smith responded to a question from the Commission to their satisfaction and made himself available for questions.

Hearing no further requests to speak, either for or against the item, the Chairman declared the **PUBLIC HEARING CLOSED**.

Chairman Edsall called for Commission discussion. The Commissioners stated their support of the project.

In response to a call for a resolution by Chairman Edsall, Director Vacca introduced Resolution No. PC 2018-09, approving CUP-364M(1), Institution Ale Company, subject to all conditions of approval.

Commissioner Valenzano MOVED, Vice-Chair Hemmens SECONDED, to waive further reading and adopt. With a unanimous vote of 5 in favor, the **MOTION CARRIED**.

### **PUBLIC HEARING**

#### **Proposed Amendment to CMC Chapter 19.56 (Accessory Dwelling Units)**

The proposed amendment to Chapter 19.56 of the Camarillo Municipal Code (CMC) incorporates recent State legislation (AB 494 and SB 229) that revised the standards governing the parking requirements for accessory dwelling units.

Senior Planner Michelle Glueckert D'Anna gave an overview of the project utilizing a PowerPoint presentation and made herself available for questions.

The Planning Commission asked several questions regarding the amendment, which staff answered to their satisfaction.

Chairman Edsall declared the **PUBLIC HEARING OPEN**.

Hearing no further requests to speak, either for or against the item, the Chairman declared the **PUBLIC HEARING CLOSED**.

In response to a call for a resolution by Chairman Edsall, Director Vacca introduced Resolution No. PC 2018-10, recommending approval to the City Council of an Ordinance amending the parking regulations under Chapter 19.56 of the Camarillo Municipal Code regarding accessory dwelling units.

Commissioner Valenzano MOVED, Commissioner Murphy SECONDED, to waive further reading and adopt. With a unanimous vote of 5 in favor, the **MOTION CARRIED**.

**DIRECTOR'S REPORT** – Mr. Vacca reminded the Commission that the City Council Joint Study Session will be held on March 28, 2018. He also notified the Commission that the April 3, 2018 Planning Commission meeting is anticipated to be cancelled since the majority of the Commission will be attending the League of CA Cities Planning Commissioners Academy on April 4, 2018.

**COMMISSION COMMENT** – Commissioner Valenzano commended staff on the wording of Condition Numbers 83 and 84 for CUP-364M(1). He also stated that a member of the public recently expressed their satisfaction to him in working with the Department of Community Development on a permit for their home. Chair Edsall also commended staff for multiple positive comments he has received on the work performed by staff.

### **ADJOURNMENT**

There being no further business before the Commission, Chairman Edsall adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Secretary of the Commission

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